

Aging & Disability Resource Center Board Meeting
December 30, 2015
Conference Room 130

The Committee was called to order at 9:30 a.m. on December 30, 2015 in Room 130 in the Crawford County Administration Building by Marge Sheckler. Present were members of the Aging Committee: Elling Jones, Marge Sheckler, and Kersten Rocksvold, members of the Advisory Committee: June Leirmo, Karla Troester, Nicki Penfield and Rodney Boardman; Director Jeanne Christie and Jeanne Palmer, Administrative Assistant. Sandra Kirchner was absent.

Marge Sheckler verified the posting of the agenda.

Motion made by Kersten Rocksvold to approve the minutes of the November 25, 2015 meeting. Motion seconded by Rodney Boardman. Motion carried.

Secretary/Bookkeeper Report on nutrition and transportation programs: The Home delivered meals program served 1740 meals in October 2015 and 25,429 meals year-to-date (October 2014 to October 2015). Year-to-date contributions are \$80,578.37.

The Congregate Meal Program served 1,159 meals during the month of November and 16,159 meals year-to-date. (October 2014 to November 2015) Year-to-date contributions are \$45,595.81.

The Transportation Program provided a total of 5,819 one way trips year-to-date (October 2014 to November 2015). Transportation contributions year-to-date are \$7,818.71.

Advocacy: No report given

Director's Report:

- The Open Enrollment for Medicare Part D is completed for the year.
- At this time the office is unsure of whether Crawford County will be offering the AARP Tax Preparation Service this year due to lack of volunteer staff. Contact was made to see if Vernon County would have any volunteers that could help us out.
- The results of the November Dashboard Report were shared.
- Changes have been made to the 100% Time reporting for the I & A. In 2016 they will have to report what type of service was provided: Options counseling, Disenrollment Counseling, Youth in Transition, Dementia Related Services, and Nursing Home Relocations and other.
- Senior Care has been extended through 2018.

Aging & Disability Resource Center

2016 ADRC Regional Budget: Eunice Key made the motion to approve the ADRC budget as submitted, seconded by Karla Troester. Motion carried.

ADRC Contract with DHS – Physical Requirements – Update:

- Jeanne Christie report the required changes to the website are completed.
- The ADRC sign for the ADRC window has been designed and ordered. Our office will pay for the sign and will be reimbursed from the Regional ADRC office.
- Signage inside and outside of the building is still being worked out.
- The phone system has been discussed and the county is working on it.

Aging Programs/Nutrition/Transportation

Vehicle Disposal: Jeanne Christie has been in contact with Pam Ritchie from the Opportunity Center. As they are the title holder, it is necessary for them to sign the Request for Disposal application sent on to the DOT.

2016 Transportation Grant – Public Hearing: The 2016 Transportation Grant was reviewed. Motion made by Elling Jones to approve the 2016 Transportation Grant and submit to the DOT, seconded by Karla Troester. Motion carried unanimously.

2016 Nutrition Contracts:

1. The contract for TazZee's Wonder Bar will be amended to provide meals five days/week. Motion made by Elling Jones to amend the contract with TazZee's Wonder Bar to increase the serving days from 4 days/week to 5 days/week, seconded by Nicki Penfield. Motion carried unanimously.
2. Amendment to catering contract for Bright Spot. Motion made by Rodney Boardman to Amend the catering contract with the Bright Spot as proposed, seconded by Karla Troester. Motion carried unanimously. Jeanne Christie will contact the Bright Spot.

Meal Site Updates: Menus and serving sizes were discussed.

Statewide Statistics for Congregate and Homes Delivered Meals: Jeanne Christie shared the statewide report for home delivered and congregate meals.

Approval Payment of Bills: Motion made by Elling Jones to approve the payment of the bills as submitted, seconded by Kersten Rocksvold; motion carried.

Public Comment according to Wis. Stats. 19.832(2) and 19.84(2): No public comment.

Set date for next meeting and adjourn: The date of the next meeting is scheduled for Wednesday, January 27, 2016 at 9:30 a.m. the County Administration Building, **Room 130** with the County Board of Supervisors meeting at 9:00 a.m. to approve the bills. Motion made by Kersten Rocksvold to adjourn the meeting, second by Elling Jones. Motion carried.

Respectfully submitted,
Jeanne Palmer, Administrative Assistant