

Aging & Disability Resource Center Board Meeting  
February 27, 2018  
Conference Room 125

The Committee was called to order on February 27, 2018, in Room 125 of the Crawford County Administration Building by Kersten Rocksvold. Present were members of the Aging Committee: Kersten Rocksvold, Don Stirling and Wayne Jerrett, Jr, and members of the Advisory Committee: Nicky Penfield, Karla Troester, Diane Koth, Nancy Ostrander, Eunice Key and Rodney Boardman; Director Jeanne Christie and Jeanne Palmer Administrative Assistant.

Kersten Rocksvold verified the posting of the agenda.

Motion to approve minutes of previous meeting January 31, 2018 made by Rodney Boardman. Motion second by Diane Koth. Motion carried.

**ADRC Operations Report – Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:**

Jeanne Palmer reported on the home delivered meals, congregate dining, and transportation programs for the month of January.

Jeanne Christie gave a brief description of the National Family Caregiver Support Program. Currently there are 21 clients receiving services. The ADRC created a new 2018 National Family Caregiver Support Guideline form to screen clients with the most social and economically needs for services.

Jeanne Christie reported:

- **ADRC Newsletters** are being distributed to churches in the county.
- **AARP Tax Volunteers:** The AARP Volunteers have assisted 68 residents of Crawford County with filing their taxes.
- A meeting is scheduled with meal providers for March 14, 2018 to discuss the new meal pattern. The last year of the current contracts for providing meals is 2017. New contracts will be drafted and mailed in out to providers in late summer or early fall.
- **I & A Specialists, Elder and Disability Benefit Specialist: Director's Report:** Jeanne Christie introduced Melissa Heisz as the new Information and Assistance Specialist.
- **Advocacy Issues:** Jeanne Christie reported the Silver Alert Bill passed the Assembly and is on its way to the Senate for approval. Silver Alert is for missing elderly persons. A modification to the Silver Alert program would direct law enforcement that issued the alert to refer the person making the report and any guardian of the missing person to a local Aging & Disability Resource Center. Jeanne will be setting up a meeting between the ADRC and law enforcement, and also inviting the Silver Alert Coordinator from DOJ.
- **Regional ADRC Board Meeting Highlights:** The January Regional ADRC meeting was canceled due to weather. The ADRC Regional Office has moved down the street from the Health and Human Services building. The ADRC Regional Office is applying for a Dementia Care Specialist Grant which would fund a Dementia Care Specialist for our region.

**2017 Aging Plan Self-Assessment Approval:** Motion to approve and submit the 2017 Aging Plan Self-Assessment made by Rodney Boardman, seconded by Karla Troester. Motion carried.

**ADRC Director Status:** Jeanne Christie reported having received applications for the Director's position, with the deadline for applying February 28, 2018.

**Review ADRC Advisory Board Member Appointees:** This year the ADRC has two board members who have fulfilled their term of service to the ADRC Advisory Committee effective April 2018. Those members are Eunice Key and Nicky Penfield. The ADRC is recruiting new members to fill these positions.

**Consider Approval of Monthly Invoices:** Motion made by Wayne Jerrett, seconded by Don Stirling to approve the payment of the bills as submitted. Motion carried.

**Public Comment according to Wis. Stats. 19.83(2) and 19.84(2):** No comment

**Next meeting agenda item:** Nothing to report

**Set date for next meeting and adjourn:** The date of the next meeting is Tuesday, March 27, 2018 at 9:30 a.m. in the County Administration Building, Room 125 with the County Board of Supervisors meeting at 9:15 am to approve the bills. Motion made by Nicky Penfield to adjourn the meeting, second by Eunice Key. Motion carried.

Respectfully submitted,  
Jeanne Palmer, Administrative Assistant