

Crawford County Ag/Extension Committee Meeting  
Crawford County Administration Building,  
Room 236, Prairie du Chien, WI 53821  
Thursday, August 6, 2020

Minutes

Wade Dull called the meeting to order at 10:00 a.m.

Members Present: Wade Dull, David Olson; by phone, Don Stirling. Absent: Mary Kuhn and Wayne Jerrett.

Others present – Craig Saxe, AED; By zoom: Amy Mitchell, Amanda Griswold, Kathy Lange, Jessica Spayde, Carolyn Ihde, Sheena Louise Cooke-Fuglsang.

Verify posting of Agenda by Wade and Craig.

Approval of minutes – Motion by David, second by Don to approve July 2, 2020, minutes as presented. Motion carried unanimously.

University of Wisconsin Extension Items

- Educator/Coordinators will present monthly reports and August programming and activities. Hardcopy of minutes will be placed on file.

Ag and Extension Education Committee Related Items

- MOU between Crawford County and Driftless Development (DDI)
  - With Driftless Development's request to end their contractual obligations with Crawford County, we are still waiting upon the final balance due from Driftless Development to Crawford County in the amount of \$6,673.33. As agreed upon, the original invoice was submitted to DDI on April 4, 2020. At that time, DDI withheld full payment. The original invoice was re-submitted to them on July 10, 2020 and upon their request, a new invoice reflecting the balance due was submitted to them on July 14, 2020. No follow-up communication has been received from them since the last invoice.
- 2021 Department Budget
  - 2021 Department Budget numbers were reviewed as shared by Craig Saxe. 4 line items were decreased. The contracted services line item increased. With Driftless Development cutting their 50% support for the Community Development Educator position, Extension has agreed to cover 25% of that increased and is in turn requesting Crawford County cover the other 25% amounting to \$22,310. Motion by Olson, second by Dull to approve the proposed 2021 department budget numbers. Motion passed unanimously.
- Delegation of Authority - request for extension
  - Earlier this year Crawford County signed a Delegation of Authority agreement with the Division of Extension authorizing Craig Saxe, as AED and educator, Amy Mitchell to sign time/leave approvals for support staff. With that agreement scheduled to end in December, the Division of Extension has requested an indefinite extension of that agreement or until either party decides a change is necessary. There is no action needed if this is agreeable. No action taken.

Public Comments – none presented.

Date of next meeting: September 3, 2020.

Payment of bills – Motion to pay bills as presented by Don, second by David; Motion carried unanimously by roll call.

Correspondence – None presented

Adjournment: Motion by David, second by Wade. Meeting adjourned 11:04 a.m.

Minutes - David Olson/KKS