

Aging & Disability Resource Center Board Meeting  
October 24, 2017  
Conference Room 125

The Committee was called to order on October 24, 2017, in Room 125 of the Crawford County Administration Building by Kersten Rocksvold. Present were members of the Aging Committee: Kersten Rocksvold, Don Stirling and Wayne Jerrett, Jr, and members of the Advisory Committee: Diane Koth, Nicky Penfield, Karla Troester, and Rodney Boardman; Director Jeanne Christie; Jeanne Palmer Administrative Assistant and Becky Dahl, ADRC Regional Manager. Eunice Key and Nancy Ostrander were excused.

Kersten Rocksvold verified the posting of the agenda.

Motion to approve minutes of previous meeting September 27, 2017 made by Rodney Boardman. Motion second by Karla Troester. Motion carried.

**ADRC Operations Report – Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:**

Jeanne Palmer reported on the home delivered meals, congregate dining, and transportation programs for the month of September.

Jeanne Christie reported:

- A presentation for MOM's Meals last month at two low-income housing units in Prairie du Chien, has not had any effect on our home delivered meals program.
- On October 12, 2017, Dining at 5 was held at the Eastman Meal site. Forty people in attendance.
- ADRC has not received notification from DOT on delivery date for 8-passenger mini-bus awarded from DOT 53.10 Cycle 41 Grant.
- ADRC is waiting to hear from DOT if we were awarded replacement mini-van from DOT 53.10 Cycle 42 Grant.
- **I & A Specialist, Elder and Disability Benefit Specialists:** The Elder Benefit Specialist sent out over 200 letters to Medicare Part D enrollees about their prescription drug plans, and has planned presentations in November at Rivercrest and Blackhawk apartments.
- The Disability Benefit Specialist is conducting her second Powerful Tools for Caregivers Workshop. Supervising Attorney for DBS from Disability Rights of Wisconsin made annual review visit here yesterday.
- **Outreach Events:** A 2-part series on the ABC's of Alzheimer's was held here the evening of October 3, 2017 with presenter Dr. Thomas Loepfe, and on evening of October 10, 2017 with presenter Becky DeBuhr from the Alzheimer's & Dementia Alliance. On Monday, November 6, 2017, a Legal and Financial Planning Seminar with Attorney Jeffrey Clark is scheduled at the County Administration Building from 5:30 to 7:30 pm. The next Dementia Friendly Committee meeting is scheduled for Tuesday, October 31, 2017. Discussion will be held about initiating a Memory Café.
- **Advocacy:** Jeanne Christie shared the ADRC Regional Governing Board sent a letter of support to the legislators in support of keeping the number of required training hours for Certified Nursing Assistants at 120 hours as opposed to the AB 432 which would decrease the number of required training hours to 75, allowed under federal law.

- **Regional Highlights:** Reviewed the Governing Board meetings.

**Regional ADRC Fiscal Agent Discussion:** Becky Dahl was present and explained how the ADRC Financial process and fiscal agent operates for the region. On October 31, 2017 the fiscal agents from Crawford, Juneau, Richland and Sauk counties will meet to discuss financial recommendations for the ADRC. On October 27, 2017 Tim Gottschall, Fiscal Agent for the Health & Human Services Department in Richland Center will do a presentation for Governing Board and Managers. The Managers will then meet on November 10 to finalize details on the fiscal agent.

**Home Delivered Meal Contracts with Sannes Skogdalen and Prairie Maison:** Prairie Maison has returned their contract to provide Congregate and Home Delivered meals for 2018. Jeanne Christie made contact with a representative of North Shore Health Community, who will be purchasing Sannes Skogdalen, about assignment of the HDM contract to them until the contract expires. Corporation Counsel is preparing the Assignment of Contract.

**2018 DOT 85.21 Grant:** The ADRC submitting the DOT 85.21 Operating Funding Grant. A meeting will be schedule with the Crawford County's Transportation Committee to discuss transportation needs. Public Notice will be in the newspaper on November 8, 2017 and Public Hearing on November 22, 2017 at 10:00 a.m. Room 125 of Crawford County Administration Bldg. Grant is due on December 15, 2017.

**I & A/EBS/DBS Reclassification to Personnel Committee:** On September 27<sup>th</sup> Jeanne Christie, Don Stirling and Becky Dahl attended the Personnel Meeting regarding the reclassification of three positions in the ADRC, one I & A position to the same Range as the other I & A position so both are in Range 3, and the EBS and DBS reclassified from Range 5 to Range 4. They will again attend the October 25, 2017 Personnel Committee and present supporting documentation on why these positions should be reclassified.

**2017 Senior Expo Recap:** This was the second year of hosting the Senior Expo with 34 vendors.

**Consider Approval of Monthly Invoices:** Motion made by Wayne Jerrett to approve the payment of the bills as submitted, seconded by Kersten Rocksvold motion carried.

**Public Comment according to Wis. Stats. 19.83(2) and 19.84(2):** Becky Dahl complimented Jeanne Christie on the good job the ADRC has done working with the Community Partners.

**Set date for next meeting and adjourn:** The date of the next meeting is Wednesday, November 29, 2017 at 9:30 a.m. in the County Administration Building, Room 130 with the County Board of Supervisors meeting at 9:15 am to approve the bills. At the next meeting the board will discuss changing the dates for future ADRC meetings. Motion made by Rodney Boardman to adjourn the meeting, second by Karla Troester. Motion carried.

Respectfully submitted,  
Jeanne Palmer, Administrative Assistant