

Crawford County Fair Board
Crawford County Administration Building
225 N. Beaumont Ave., Conf. Room 236; Prairie du Chien WI 53821
April 1, 2021 Minutes

Chairman Wade Dull called the meeting to order at 9:00 AM

Members present: In person: Wade Dull, David Olson and Wayne Jerrett. Via Zoom: Donald Stirling. Absent: Mary Kuhn. Others present: In person: Samantha Morovits, Shannon Gher, Amanda Smiley, Chris Mara. Others in attendance via Zoom: Amy Mitchell, Karen Snitker, Craig Saxe, Emma Hady, Adam Hady.

Posting verified by Fair Coordinator, Samantha Morovits

Approve Minutes: Motion by Wayne, second by David to approve the minutes as presented. Motion carried unanimously.

Emma Hady, 4-H member – Emma is continuing to seek a sponsor for a Lamb show to be held at the 2021 fair. She is working with her parent's insurance agent to explore sponsoring the event herself.

- Emma will continue to seek a sponsor.

Horse Barn Project –

- Shannon Gher shared that Circle M Construction will begin moving in equipment and supplies on May 8th and anticipate completion of the building end of May. She confirmed the roof color is to be white with green trim to match the 4H green.
- Shannon furthered stated Andrew Smiley will be gathering the lumber for stalls, per prior agreement; wood type will be oak.
- Discussion was had as to whether the stalls would be constructed by volunteers or to have it hired done. The board raised no concern as to having volunteers complete the task.

Contracts and Agreements -

- Winter Storage – none to present. Amanda stated some items have begun to be removed.
- Fairgrounds Rental –
 - Allied Horsemanship requests us of the grounds on May 1st, July 17th and October 9, 2021. Alcohol is requested to be present at the July 17th event and Shannon is working with the Village of Gays Mills for permits/certificates. Motion to approve the 3 dates for Allied Horsemanship's events at a reduced rate of \$700 total was made by David, seconded by Wayne. Motion carried unanimously by roll call
 - Obstacle Course Event at the fair. Per discussion, Shannon Gher will complete a vendor form to provide details pertaining to the event and proof of liability insurance.
 - June 13th Driftless Horsemanship clinic. Motion to approve by Wayne, seconded by David. Motion carried unanimously
 - Ridge and Valley Rodeo – April 17th and May 8th thru 9th, with overnight camping. Motion to approve made by David, seconded by Wayne. Motion carried unanimously.
- Entertainment – reading by name only, of all prior signed contracts. Wayne will work to obtain a contract from Sparky with High Mileage for Thursday nights music line-up.
- All other contracts/Agreements –

- Wisconsin Farm Bureau Advertisement – Motion made by David to approve “Group Coop Add” \$100 each time to be printed June 11th and August 13th, seconded by Wayne. Motion carried unanimously.
- Richland-Grant Telephone – Motion made by Wayne to remove Ralph Hill and Laurie Cauffman, add Samantha Morovits as authorized contact. Seconded by David. Motion carried unanimously.
- Royal Bank – Motion made by David to make the following changes.
 - Remove Ralph Hill from Savings account.
 - Remove Ralph Hill and Laurie Cauffman from Checking account
 - Add Samantha Morovits to Savings Account 700569734, Checking Account 700257657.
 - Add Samantha Morovits access to online banking for both said accounts.

Seconded by Wayne. Motion carried unanimously.

Fair Coordinator Report - (Hard copy of report will be placed on file)

- Fair book updates - Motion by Wayne to approve, seconded by David
 - Page numbers will be reviewed prior to publishing. Motion carried unanimously.
- Antique Department 2nd Judge Request – Motion by Wade to approve, seconded by David. Motion carried unanimously.
- Discussion regarding printing fair day passes as generic option vs. specific to fair theme and date.
- Fair Grounds Walk Thru – Discussion regarding complete maintenance work per hard copy document presented by Smiley’s or host a ground walk thru. Motion by David to complete previously listed maintenance with a budget of \$5000.00, seconded by Wayne. Motion carried unanimously.
- Wisconsin Association of Fairs, Board Member list (Hard Copy to be filed) – Review names listed; update to remove Ralph Hill and Laurie Cauffman, add Samantha Morovits. All other listings to remain the same.

Maintenance – None

Public Comments – Chris Mara, Tricore Insurance, discussed benefits of presenting contracts to him prior to board approval for insurance request review.

Correspondence – None

Date of next meeting – Thursday, May 6th, 2021.

Wade stepped away from meeting temporarily at 9:42 AM, David assumed Chairman responsibilities.

Approve Payment of Bills – Motion by Wayne to pay bills, second by Don. Motion carried unanimously by Roll call.

Adjourn - Motion to adjourn by Wayne, second by Don. Meeting adjourned 9:44 AM. Wade returned 9:45 AM.

Samantha Morovits, Crawford County Fair Coordinator