

Aging & Disability Resource Center Board Meeting
September 27, 2017
Conference Room 130

The Committee was called to order on September 27, 2017, in Room 130 of the Crawford County Administration Building by Don Stirling. Present were members of the Aging Committee: Kersten Rocksvold (arrived late), Don Stirling and Wayne Jerrett, Jr, and members of the Advisory Committee: Diane Koth, Nancy Ostrander, Nicky Penfield, Karla Troester, Rodney Boardman and Eunice Key; Director Jeanne Christie; and Jeanne Palmer Administrative Assistant.

Don Stirling verified the posting of the agenda.

Motion to approve minutes of previous meeting August 30, 2017 made by Karla Troester. Motion second by Eunice Key. Motion carried.

ADRC Operations Report – Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:

Jeanne Palmer gave a condensed report on the home delivered meals, congregate dining, and transportation programs for the month of September.

Jeanne Christie reported:

- Jeanne Christie reported the ADRC received contracts from the Bright Spot and TazZee's Wonder Bar to provide meals for the home delivered and congregate programs for 2018. Contracts have not been received from Prairie Maison or Sannes Skogdalen.
- The United Methodist Church has increased the rent for using the Fellowship Hall for the Eastman Meal Site from \$1,800 to \$1,890/yr.
- There is a MOM's Meals presentation on October 4 at two of the low-income housing units in Prairie du Chien.
- Received the Grant Agreement Information and Signature Page from the WI Department of Transportation to fill out for the new 8-passenger mini-bus that should be arriving this fall. The 20% Local Match is \$10,239.78 which will be taken out of the DOT Trust Fund.
- I & A Specialist, Elder and Disability Benefit Specialist: The EBS and DBS will be starting Open Enrollment for the Medicare Part D period on October 15 to December 7, 2017.
- The Disability Benefit Specialist will be presenting the second Powerful Tools for Caregivers Workshop starting on Monday, October 2 at Crossing Rivers Health.
- Copies of the Aging & Disability Resource Center Newsletter were distributed. Highlighted events were Dining at 5 on Thursday, October 12 and the ABC's of Alzheimer's and Dementia on Tuesday, October 3rd and 10th at the County Administration Building. Registration requested.

Pending Closure of Sannes Skogdalen Heim Nursing Facility: The ADRC received word last week of the Pending Closure of the Sannes Skogdalen Nursing Home in Soldiers Grove. An informational meeting was held on Tuesday, September 26, 2017 at Sannes Skogdalen, but at this meeting the Community Health Services Board of Directors told those in attendance they believe they finished a deal minutes before the meeting began securing a purchaser of the Nursing Home and, therefore, believed it would not be closing.

Congregate & Home Delivered Meal Suggested Donations: Motion made by Rodney Boardman to increase the congregate meal price to \$3.50 starting on January 1, 2018. Motion seconded by Karla Troester. Motion carried.

ADRC Staff Job Descriptions/Classification: The ADRC has been put on the agenda at the Personnel Committee meeting today to discuss the ADRC Staff Job Descriptions/Classification.

2018 ADRC Proposed Budget: A couple of budget issues are uncertain at this time. The county still has not received information on the insurance rates for 2018. With the pending closure of Sannes Skogdalen, the northern home delivered meal contract will need to be re-bid. Motion made by Don Stirling to approve the 2018 budget at the same amount as the 2017 budget. Motion seconded by Wayne Jerrett. Motion carried.

Senior Expo: We have 36 vendor booths reserved for the Senior Expo.

Gays Mills Office Hours Update: The ADRC Satellite Office in Gays Mills continues on Thursdays. The office hours have changed from 1 to 4 pm to 1 to 3 pm.

Approval Payment of Bills: Motion made by Wayne Jerrett to approve the payment of the bills as submitted, seconded by Don Stirling motion carried.

Public Comment according to Wis. Stats. 19.83(2) and 19.84(2): No comment

Set date for next meeting and adjourn: The date of the next meeting is Wednesday, October 25, 2017 at 9:30 a.m. in the County Administration Building, Room 130 with the County Board of Supervisors meeting at 9:15 am to approve the bills. Motion made by Rodney Boardman to adjourn the meeting, second by Karla Troester. Motion carried.

Respectfully submitted,
Jeanne Palmer, Administrative Assistant