

CRAWFORD COUNTY BOARD OF SUPERVISORS
August 16, 2016

The Crawford County Board of Supervisors met in the regular session at the Crawford County Administration Building in Prairie du Chien, Wisconsin on August 16, 2016.

The Board was called to order by Chairman Tom Cornford. Roll was called with all members present except Supervisors Dull and Rocksvold who were excused by the Chair. Chairman Cornford led the Board in the Pledge of Allegiance.

In his opening remarks, Chairman Cornford reminded supervisors that volunteers were still needed to work at the Crawford County Fair.

The Chairman verified the meeting as being properly posted.

Motion by Kuhn, second by Faas to approve the minutes of the previous meeting. Motion carried unanimously.

City Administrator, Aaron Kramer, appeared before the Board regarding the expansion of the Prairie du Chien library and a possible contribution by the County to that project. He stated that one million dollars has been raised through private contributions. A modified proposal was presented to the County. Aaron explained that TIF district number two has been closed out. The Prairie du Chien Common Council will be meeting tonight to consider approving the disbursement of the remaining funds to close out the TIF district. The County would receive \$67,930. The City is asking the County to consider donating the proceeds back to the capital campaign for the library. This contribution would put the capital campaign over the one million dollar mark.

Judge Lynn Rider introduced herself as the new Crawford County Circuit Court Judge. Lynn advised that an alcohol and drug treatment court will be established in the near future. Nothing is being asked for today as far as funds for this project.

Supervisor Rogers stated that going back to the City's request for the library funds, this matter would need to go to the Finance Committee with some type of recommendation to go back to the full County Board.

Julie Cipra, 911 Coordinator, appeared before the Board to discuss capital project replacements. The 911 system and call recorder system both need to be replaced, as they are both over 20 years old. The entire phone system for the County needs to be replaced. The ShoreTel IP phone system has been selected. There will also be an intercom system

installed in the Administration Building, Law Enforcement Center and Courthouse. All of the towers need to be grounded and maintenance is needed on the Prairie du Chien tower site building. Julie provided the following breakdown of costs:

Technology/Hardware	\$421,500
Towers/Radio System	\$104,800
EMS Channel Simulcast	\$148,000
Server Replacement/VPN	<u>\$ 33,000</u>

Julie advised that she has applied for a grant for the EMS Channel Simulcast. There is a chance that some monies can be reimbursed through cell phone billings. Julie stated that the projects can be done in stages and not all at once. The phone system is being prioritized as the first project to be completed. The phone system at the Sheriff's department is failing. Once a phone contract is signed, it can still take a minimum of 90 days before a system could be installed.

Carol Wirth of Wisconsin Public Finance Professionals came before the Board to explain the borrowing resolution that was coming before the Board. Carol explained this is a two-step process. State law requires the County Board have permission to borrow, which is the adoption of the initial resolution. The initial resolution contains a not to exceed amount and the other step is a purpose language. The purpose language says what you are restricted to spend the money on. This lists a potential list of projects that the money will be used for. The money must be spent in three years. The resolution must be adopted by three-fourths of the members elect. The county is not committed to borrow this money. When the County is ready to borrow the money, this must come back to the County Board with another resolution with the terms of the borrowing. The authority in this resolution is good for five years. However, once the money is borrowed, it must be spent in three years. The money can be borrowed in any amount as long as it doesn't exceed the specified dollar amount. Carol had met with the Finance Committee earlier and discussed refinancing some existing debt to a lower interest rate. Information was presented showing all of the debt that the County currently has. The County could consider whether or not they want to refinance existing debt and also tie in the new project amounts. Authority is not needed for any refinancing. There would be an interest savings of possibly \$11,000-\$15,000 per year. The County will not realize any savings until the 2018 Budget because the 2017 Budget will already have been adopted.

Carol stated that the County has an excellent bond rating of A1. Carol explained the process that the County will have to go through with Moody's for the rating process. All of the County's debt could be paid off in ten years. There was concern expressed by some supervisors about the continued borrowing that the County must incur just to balance the budget. However supervisors realize that some steps are necessary for the safety and welfare of the citizens of the County.

Supervisor Rogers stated that he felt the \$800,000 figure was too high and that some of the funds could be taken out of the General Fund.

RESOLUTION NO. 14-2016

**INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF
NOT TO EXCEED \$800,000 GENERAL OBLIGATION
PROMISSORY NOTES FOR COUNTY PROJECTS**

WHEREAS, Crawford County, Wisconsin (the "County") is in need of an amount not to exceed \$800,000 for the public purpose of financing capital projects, including 911 system improvements and software, technology projects, telephone system and other communication system improvements and acquisition of highway equipment and Sheriff's Department vehicles; and

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purposes pursuant to Section 67.12(12), Wis. Stats.; and

WHEREAS, the County may issue general obligation promissory notes only if one or more of the conditions specified in Section 67.045, Wis. Stats., apply; and

WHEREAS, general obligation promissory notes may be issued under Section 67.045, Wis. Stats., if the County Board of Supervisors adopts a resolution to issue the debt by a vote of at least three-fourths of its members-elect;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Crawford County, Wisconsin, that:

1. There shall be issued, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$800,000 (the "Notes") for the public purpose of financing capital projects, including 911 system improvements and software, technology projects, telephone system and other communication system improvements and acquisition of highway equipment and Sheriff's Department vehicles.

2. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on the Notes.

Adopted, approved and recorded August 16, 2016.

Thomas G. Cornford
Chairperson

Attest:
Janet L. Geisler
County Clerk

Motion by Steiner, second by Krachey to adopt the resolution. Motion carried unanimously upon call of the roll.

Dave Troester, County Conservationist, came before the Board to explain the Management Plan 2016 resolution. This plan had been on a five-year cycle. This is now a ten-year plan. This plan allows the County to be eligible to participate in the SWRM program. Dave gave a presentation to the State Land and Water Conservation Board and they approved it. The next step is to have County Board approval.

RESOLUTION NO. 15-2016

RESOLUTION ADOPTING THE AMENDED CRAWFORD COUNTY LAND AND WATER RESOURCES MANAGEMENT PLAN 2016

WHEREAS, The Crawford County Land and Water Resource Management Plan (LWRMP) summarizes Crawford county's soil and water resources and identifies conservation programs and actions to protect and enhance our resources and,

WHEREAS, the plan is also a guide for the Land Conservation Committee and Department in its efforts to assist county landowners and policy makers in protecting and improving land and water resources in the county and,

WHEREAS, the plan goals are intended to provide direction to Crawford County and the Land Conservation Committee and Department for the next ten years and,

WHEREAS, public input was gathered in the comprehensive planning process from county surveys, public informational meetings, planning meetings, and a public hearing and Wisconsin's Land and Water Conservation Board has approved this plan and

WHEREAS, Crawford County citizens would benefit greatly from the continued application of thoughtful resource management planning, for the wise use of our precious soil and water,

NOW, THEREFORE, BE IT RESOLVED, by the Crawford County Board of Supervisors that it adopts the Crawford County Land and Water Resources Management Plan 2016.

Land Conservation Planning and Zoning Committee:

Henry Esser, Chair
Wade Dull, Vice Chair
Harriet Behar, Secretary
David Olson
Don Dudenbostel

Motion by Esser, second by Olson to adopt the resolution. Motion carried unanimously.

RESOLUTION NO 16-2016

RESOLUTION TO SUBMIT 5310 CAPITAL ASSISTANCE PROGRAM GRANT APPLICATION AND DESIGNATION OF THE AGING & DISABILITY RESOURCE CENTER SERVING CRAWFORD COUNTY AS THE COORDINATOR OF TRANSPORTATION SERVICES FOR SENIORS AND PERSONS WITH DISABILITIES

WHEREAS, Chapter 49 Section 5310, United States Code-Enhanced Mobility of Seniors and Individuals with Disabilities Transportation program provides for capital assistance to be used in serving the special transportation needs of seniors and persons with disabilities for whom public transportation services are unavailable, insufficient or inappropriate; and

WHEREAS, Section 85.22, Wisconsin Statutes, authorizes a program of state funded capital assistance to supplement federal capital assistance under the Federal Elderly and Disabled Transportation Program authorized under Chapter 49 Section 5310 U.S.C.; and

WHEREAS, the Aging & Disability Resource Center of Eagle Country serving Crawford County intends to apply to the Wisconsin Department of Transportation 5310/s. 85.22 grant for one (1) wheelchair accessible 8-passenger minibus; and

WHEREAS, each grant must be matched with a local share of not less than 20% of the cost of the vehicle;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Crawford County on the 16th date of August, 2016, authorizes the Aging & Disability Resource Center of Eagle Country serving Crawford County to prepare and submit to the Wisconsin Department of Transportation an application for assistance under Section 5310/s. 85.22 to serve seniors and persons with disabilities in Crawford County; and

BE IT FURTHER RESOLVED that the Crawford County Board of Supervisors designates the Aging & Disability Resource Center of Eagle Country serving Crawford County as the coordinator of transportation services for seniors and persons with disabilities in Crawford County; and

BE IT FURTHER RESOLVED that the Crawford County Board of Supervisors appoints members of the Crawford County Transportation Coordinating Committee.

Committee duties include monitoring transportation funds expenditures in the service area and review comment on transportation plans and applications.

Thomas G. Cornford
Crawford County Board Chairman

Motion by Krachey, second by Rogers to adopt the resolution. Motion carried unanimously.

Highway Commissioner, Dennis Pelock, appeared before the Board to explain the changes made in the ordinance.

Supervisor Russell questioned the changes in the time when ATV/UTVs may not be operated on any designated routes from the original ordinance. The changes in hours were made by the Highway Department. He also questioned why the Highway Department was given more authority instead of the County Board.

Dennis explained that he is trying to work with the clubs to establish the routes and he has also been working with the DOT and DNR.

There was much discussion on changing the times listed in the ordinance back to the original times.

Motion by Russell, second by Lorenz to revise the ordinance so that the times when ATV/UTVs may not be operated are changed back to the times that were in the original ordinance. There were equal number of votes for and against, which resulted in the motion failing.

Chairman Cornford stated we will now consider the Ordinance Amending and Creating Portions of Section 7.08 Relating to All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) Routes and Approving Existing Routes.

Motion by Krachey, second by Kuhn to give the ordinance the first reading by title only. The motion carried and the Clerk gave the first reading by title only.

ORDINANCE NO. 196-2016

AN ORDINANCE AMENDING AND CREATING PORTIONS OF SECTION 7.08 OF THE CRAWFORD COUNTY CODE OF ORDINANCES RELATING TO ALL-TERRAIN VEHICLE (ATV) AND UTILITY-TERRAIN VEHICLE (UTV) ROUTES AND APPROVING EXISTING ROUTES

The Crawford County Board of Supervisors do ordain as follows:

Section I: That Crawford County Ordinance Section 7.08(3)(d) is hereby amended to read as follows:

“(d) Hours of Operation. No ATV/UTV may be operated on any designated route between the hours of 11:00 p.m. to 7:00 a.m. daily.”

Section II: That Crawford County Ordinance Section 7.08(3)(i) is hereby created to read as follows

“(i) Activities Prohibited. No competitive events or any other type of contest shall be held, conducted or performed on any ATV/UTV route.”

Section III: That Crawford County Ordinance Section 7.08(4)(a) is hereby amended to read as follows:

“(4) DESIGNATION OF ATV and UTV ROUTES:

(a) County Trunk Highways: ATV and UTV routes on County Trunk Highways shall be designated and approved by the Crawford County Board pursuant to subsection (c) below. Any modifications to a designated ATV and UTV route shall be approved by the Crawford County Board. A copy of those ATV and UTV routes, along with a map showing their location, shall be kept on file at the Crawford County Sheriff’s Office and at the Highway Department. The Crawford County Highway Department shall be responsible for signage and the establishment of speed limits regulating ATVs and UTVs. The Crawford County Highway Department shall retain the sole authority for the closure or termination of any ATV/UTV route on the County Trunk Highway System.

(1) Designated ATV/UTV routes on all roads in the County may be closed at the discretion of the Crawford County Highway Commissioner of his/her designee.

(2) The Crawford County Highway Commissioner shall have the authority to suspend operation on any highway for up to ninety (90) days due to hazard, construction, or emergency conditions in any highway segment designated as an ATV/UTV route. The Crawford County Highway Commissioner shall also have the authority to designate for up to ninety (90) days alternate routes for any of the above authorized highway segments that might be so closed.

(3) Applications for the initiation of new routes or alteration to existing routes or crossings shall be submitted to the Crawford County Highway Department for processing and submission to the Crawford County Board.

(4) ATV/UTV Routes on bridges shall be designated and approved by the Crawford County Board following Section 23.33(4)(d)3.b and Section 23.33(11)(am)3 Wis. Stats.”

Section IV: That Crawford County Ordinance Section 7.08(4)(c) is hereby amended to read as follows:

“(c) **Route or Crossing Approval By County Board:** No route or crossing is authorized until approved by the County Board except that permits for existing routes or crossings may be renewed without further action by the County Board.”

Section V: That Crawford County Ordinance Section 7.08(5)(c) is hereby amended to read as follows:

“(c) All routes shall be signed and posted in accordance with the Manual on Uniform Traffic Control Devices, the Wisconsin Department of Transportation, the Wisconsin Department of Natural Resources and all other applicable local guidelines.”

Section VI: That the ATV and UTV routes or crossings identified in this section of this ordinance are hereby approved.

County Trunk Highway

Section Description

- | | |
|------------|---|
| • B | Johnston Road to Pine Knob Road |
| • B | River Road to West Point Road |
| • C | River Road to STH 131 |
| • E | STH 35 to Benhardt Ridge Road |
| • E | Crowley Hill Road to STH 179 |
| • K | City of Prairie du Chien to BNSF Railroad |
| • N | Dutch Ridge Road to Mill Road |
| • N | Plum Creek Road to STH 60 |
| • S | South Sleepy Hollow Road to Remington Hill Road |
| • W | West Ridge Road to North Irish Ridge Road |
| • X | Orchard View Road to Halverson Ridge Road |

Section VII: This Ordinance shall become effective in upon its passage and publication as required by law.

Dated this 16th day of August, 2016.

Tom Cornford, Chairman
Henry Esser
David Olson

Derek Flansburgh
Gerald Krachey

Passed and approved this 16th day of August 2016.

Tom Cornford
County Board Chairman

ATTEST:

Janet L. Geisler
County Clerk

Published this day of August, 2016
Effective this day of August, 2016.

Motion by Flansburgh, second by Esser to give the ordinance the second reading by title only. The motion carried and the Clerk gave the second reading by title only.

Chairman Cornford asked for any further questions and there were none. The Clerk was advised of a spelling error. The Ordinance will be corrected to show BNSF Railroad.

Motion by Krachey, second by Kelley that the ordinance be ordered engrossed and given the third reading by title only. The motion carried and the Clerk gave the third reading by title only.

Chairman Cornford states the ordinance having been read three several times the question is, "Shall the ordinance pass?"

Motion by Krachey, second by Steiner to adopt the ordinance. Motion carried unanimously upon call of the roll.

There being no further business to come before the Board there was a motion by Krachey, second by Kelley to adjourn. Motion carried unanimously and the meeting adjourned.

STATE OF WISCONSIN
(ss)
COUNTY OF CRAWFORD

I, Janet L. Geisler, Clerk of County of Crawford, State of Wisconsin, do hereby certify that the foregoing is a true and correct copy of the Journal of Proceedings of the Crawford County Board of Supervisors at the Regular Session on August 16, 2016.

Janet L. Geisler, Crawford County Clerk