

CRAWFORD COUNTY BOARD OF SUPERVISORS
October 19, 2021

The Crawford County Board of Supervisors met in regular session at the Crawford County Administration Building in Prairie du Chien, Wisconsin on October 19th, 2021.

The Board was called to order by Chairman Tom Cornford. Roll was called with all members present, except Supervisors Carl Orr and Mary Kuhn. The Chairman led the Board in the Pledge of Allegiance.

Chairman Cornford extended thanks to Gary Koch for chairing the Special County Board/Redistricting Public Hearing in his absence on October 7th.

The meeting was verified as being properly posted.

Motion by Olson, second by Munson to approve the minutes of the previous meeting. Motion carried unanimously.

Chairman Cornford announced that he would like to appoint Alan Morovits to the County Board of Supervisors to fill the unexpired term in District #12.

Motion by Russell, second by Dull to approve the appointment of Alan Morovits to the County Board of Supervisors District #12. Motion carried unanimously.

The Clerk issued the Oath of Office to Alan Morovits, County Board of Supervisors in District #12. Chairman Cornford asked Morovits to introduce himself to the County Board.

Chairman Cornford announced that he is re-appointing Deb Johnson to the Board of Adjustment. The Board of Adjustment terms expire every three years. Her term expired in July of this year.

Motion by Dull, second by Munson to approve the re-appointment of Deb Johnson to the Board of Adjustment. Motion carried unanimously.

Dan McWilliams, Human Services Director, informed the board that the current Public Health Officer has recently resigned. McWilliams and Gari Lorenz, County Board Supervisor conducted the interview to fill this position. McWilliams then submits this candidate's name to the state, who also review their qualifications and makes sure that all statutory requirements are met to fulfill this duty. The final step of the process is to appoint that candidate to the Health Officer position for Crawford County. Dan McWilliams introduced Sonya Lenzendorf as that candidate.

Chairman Cornford appointed Sonya Lenzendorf as the Crawford County Public Health Officer.

Motion by Munson, second by Steiner to approve the appointment of Sonya Lenzendorf as the Crawford County Public Health Officer. Motion carried unanimously.

RESOLUTION NO. 17-2021

RESOLUTION APPROVING BUDGET APPROPRIATION FOR COUNTY AID BRIDGE CONSTRUCTION UNDER 81.38 OF THE WISCONSIN STATUTES

WHEREAS, Section 82.08 of the Wisconsin Statutes requires appropriation by the County of amounts sufficient to defray the expenses of construction or repairing culverts or bridges; and

WHEREAS, the Highway Committee and the Finance Committee have submitted proposed budget itemizing Town and County contributions respectively, for such purposes as listed below;

NOW, THEREFORE, BE IT RESOLVED that the Crawford County Board of Supervisors does hereby approve appropriation by the County for such budget pursuant to Section 82.08 of the Wisconsin Statutes in the amount of:

Municipality	Bridge/Culvert Location	Project #	Project Total	Municipality Share	County Share	County Share Granted
T. Bridgeport	Vineyard Road	330-B-0066	\$ 341.62	170.81	170.81	170.81
T. Bridgeport	Old State Hwy 60	330-B-0098	\$ 189.77	94.88	94.88	94.88
T. Bridgeport	Old State Hwy 60	330-B-0110	\$ 189.77	94.88	94.88	94.88
T. Bridgeport	Old State Hwy 60	48" culvert	\$ 9,690.57	4,845.28	4,849.29	4,845.29
T. Clayton	McKittrick Lane	48" culvert	\$ 9,602.65	4,801.32	4,801.33	4,801.33
T. Clayton	McKittrick Lane	36" culvert	\$ 5,916.20	2,958.10	2,958.10	2,958.10
T. Clayton	McKittrick Lane	36" culvert	\$ 3,346.02	1,673.01	1,673.01	1,673.01
T. Clayton	Norwegian Hollow Rd-estimate	331-B-0247	\$ 38,772.74	19,386.37	19,386.37	19,386.37
T. Clayton	Opal's Lane	48" culvert	\$ 5,106.19	2,553.09	2,553.10	2,553.10
T. Clayton	Opal's Lane	60" culvert	\$ 8,137.51	4,068.75	4,068.76	4,068.76
T. Clayton	Sand Creek Road	331-B-0147	\$ 578.24	289.12	289.12	289.12
T. Clayton	Tiller Road-estimate	331-B-0250	\$ 126,150.99	63,075.49	63,075.50	63,075.50
T. Clayton	Trout Creek Road	Box culvert	\$ 4,224.09	2,112.04	2,112.05	2,112.05
T. Clayton	Windsor Drive	60" culvert	\$ 7,826.86	3,913.43	3,913.43	3,913.43
T. Eastman	O'Brien Lane	Box culvert	\$ 28,301.24	14,150.62	14,150.62	14,150.62
T. Eastman	Morovits Hollow Road	332-B-0051	\$ 3,553.89	1,776.94	1,776.95	1,776.95
T. Eastman	Plum Creek Road	332-B-0182	\$ 1,877.01	938.50	938.51	938.51
T. Haney	Little Haney Road	334-B-0107	\$ 113.41	56.70	56.71	56.71
T. Haney	Haney Valley Road	334-B-0121	\$ 113.41	56.70	56.71	56.71
T. Haney	Drake Road	334-B-0123	\$ 114.13	57.06	57.07	57.07
T. Haney	Gerstner Lane	334-B-0156	\$ 114.13	57.06	57.07	57.07
T. Haney	Zintz Road	334-B-0055	\$ 113.66	56.83	56.83	56.83
T. Haney	Walker Road	334-B-0109	\$ 176.51	88.25	88.26	88.26

T. Haney	Shaw Hill Road	334-B-0150	\$ 114.13	57.06	57.07	57.07
T. Haney	Little Haney Road	334-P-0102	\$ 101.48	50.74	50.74	50.74
T. Marietta	Marietta Valley Rd-estimate	335-B-0249	\$ 20,173.00	10,086.50	10,086.50	10,086.50
T. Marietta	Boydton Road	335-B-0048	\$ 450.04	225.02	225.02	225.02
T. Marietta	Lonely Valley Road	335-B-0113	\$ 1,468.01	734.00	734.01	734.01
T. Marietta	Marietta Valley Road	335-B-0159	\$ 2,635.86	1,317.93	1,317.93	1,317.93
T. Marietta	Hilldale Road	335-P-0914	\$ 3,957.92	1,978.96	1,978.96	1,978.96
T. Marietta	Boydton Hollow Road	36" culvert	\$ 3,468.57	1,734.28	1,734.29	1,734.29
T. Marietta	Spring Valley Road	36" culvert ext	\$ 723.64	361.82	361.82	361.82
T. PdC	Gran Grae Road	336-B-0058	\$ 1,884.86	942.43	942.43	942.43
T. PdC	Bouska Road	336-B-0106	\$ 1,369.07	684.53	684.54	684.54
T. PdC	Gran Grae Road	336-B-0135	\$ 411.80	205.90	205.90	205.90
T. PdC	Biederman Road	336-B-0185	\$ 493.62	246.81	246.81	246.81
T. Scott	Byers Road-estimate	337-B-0248	\$ 57,653.86	28,826.93	28,826.93	28,826.93
T. Scott	Byers Road	Culvert	\$ 1,488.20	744.10	744.10	744.10
T. Scott	Childs Hollow Road	337-B-0093	\$ 1,057.87	528.93	528.94	528.94
T. Scott	Clune Road	337-B-0085	\$ 2,205.99	1,102.99	1,103.00	1,103.00
T. Scott	Graham Hollow Road	337-B-0122	\$ 902.62	451.31	451.31	451.31
T. Scott	Hound Dog Lane	337-B-0084	\$ 1,490.16	745.08	745.08	745.08
T. Scott	Jerrett Road	337-B-0711	\$ 1,474.83	737.41	737.42	737.42
T. Scott	Sleepy Hollow Road	337-B-0092	\$ 1,362.99	681.49	681.50	681.50
T. Seneca	Halls Branch Road	338-B-0056	\$ 185.10	92.55	92.55	92.55
T. Seneca	Duha Ridge Road	338-B-0133	\$ 113.66	56.83	56.83	56.83
T. Seneca	Stoney Point Road	338-B-0158	\$ 181.30	90.65	90.65	90.65
T. Seneca	Zintz Road	36" culvert	\$ 4,668.98	2,334.49	2,334.49	2,334.49
T. Utica	Norwegian Road	339-B-0050	\$ 341.62	170.81	170.81	170.81
T. Utica	Norwegian Road	339-B-0120	\$ 358.92	179.46	179.46	179.46
T. Wauzeka	Brown Hollow Road	340-B-0063	\$ 2,037.39	1,018.69	1,018.70	1,018.70
T. Wauzeka	Dutch Ridge Road	72" culvert	\$ 15,964.93	7,982.46	7,982.47	7,982.47
T. Wauzeka	Dutch Ridge Road	340-B-0186	\$ 268.87	134.43	134.44	134.44
T. Wauzeka	Gran Grae Road	340-B-0064	\$ 202.90	101.45	101.45	101.45
T. Wauzeka	Gran Grae Road	340-B-0111	\$ 195.03	97.51	97.52	97.52
T. Wauzeka	Irish Ridge Road	340-B-0092	\$ 104.03	52.01	52.02	52.02
T. Wauzeka	Plum Creek Road	340-B-0083	\$ 341.00	170.50	170.50	170.50
T. Wauzeka	Rhein Hill Road	340-B-0112	\$ 1,609.55	804.77	804.78	804.78
T. Wauzeka	Ridgeview Lane	6' box culvert	\$ 11,517.28	5,758.64	5,758.64	5,758.64
V Bell Center	<i>Sand Hill Road-estimate</i>	341-B-0251	\$ 54,332.69	27,166.34	27,166.35	27,166.35
			\$ 451,862.38	\$ 225,931.04	\$ 225,931.34	\$225,931.34

Motion by Flansburgh, second by Olson to adopt the Bridge Aid Resolution. Motion carried unanimously.

Chairman Cornford stated we will now consider the Ordinance Amending, Repealing and Recreating Portions of Chapter 4 Crawford County Code of Ordinances regarding Section 4.30-Pay Period/Time Card Usage and Storage.

Motion by Gilberts, second by Koch to read the ordinance by title only. Motion carried unanimously.

ORDINANCE NO. 240-2021

**ORDINANCE AMENDING, REPEALING AND RECREATING PORTIONS OF
CHAPTER 4
CRAWFORD COUNTY CODE OF ORDINANCES**

The Crawford County Board of Supervisors do ordain as follows:

Section 1. That the Crawford County Code of Ordinances Chapter 4 Number 4.30 of the Personnel Policy relating to Pay Period is amended, repealed and recreated as follows:

4.30 – PAY PERIOD/TIME CARD USAGE AND STORAGE

- (1) Employees shall be paid on every other Friday. Employees are required to sign up for direct deposit of their paycheck. The deposit shall be made to a financial institution of the employee's choice by 8:00 a.m. of the Friday on which the paycheck is due. If a payday falls on a holiday, the deposit shall occur on the day prior to the holiday. Paychecks shall provide an itemized statement of rate of pay, overtime, holiday pay and deductions made.
- (2) All County Employees, with the exception of the Highway Department, shall use the approved Crawford County Time Card. The Highway Department may use the Crawford County Highway Department-Daily Labor & Equipment Report form. Each employee is responsible for accurately reporting the start and end time of each block of hours worked, the start and end time of lunch break-if taken, and the number and type of non-work hours used in a day. Department Heads may determine within their department how each employee will complete the required entries, i.e. manually or via computer.
- (3) Every time card must be signed by the employee, their Supervisor, and/or Department Head. No time card will be processed for payroll without the required signatures. No one other than the employee shall make or correct any entries on a Time Card, with the exception of an immediate emergency that makes it physically impossible for the employee to do so.
- (4) All Payroll Re-Cap sheets and the original time cards for the pay period, with the exception of the Highway Department, shall be submitted to the County Clerk staff by noon on Tuesday following the end of the pay period. The Highway Department will submit their Payroll Re-Cap sheet for that

pay period by the same time deadline. Clerk staff will notify any Department Heads of any unsigned or incomplete time cards.

- (5) All original time cards, except for the Highway Department, and all Payroll Re-Cap sheets will be maintained a minimum of seven years in a centralized location overseen by the County Clerk staff. The Highway Department will maintain their Daily Labor & Equipment Report forms.

Section 2. Effective Date. This ordinance shall be effective from and after its passage and publication as required by law.

PERSONNEL:

**Brad Steiner, Chairman
Carl Orr**

**Gerald Krachey
Mark Gilberts**

Adopted this 25th day of August, 2021

**Published this day of October 2021.
Effective this day of October 2021.**

Motion by Steiner, second by Munson that the ordinance be given the second reading by title only. The motion carried and the Clerk gave the second reading by title only.

Chairman Cornford stated the ordinance having been read three several times the question is, "Shall the ordinance pass?"

Motion by Krachey, second by Olson to adopt the ordinance. Motion carried unanimously upon call of the roll.

Chairman Cornford stated we will now consider the Ordinance Amending, Repealing and Recreating Portions of Chapter 4 Crawford County Code of Ordinance regarding Section 4.34-Personnel Conduct and Management.

Motion by Munson, second by Gilberts to read the Ordinance by Title only. Motion carried unanimously.

ORDINANCE NO. 241-2021

**ORDINANCE AMENDING, REPEALING AND RECREATING PORTIONS OF
CHAPTER 4
CRAWFORD COUNTY CODE OF ORDINANCES**

The Crawford County Board of Supervisors do ordain as follows:

Section 1. That the Crawford County Code of Ordinances Chapter 4 Number 4.34 of the Personnel Policy relating to Personnel Conduct and Management is amended, repealed and recreated as follows:

4.34 - PERSONNEL CONDUCT AND MANAGEMENT . (Am. Ord. #171-2013)

(1) DEFINITIONS. For purposes of §§4.08, 4.34—4.36, 4.40 and 4.41 of these policies, but not §4.16, the following definitions shall apply:

Days. Calendar days, excluding legal holidays as defined in §995.20, Wis. Stats.

Discipline. Any employment action that results in disciplinary suspension without pay, disciplinary reduction in pay or benefits, disciplinary demotions, and termination. The term "discipline" does not include verbal or written notices or reminders, counseling, performance evaluations, oral or written reprimands, documentation of employee actions or omissions in an employee file or elsewhere, non-disciplinary demotions, non-disciplinary adjustments to compensation or benefits, actions taken to address job performance such as establishment of a performance improvement plan or job goals or targets, paid leave during an internal investigation, or other personnel actions taken by the County for non-disciplinary reasons.

Hearing Officer. The Impartial Hearing Officer required pursuant to §66.0509(1m)(d)2, Wis. Stats. The Hearing Officer selected by the County or its designee shall not be an employee of the County.

Permanent employee. Employees who are not hired on a temporary or seasonal basis or who are not independent contractors.

Termination. A discharge from employment for job performance issues or misconduct as described in §4.34 herein. The term "termination" does not include: a voluntary quit or resignation, completion of seasonal employment, completion of a temporary assignment, completion of contract, layoff or failure to be recalled from layoff at the expiration of a recall period, job abandonment (including without limitation "no call, no show" or other unexplained and unexcused failure to report to work), or discharge from employment due to medical disability, lack of qualification or license, or any other cessation of employment not involving involuntary termination.

Workplace safety. Any conditions of employment affecting an employee's physical health or safety, the safe operation of workplace equipment and tools, safety of the physical work environment, personal protective equipment, workplace violence not otherwise covered by County policy, and training related to same.

- (2) The County recognizes that the vast majority of employees will seek to perform their jobs in an exemplary manner and will strive to serve the needs of the public. Nevertheless, situations may arise which require that employees be informed of standards to be followed and which require a fair and consistent application of policy.
- (3) The County expects all employees to conduct themselves in a professional, business-like manner at all times. Employee conduct directly impacts on safety, productivity, image, and relationships with the public and other employees. In general, this means that all employees are expected to:

The proposed changes are in this portion of the policy. I have * them for easy reference.

- (a) Be prompt and regular in attendance.
- (b) ****Adhere to all applicable laws and ordinances, County policies, procedures, and rules, applicable collective bargaining agreements, the Code of Ethics, and Code of Conduct.**
- (c) ****Not engage in any activity that constitutes a conflict of interest, the appearance of a conflict of interest, or the potential conflict of interest because of County employment.**
- (d) Not hold out as an agent or authorized representative of the County as a means of soliciting money or anything else of value, or for any other reason, unless specifically authorized to do so.
- (e) Act at all times in the best interests of the County, its citizens, and other County employees.
- (f) Not use or be under the influence of alcohol, illegal or un-prescribed drugs during work time.
- (g) ****Adhere to work schedules and not leave work locations during working time, unless on official County business as directed by the department head, or because of an emergency, or as otherwise authorized.**
- (h) ****Not refuse to perform assigned work or overtime without a reasonable cause.**
- (i) Devote complete attention and effort to work matters during working hours.
- (j) Not engage in unauthorized personal activities (including without limitation partisan political activities) on County time (including without limitation paid breaks).
- (k) Not use County resources or property of any kind for personal purpose without authorization, including without limitation vehicles, equipment, materials, computers, and electronic communications devices or equipment.
- (l) Not use personal electronic devices during working time except as absolutely necessary and then only in a manner that does not impair or interfere with the performance of their job duties.
- (m) Maintain acceptable job performance standards.
- (n) Use reasonable care (i.e., not be negligent) in the performance of job duties.
- (o) ****Use and maintain County property, vehicles, and equipment as appropriate.**
- (p) ****Comply with health, safety, and sanitation requirements, rules, and regulations.**
- (q) ****Comply with appropriate instructions, directives, and expectations of supervisors.**
- (r) Complete timecards, timesheets, and other records promptly, accurately, and truthfully.

- (s) Not remove County property or working materials from County premises without authorization.
- (t) Use common sense and good judgment in completing assigned tasks and making work-related decisions.
- (u) ****Smoke only in designated areas (not in County owned vehicles).**
- (v) Promptly report all injuries and/or accidents to department heads.
- (w) Conduct themselves at all times in a manner that is consistent with acceptable rules of society and good, courteous, business practices.
- (x) Adhere to County policies and applicable law with regard to the carrying and use of firearms and other weapons.
- (y) Not carry a firearm or dangerous weapon in County buildings or in the course of employment, except as may be specifically authorized by law or approved by a supervisor; not use a vehicle of any kind for work-related purposes with a firearm inside unless specifically authorized.
- (z) Not make false or malicious statements regarding County-related matters or other County employees, supervisors, elected officers, or County Board Supervisors.
- (aa) Maintain a positive working relationship with supervisors and co-workers, as well as the general public.
- (bb) ****Use language that is respectful and courteous.**
- (cc) Not engage in any behavior that is insubordinate, disobedient, violent, threatening, dishonest, illegal, indecent, harassing, or otherwise offensive.

Any employee who engages in conduct that violates this policy or any other County policy, procedure, rule or applicable law or ordinance; that violates directives from supervisors; that is illegal; or that is offensive to the general rules of common sense or decency will be held accountable for the consequences of such behavior. The nature of the consequences to be applied will depend on the nature and severity of the offense; the surrounding circumstances; the employee's intent, work record, and past conduct; and the County's discretion.

- (4) Actions that may be taken in response to unacceptable employee conduct may without limitation include counseling, verbal or written reprimands, suspension, demotion or termination. The actions to be taken in any particular case may vary, are not necessarily progressive, and may involve skipping or repeating one or more steps. In some cases, immediate termination may result. The County reserves the right, in its sole discretion, and in accordance with these policies, to apply or not to apply progressive action, to determine the appropriate action, including discipline or termination, to be taken in any case.
- (5) Whenever progressive action is to be taken, the appropriate steps may include, without limitation:
 - (a) Oral reprimand.
 - (b) Written reprimand.

- (c) Suspension with or without pay.
- (d) Demotion.
- (e) Discharge.

The sequence of progressive actions to be taken may be varied and/or steps may be skipped altogether, in the sole discretion of the County.

- (6) Employees shall have the right to grieve/appeal written reprimands, non-disciplinary lay-offs, discipline, or termination according to the policies and procedures set forth herein.
- (7) Except as otherwise set forth herein, the discipline policy and grievance procedure for employees who are covered by a collective bargaining agreement shall be governed by the terms of the applicable agreement.

Section 2. Effective Date. This ordinance shall be effective from and after its passage and publication as required by law.

PERSONNEL:

Brad Steiner, Chairman	Gerald Krachey
Carl Orr	Mark Gilberts
Wayne Jerrett	

Adopted this 22nd day of September, 2021

Published this day of October 2021.
Effective this day of October 2021.

Motion by Kozelka, second by Steiner that the ordinance be given the second reading by title only. The motion carried and the Clerk gave the second reading by title only.

Chairman Cornford stated that the ordinance having been read three several times the question is, "Shall the ordinance pass?"

Motion by Steiner, second by Flansburgh to adopt the ordinance. The motion carried unanimously up call of the roll.

REPORT OF THE GENERAL CLAIMS COMMITTEE

To: The County Board of Crawford County

We, your Committee on General Claims, respectfully report that we have audited the following claims against Crawford County and recommend that the same be allowed as set forth in the right hand column of the following reports.

Audit and General Claims Committee:
Wade Dull Brad Steiner
Geri Kozelka

2021 Assessment of Dogs

#Dogs	Assessors	Claimed	Allowed
153	T. Cornford, T. of Prairie du Chien	\$153.00	\$153.00
334	T. Fuller, City of Prairie du Chien	\$334.00	\$334.00
	Total	\$487.00	\$487.00

2021 Cemetery Claims

Cemetery	Payable to:	Claimed	Allowed
Barnum	Town of Haney	\$24.00	\$24.00
Bell Center	Village of Bell Center	\$33.00	\$33.00
Boydton	Boydton Cemetery	\$42.00	\$42.00
Bridgeport	Town of Bridgeport	\$36.00	\$36.00
Calvary	Calvary Cemetery	\$21.00	\$21.00
Campbell	Town of Eastman	\$75.00	\$75.00
Coleman/Whiteaker	Coleman/Whiteaker Cem	\$84.00	\$84.00
Crow Hollow	Town of Haney	\$ 6.00	\$ 6.00
Dickson	V. of Lynxville	\$192.00	\$192.00
Eastman National	Eastman Nat. Cem	\$87.00	\$87.00
Ferryville	V. of Ferryville	\$126.00	\$126.00
Forest Hill	V. of Soldiers Grove	\$144.00	\$144.00
Freeman	Freeman Cem Assoc.	\$120.00	\$120.00
Frenchtown	T. of Prairie du Chien	\$15.00	\$15.00
Georgetown	T. of Scott	\$30.00	\$30.00
German Ridge	German Ridge Cem.	\$12.00	\$12.00
Green & Union	T. of Marietta	\$36.00	\$36.00
Haney Ridge	Haney Ridge Cem Assoc	\$237.00	\$237.00
Haney Valley	T. of Haney	\$15.00	\$15.00
Hickory Grove/Stuart	T. of Seneca	\$63.00	\$63.00
Kast(Mt. Pleasant)	Kast-Mt. Pleasant Cem	\$45.00	\$45.00
Montgomeryville	Montgomeryville Cem	\$78.00	\$78.00
Mook	Mook Cemetery	\$96.00	\$96.00
Mt. Sterling Luth.	Mt. Sterling Cem Assoc	\$147.00	\$147.00
Mt. Vernon	T. of Freeman	\$33.00	\$33.00
North Clayton	North Clayton Cem Assoc	\$327.00	\$327.00
Pioneer	V. of Mt. Sterling	\$45.00	\$45.00
Pleasant Mound	T. of Marietta	\$78.00	\$78.00
Posey	T. of Marietta	\$ 15.00	\$15.00
PDC Evergreen	PDC Evergreen Cem Assoc	\$150.00	\$150.00
Rush Creek	T. of Freeman	\$18.00	\$18.00
Sacred Heart	Sacred Heart Cem.	\$54.00	\$54.00
St. Gabriel's	St. Gabriel's Cem Assoc	\$69.00	\$69.00
St. James Catholic	St. James Catholic Cem	\$129.00	\$129.00
St. Patrick's	St. Patrick's Cem Assoc	\$174.00	\$174.00
St. Philip's	St. Philip's Cem. Assoc	\$162.00	\$162.00

St. Wenceslaus	St. Wenceslaus Cem	\$201.00	\$201.00
Shanghai Ridge	Shanghai Ridge Cem	\$39.00	\$39.00
South Kickapoo	South Kickapoo Cem	\$75.00	\$75.00
Sugar Grove	Sugar Grove Cem Assoc	\$219.00	\$219.00
Towerville	T. of Utica	\$42.00	\$42.00
Union Hill (Mt Zion-			
Town of Scott)	Union Hill Cem Assoc	\$255.00	\$255.00
Utica Lutheran	Utica Lutheran Cem Assoc	\$285.00	\$285.00
Utica Seneca	Utica Seneca Cem Assoc	\$216.00	\$216.00
Wauzeka	Wauzeka Cem Assoc	\$102.00	\$102.00
Wayne	T. of Marietta	\$72.00	\$72.00
Yankeetown	Yankeetown Cem	\$54.00	\$54.00
	Total	\$4,578.00	\$4,578.00

Motion by Munson, second by Morovits to approve the report of the General Claims Committee. Motion carried unanimously.

Gerry Krachey, supervisor is requesting the County Board consider changing the Meal Allowances, as the costs of meals have increased. The Clerk will add this discussion to the next Personnel meeting.

Deanne Lutz, County Treasurer appeared before the Board to explain Senate Bill 254, which was recently passed and signed by the Governor. Lutz is just presenting this information to the full board, so they are aware of what will be coming through Finance for a final decision.

The new legislation is allowing property owners in Crawford County to claim a hardship due to COVID, and request a refund of any interest and penalties that were taken in by the county between February 1st through October 1st of 2021. This would either have to be defined by a blanket decision or a case by case basis. A case by case basis could open up the county to lawsuits by defining who or what is deemed a “hardship”. A blanket decision would allow all property owners who were delinquent to receive a refund regardless of whether or not they endured a “hardship”.

Lutz reminded the board that Crawford County was one of only 10 counties in the state that gave a property tax payment extension to all property owners last year. Lutz answered any questions that the supervisors had.

Gary Koch, Finance Chairman explained to the board how the levy limit can be increased by how much debt is owed. Last year, the county approved a short term borrowing agreement in the amount of \$425,000. Gary believes that it would be in the best interest of the county to again borrow funds this year in the amount of \$500,000.

The Clerk informed the board that the short-term borrowing resolution will be presented to the full county board before the Budget is approved. No action was taken, as the dollar amount has not been defined yet.

Under miscellaneous, Deanne Lutz informed the county board members that there will be a substantial “chargeback” amount this year. Chargebacks are errors by the assessors in determining

property values. In the past, these chargebacks have been very small amounts, and the county just paid them. This year, there were six properties in the county that were large amounts. Deanne feels that this large of an amount should be considered in the budget, however the exact dollar amount will not be known until possibly November 15th. She is requesting to push back the Budget hearing until after she receives the correct dollar amount.

There are state statutes which define when the Budget hearing shall take place. The Budget Hearing will not be rescheduled.

STATE OF WISCONSIN
(ss)
COUNTY OF CRAWFORD

I, Roberta A. Fisher, Clerk of County of Crawford, State of Wisconsin, do hereby certify that the foregoing is a true and correct copy of the Journal of Proceedings of the Crawford County Board of Supervisors at the Regular Session on October 19th, 2021.

Roberta A. Fisher, Crawford County Clerk