

CRAWFORD COUNTY BOARD OF SUPERVISORS
April 20, 2021

The Crawford County Board of Supervisors met in regular session at the Crawford County Administration Building in Prairie du Chien, Wisconsin on April 20, 2021.

The Board was called to order by Chairman Tom Cornford. Roll was called with all members present, except Supervisors Larry Kelley, Carl Orr and Greg Russell.

The Chairman led the Board in the Pledge of Allegiance. The meeting was verified as being properly posted.

Chairman Cornford reminded board members to turn on microphones when speaking, as we have citizens attending via Zoom.

Motion by Olson, second by Munson to approve the minutes of the previous meeting. Motion carried unanimously.

Chairman Cornford advised that he will be appointing members to a special broadband committee. Cornford is asking for any county board supervisors who would like to serve on the committee.

Dale Klemme addressed the county board to express the need for a special broadband committee. There will be future grant money available to the county for the expansion of broadband. Putting together a special broadband committee will allow the county to apply for such grants and have a plan prepared.

Cornford has appointed David Boland, Derek Greenhalgh, Chad Trautsch, Cheryl Mader, Mark Forsythe, Don Stirling and Linda Munson to the broadband committee.

Motion by Munson, second by Steiner to approve the appointments to the special broadband committee. Motion carried unanimously.

PROCLAMATION

SOIL & WATER STEWARDSHIP WEEK 2021

WHEREAS, fertile soil and clean water provide us with our daily sustenance, and;

WHEREAS, effective conservation practices have helped provide us a rich standard of living,
and

WHEREAS, our security depends upon healthy soil and clean water, and

WHEREAS, stewardship calls for each person to help conserve these precious resources,

THEREFORE, I do hereby proclaim

**APRIL 25 to MAY 2, 2021
SOIL & WATER STEWARDSHIP WEEK**

Tom Cornford, County Board Chairman

Motion by Dull, second by Jerrett to adopt the proclamation. Motion carried unanimously.

RESOLUTION NO. 9-2021

**2022-2024 CRAWFORD COUNTY LAND CONSERVATION DEPT.-
WISCONSIN DNR PARTNERSHIP RESOLUTION**

WHEREAS, Crawford County desires to partner with the Wisconsin Department of Natural Resources by participating in county fish and game projects pursuant to provision of s. 23.09(12) of the Wisconsin Statutes, Conservation Aids and through Snowmobile Trail Maintenance Programs,

WHEREAS, financial aid is required to carry out the program;

WHEREAS, Crawford County will re-certify this partnership by passing similar resolutions every other year;

THEREFORE, BE IT RESOLVED, THAT Crawford County has budgeted a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES the Crawford County Conservationist, Land Conservation Department to act on behalf of Crawford County to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project complete date:

Submit signed documents; and

Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Crawford County will comply with state or federal rules for the programs and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project site.

**Respectfully submitted:
Crawford County Land Conservation Committee:**

David Olson Robert Standorf
Wade Dull Gary Koch
Kimberly Moret

Adopted this 20th day of April, 2021.

By:
Roberta A. Fisher
Crawford County Clerk

Motion by Stirling, second by Koch to adopt the resolution. Motion carried unanimously.

RESOLUTION NO. 10-2021

**CRAWFORD COUNTY RESOLUTION
SUPPORT FOR ACHIEVING BASE FUNDING GOAL FOR COUNTY CONSERVATION
STAFFING**

WHEREAS, Wis. Stats. § 92.06 and § 92.07 create and define the powers of Land Conservation Committees (LCCs), and Wis. Stat. § 92.09 empowers Land Conservation Departments (LCDs) to administer county soil and water conservation programs and may exercise the powers granted to the land conservation committee; and,

WHEREAS, county LCDs are the local delivery mechanism for a wide range of Wisconsin's natural soil and water and other resource management programs including non-point pollution control, farmland preservation, reclamation of non-metallic mines, invasive species control, woodland management, lakes protection, and more; and,

WHEREAS, LCD professionals work as trusted, technical advisors to support producer-led watershed groups, assist waterfront property owners, help farmers develop and implement nutrient management plans, respond to natural disasters like floods, and spend years building the trust to be able to successfully do so; and,

WHEREAS, the conservation practices that LCD professionals help landowners apply to farm fields, forests, and shorelines have numerous water quality benefits, including: preventing soil erosion and promoting soil health, increasing infiltration into groundwater aquifers, protecting drinking water supply, reducing surface runoff and flood severity, and more; and,

WHEREAS, the State of Wisconsin establishes in Wis. Stat. § 92.14(6)(b) a base funding goal for county conservation staffing at an average of three positions at 100, 70, and 50 percent support, respectively, for each LCD; and,

WHEREAS, the return on investment in county LCDs is high—leveraging federal and private grant dollars into more conservation on the land and more dollars into local economies, and multiplying several times over the state’s existing investment; and,

WHEREAS, support of county LCD funding is a bipartisan issue, supported by farm, conservation, environmental and local government groups alike, and was a top priority voiced by Wisconsinites at statewide Water Quality Task Force hearings in 2019; and,

WHEREAS, an increase of base state funding for county conservation staffing will result in more conservation on the landscape, and better protection of water quality;

NOW, THEREFORE, BE IT RESOLVED that Crawford County Board of Supervisors assembled this 20th day of April, 2021, does hereby urge the Wisconsin Legislature and the Joint Committee on Finance to provide \$13.0 million in base funding for county conservation staffing, in fulfillment of the state’s base funding goal and in recognition that county LCD professionals are the among the best and most cost-effective solutions we have to improving water quality, achieving clean and safe drinking water, and supporting a viable agricultural industry at the same time.

**Respectfully Submitted by:
Crawford County Land Conservation**

Committee

David Olson	Robert Standorf
Wade Dull	Gary Koch
Kimberly Moret	

Adopted this 20th day of April, 2021.

By:
Roberta A. Fisher
Crawford County Clerk

Motion by Munson, second by Olson to adopt the resolution. Motion carried unanimously.

RESOLUTION NO. 11-2021

RESOLUTION APPROVING AN ACCOUNT TO BE CARRIED FORWARD INTO 2021

WHEREAS, the Finance Committee has recommended that the following 2020 account be carried forward into 2021:

Law Enforcement – Uniform Allowance

NOW, THEREFORE, BE IT RESOLVED that the Crawford County Board of Supervisors approve the carryover of the aforementioned accounts.

FINANCE COMMITTEE:

Duane S. Rogers
Wayne Jerrett
Gerald Krachey

Greg Russell
Geri Kozelka

Motion by Krachey, second by Flansburgh to adopt the resolution. Motion carried unanimously.

RESOLUTION NO. 12-2021

RESOLUTION TO ADOPT THE POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE AND THE BARRING OF ENTRANCES/EXITS FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS

A RESOLUTION OF THE COUNTY BOARD OF CRAWFORD COUNTY,

POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE AND THE BARRING OF ENTRANCES/EXITS FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS

WHEREAS, Section 104(L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil right demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS, it is in the interest of Crawford County to pursue Community Development Block Grant Funds and to adopt a policy that complies with Section 104(L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF CRAWFORD COUNTY:

It is POLICY of Crawford County to prohibit the use of excessive force by law enforcement agencies within the County's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

It is POLICY of the County to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the County's jurisdiction.

The officials and employees of the County shall assist in the orderly prevention of all excessive force within Crawford County by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.

The County Board directs the Crawford County Sheriff's Dept. to implement this Resolution by amending applicable Crawford County Sheriff's Dept. procedures.

PASSED BY THE COUNTY BOARD CHAIR AND THE COUNTY BOARD OF CRAWFORD COUNTY.

Thomas G. Cornford
County Board Chair

Dated: April 8, 2021

ATTEST:

Roberta A. Fisher
County Clerk

Chairman Cornford asked if there were any questions regarding this resolution. County Board Supervisor Kuhn had several questions regarding the wording of the policy, and asked if anyone had contacted the Sheriff's Department regarding the policy. Sheriff Dale McCullick informed the board that he had no issues with the policy as it stands.

Motion by Dull, second by Steiner to adopt the resolution. Motion carried unanimously.

Chairman Cornford stated we will now consider the Ordinance Repealing and Recreating Section 2.01(6)(i) of the Rules of Procedure Crawford County Code of Ordinances.

Motion by Kuhn, second by Olson to waive the Clerk giving the first reading. Motion carried unanimously.

ORDINANCE NO. 233-2021

ORDINANCE REPEALING AND RECREATING SECTION 2.01(6)(i) OF THE RULES OF PROCEDURE CRAWFORD COUNTY CODE OF ORDINANCES

The Crawford County Board of Supervisors do ordain as follows:

Section 1. That the Crawford County Code of Ordinances Number 2.01(6)(i) of the Rules of Procedure is repealed and recreated as follows:

(i) Per Diem, Mileage and Meals.

Supervisors shall receive \$50 per County Board meeting or any assigned committee thereof. Supervisors shall receive \$75 for meetings which exceed 4 hours in length. If supervisors attend 2 or more committee meetings in one day, they shall be entitled to \$75 compensation for that day. If supervisors attend a meeting that is greater than 6 hours, they shall be entitled to \$100 compensation for that day. Supervisors specifically asked to attend a meeting of a committee to which they are not assigned are also eligible for per diem. Mileage reimbursement for employees and County Board Supervisors for in-County and out-of-County meetings shall be set at the same rate as the Internal Revenue Service for mileage reimbursement for the driver only.

Maximum meal reimbursement for both in-County and out-of-County shall be: Breakfast - \$7; Lunch - \$10; and Dinner - \$20. The maximum meal allowance is \$37. Any meal included in registration costs will be considered against the daily allowance for meal reimbursement. Receipts must be turned in for all meals expenses both daily and overnight. A maximum amount allowed for tips is 10%. No reimbursement is allowed for alcoholic beverages. In addition, County Board supervisors and appointees shall receive per diem and expenses, including meals and lodging outside the County when such supervisors and appointees are designated by the County Board Chairperson to represent the interests of the County. Mileage reimbursement for County Board members representing the City of Prairie du Chien will be limited to 2 miles to attend their assigned committees held in the City limits of Prairie du Chien.

The term and reference herein to “supervisors” and the reimbursements specified above also include effective as of January 1, 2021, the County Board Chairperson and/or Vice Chairperson whether acting as ex-officio members or assigned members at any such committee or when representing the County as reasonably necessary at any function.

Section 2. Effective Date. This increase shall become effective for the term commencing at the organizational meeting of the Crawford County Board of Supervisors on April 20th, 2021.

RULES AND PROCEDURE:

Gerald Krachey
Geri Kozelka
Gari Lorenz

Published this day of April, 2021.
Effective this day of April, 2021.

Motion by Kuhn, second by Olson to give the second reading by title only. Motion carried unanimously, and the Clerk gave the second reading by title only.

Chairman Cornford asked for any questions or appearances. There being none, there was a **motion by Olson, second by Munson that the ordinance be ordered engrossed and given the third reading by title only. The motion carried and the Clerk gave the third reading by title only.**

Chairman Cornford stated the ordinance having been read three several times the question is “Shall the ordinance pass?”

Motion by Flansburgh, second by Kuhn to adopt the ordinance. Motion carried unanimously.

Chairman Cornford stated we will now consider the Ordinance Amending, Repealing and Recreating Portions of Chapter 4 Crawford County Code of Ordinances.

Cheri Leachman, Human Resources, explained that the purpose of this ordinance was to add that the use of County-Owned vehicles and other property is authorized for public safety employees for business and personal use **consistent with applicable IRS regulations.**

Motion by Krachey, second by Munson to read the ordinance by title only. Motion carried unanimously.

Motion by Dull, second by Kuhn to give the ordinance the second reading by title only. The motion carried and the Clerk gave the second reading by title only.

Chairman Cornford stated the ordinance having been read three several times the question is “Shall the amended ordinance pass?”

Motion by Steiner, second by Kozelka to adopt the ordinance. Motion carried with no negative votes cast.

ORDINANCE NO. 234-2021

**ORDINANCE AMENDING, REPEALING AND RECREATING PORTIONS OF CHAPTER 4
CRAWFORD COUNTY CODE OF ORDINANCES**

The Crawford County Board of Supervisors do ordain as follows:

Section 1. That the Crawford County Code of Ordinances Chapter 4 Number 4.38 of the Personnel Policy relating to the use of County-Owned Vehicles and Other Property is amended, repealed and recreated as follows:

4.38 - USE OF COUNTY-OWNED VEHICLES AND OTHER PROPERTY. (Cr. Res. #7-93; Rep. & recr. Ord. #173-2013)

(1) VEHICLES.

(a) Public Safety Employees. The Sheriff, the Chief Deputy Sheriff, Investigators, and Jail Administrator are authorized to use County-owned, unmarked vehicles for business and personal use (but not for recreation or vacation trips) consistent with applicable IRS regulations. All use of such vehicles that is consistent with this policy shall be considered an official function.

Highway Safety employees who drive clearly marked County-owned vehicles and are authorized to use such vehicles may commute back and forth to home and to make incidental personal stops while they are on duty. They are not authorized to use County vehicles for recreation or vacation trips. All use of such vehicles that is consistent with this policy shall be considered an official function.

(b) With the exception of unmarked vehicles as described in subsection (1)(a) above, all County-owned vehicles must bear an official license plate, and must be marked, numbered, and identifiable as such. Employee use of County-owned vehicles shall be in conformity with County policy and IRS regulations. Other than by employees as described above, County vehicles will not be used for personal purposes. Use that is consistent with these policies shall be considered an official function.

Employees who are authorized to use a County vehicle must complete vehicle use logs as determined by the County. Logs must accurately record personal use of the vehicle other than commuting and incidental personal stops. Any taxable value of the use of the County vehicle shall be included in the employee's W-2 income for the year.

Except where specifically authorized, only employees who reside in the County shall be permitted to take a County-owned vehicle home.

No unauthorized persons shall be allowed to operate a County-owned vehicle.

(c) Mileage Restriction. Unless specifically authorized by the County committee that oversees the particular department involved, no County-owned vehicle, marked or unmarked, may be driven outside a radius of 125 miles from the City of Prairie du Chien.

- (d) Personal Vehicles. Any County employee who is authorized to operate a personal vehicle while on County business may be reimbursed by the County upon submission of supporting documentation at the currently approved IRS rate.
- (e) Driving on County Business. Employees who use County-owned vehicles or drive a personal vehicle while on County business are expected to follow all applicable motor vehicle laws and regulations and any applicable County policies regarding vehicle use and the use of County property.
- (f) Weapons in Vehicles. No firearms or other dangerous weapons may be carried in County vehicles except as required for the employee's job.

An employee who carries or stores a firearm or other dangerous weapon in his or her own vehicle, other than as required for his/her employment, may not use the vehicle for work-related purposes while such weapon or firearms is inside, unless the employee receives prior, express authorization to do so.

Section 2. Effective Date. This ordinance shall be effective from and after its passage and publication as required by law.

PERSONNEL:

Brad Steiner, Chairman	Duane Rogers
Gerald Krachey	Larry Kelley
Carl Orr	

Adopted this 20th day of April, 2021.

Published this day of April, 2021
Effective this day of April, 2021

Chairman Cornford stated we will now consider the Ordinance Amending, Repealing and Recreating Portions of Chapter 4 Crawford County Code of Ordinances.

Cheri Leachman, Human Resources, informed the purpose of this ordinance was to offer employees another option if an occasion should arise when the County offices would be closed temporarily. If an employee has an approved telecommuting agreement, then the employee may work from home.

Motion by Kozelka, second by Munson to read the ordinance in title only. Motion carried unanimously.

Chairman Cornford asked for any other questions or appearances.

Motion by Olson, second by Steiner to adopt the ordinance. Motion carried with no negative votes cast.

ORDINANCE NO. 235-2021

**ORDINANCE AMENDING, REPEALING AND RECREATING PORTIONS OF CHAPTER 4
CRAWFORD COUNTY CODE OF ORDINANCES**

The Crawford County Board of Supervisors do ordain as follows:

Section 1. That the Crawford County Code of Ordinances Chapter 4 Section 4.42 of the Personnel Policy relating to Employee Pay During Emergency Closure of County Offices is amended, repealed and recreated as follows:

4.42 - EMPLOYEE PAY DURING EMERGENCY CLOSURE OF COUNTY OFFICES. (cr. Res. of 2/17/09)

If an occasion should arise when a County office or operation needs to be closed temporarily, for emergency or other reasons, and the employees are thereby not offered work for that time period, the employees should have the right to utilize accrued vacation, compensatory time, holiday time, or to take unpaid time off, at the choice of the employee. If an employee is offered work, and has an approved telecommuting agreement, the employee may work from home.

Section 2. Effective Date. This ordinance shall be effective from and after its passage and publication as required by law.

PERSONNEL:

Brad Steiner, Chairman	Duane Rogers
Gerald Krachey	Larry Kelley
Carl Orr	

Adopted this 20th day of April 2021.

Published this day of April, 2021.
Effective this day of April, 2021.

Chairman Cornford stated we will now consider the Ordinance Amending, Repealing and Recreating Portions of Chapter 4 Crawford County Code of Ordinances - Job Postings.

Cheri Leachman informed the purpose of the amended ordinance was to remove the 30-day period when an internal employee is hired to fill an open position, to decide whether or not they would like their old position back. This will allow for the supervisor to immediately fill the vacated position by the employee, rather than wait the 30 days for the employee to decide.

Chairman Cornford asked for any questions or discussion. There being none, there was a **motion by Munson, second by Kuhn to give the second reading by title only. The motion carried and the Clerk gave the second reading by title only.**

Motion by Dull, second by Kozelka to adopt the ordinance. The motion carried with no negative votes cast.

ORDINANCE NO. 236-2021

**ORDINANCE AMENDING, REPEALING AND RECREATING PORTIONS OF
CHAPTER 4
CRAWFORD COUNTY CODE OF ORDINANCES**

The Crawford County Board of Supervisors do ordain as follows:

Section 1. That the Crawford County Code of Ordinances Chapter 4 Number 4.47 of the Personnel Policy relating to Job Postings is amended, repealed and recreated as follows:

4.47 - JOB POSTINGS . (Rep. & recr. Ord. #186-2014)

- (1) A vacancy is defined as a job opening not previously existing or a job created by the termination of employment, promotion, or transfer of existing personnel.
- (2) All vacancies will be advertised for applications from inside and outside County government.
- (3) As a courtesy, all vacancies may, at the discretion of the department head, be posted internally at the same time that the vacancies are advertised pursuant to [subsection] (2).
- (4) The County shall fill all vacancies on the basis of qualification and abilities of those persons applying for said vacancies.

Section 2. Effective Date. This ordinance shall be effective from and after its passage and publication as required by law.

PERSONNEL:

Brad Steiner, Chairman	Duane Rogers
Gerald Krachey	Larry Kelley
Carl Orr	

Adopted this 20th day of April, 2021

Published this day of April, 2021.
Effective this day of April, 2021.

