

Aging & Disability Resource Center Board Meeting  
June 30th 2020  
Veterans Conference Room #130

The Committee called to order on June 30, 2020, in Suite 130 Veteran's Conference Room. Present were members of the Aging Committee: Don Stirling and Edward Hayes Hall; and members of the Advisory Committee: Diane Koth, Rodney Mezera and Deb Martin. Director Roby Fuller; ADRC of Eagle Country Director John Grothjan and Jeanne Palmer Administrative Assistant. Karla Troester Nancy Ostrander, Rodney Boardman were excused. Wayne Jerrett Jr. was absent.

Jeanne Palmer verified the posting of the agenda.

Motion to approve minutes of previous meeting May 26 and June 5, 2020 made by Debra Martin. Motion seconded by Diane Koth. Motion carried unanimously.

**Introduction to John Grothjan, Regional Director for the ADRC of Eagle Country**

John updated the board on the 2020 budget as well as possible changes to the 2021 and carryover funding. He also was very impressed with the changes the Prairie du Chien Office made to continue to provide services in the community during the COVID-19 pandemic.

**ADRC Operations Report – Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:**

Jeanne Palmer reported on the home delivered meals, congregate dining, and transportation programs for the month of May.

Our transportation program continues to remain busy with medical trips. Roby Fuller reported the 5310 Grant application is due to the DOT the end of August. She asked for the board's input on purchasing SUV/car for medical transport. The DOT process is different as the 5310 is for van/bus versus car/SUV purchase. With a SUV/car purchase the ADRC would have to pay the full purchase amount and would be reimbursed 80% from DOT. Roby will have more information for the August meeting.

Roby Fuller reported the 2007 Chevy minivan was sold for \$500.

NFCSP Report – no report given.

**Director's Report, I & A Specialists, Elder and Disability Benefit Activities**

Roby Fuller reported of the ADRC Dashboard report. This data comes from I & A's, DBS and EBS 100% time reporting. The report shows the number of contacts, enrollments, follow-ups, walk-ins and MDSQ referrals. Even though I & A's, DBS and EBS have been working from home their 100% time reporting percentages for May remain good.

The EBS has a Medicare Workshop scheduled for July 9, 2020 and limited to six participants. She will have an online zoom Welcome to Medicare Workshops on July 30, 2020.

**Advocacy Issues:** Nothing to report

**Regional ADRC Board Meeting Highlights/ADRC Budget:**

Don Stirling and John Grothjan reported on the ADRC Regional Board Meeting.

John Grothjan reported he is meeting with Pat Dearth today for orientation.

### **Review and approval of updated by-laws**

Motion made by Deb Martin to approve the revised by-laws as presented. Seconded by Diane Koth. Motion carried unanimously.

### **Staff Updates/Changes**

Jacob Schneider was hired as Clerk III and will start July 6, 2020.

Part-time employee changes Nick Tesar (HDM) and Norma (Judy) Krachey (HDM) and Beverly Cornford (Meal Site Hostess PdC) have all resigned from their positions. Roby Fuller hired Dave Fishler to deliver HDM in Prairie du Chien. Cheri Leachman has two more applicants coming this week for interviews.

### **Long Patch Thinking**

Roby Fuller is in the process of completing a self-management training on Long Patch Thinking.

### **Health Promotions**

The ADRC Prairie du Chien office received an additional \$2,000 for Health Promotions. Earlier this year Kelli Brooks and Sonja Lenzendorf attending a Living with Chronic Conditions training. The PALS classes were canceled. WEHA wrote a health promotion grant that is currently pending. Awards will be announcing early fall. If received Crawford would have the potential to receive \$25, 000 the first year, \$20,000 the second, and \$15,000 the third year.

### **Talk about the Virtual Livin' Well Events**

Roby Fuller is working with Crossing Rivers Health via zoom meetings to plan the Livin' Well event in September.

### **Transportation survey and results**

In the June, July and August the Eagle News & Views 2,520 copies of the newsletters were inserted in the Shopping News for the DeSoto, Ferryville, Eastman, Gays Mills, Soldiers Grove and Wauzeka areas. The newsletter included a survey's on transportation services in May with 27 surveys returned; June included a survey on meal options with 14 surveys returned; and the July newsletter survey is on caregiving.

### **How our office is re-opening**

The Personnel Committee meet last week to discuss the opening of the County Building. The committee will meeting again during the week of July 13 to 17, 2020 to discuss the opening. Before the county buildings opens all safety precautions must be meet.

**Consider Approval of Monthly Invoices:** Motion made by Edward Hayes-Hall to approve the bills as submitted. Seconded by Don Stirling. Motion carried unanimously.

**Public Comment according to Wis. Stats. 19.83(2) and 19.84(2):** No comment.

### **Next meeting agenda item:**

1. 2020/2021 Budget Review

**Set date for next meeting and adjourn:** The date of the next meeting will be Tuesday, July 28, 2020 at 9:30 a.m. in the County Administration Building, Room 130 (Veteran's Conference Room) with the County Board of Supervisors meeting at 9:15 am to approve the bills. Motion made by Deb Martin to adjourn the meeting, second by Rodney Mezera. Motion carried unanimously.

Respectfully submitted,  
Roby Fuller