

Aging and Disability August Resource Center Board Meeting
25th 2020
Veterans Conference Room #130

The Committee called to order on August 25, 2020, in Suite 130 Veteran's Conference Room. Present were members of the Aging Committee: Don Stirling and Edward Hayes-Hall. Members of the Advisory Committee: Diane Koth, Deb Martin, Nancy Ostrander, Rodney Boardman. Director Roby Fuller and Administrative Assistances Jacob Schneider. Karla Troester and Rodney Mezera were excused. And Wayne Jerrett Jr was absent.

Don Stirling called to order at 9:30 AM.

Jacob Schneider verified the posting of the agenda.

Motion to approve minutes of previous meeting July 28, 2020 made by Rodney Boardman. Motion seconded by Edward Hayes-Hall. Motion carried unanimously.

Introduction of aging committee member Edward Hayes-Hall.

ADRC Operations Report- Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:

Jacob reported on the home delivered meals, congregate dining, and transportation programs for the month of June. Don questions on why Leisure Time per meal revenue is low. Roby made comment not certain, but PDC customers vs other areas the people that using the service do not have enough income to pay as much.

Roby goes over how we will be using the same metal containers at the three carry out locations. They keep the food warmer longer than Styrofoam containers. Rodney brought up these cannot be microwaved and Roby noted there is a note that goes out that they are not microwavable safe.

Rodney brought to attention an individual that may be calling to use our transportation program.

We will be doing apple orchard trips to the local orchards. 5 people per bus and can schedule trips as need. Trying to get people out before flu season, while staying distanced at an outside location.

Director and Staff Report

Roby Fuller reported Ashley (EBS) will be doing open enrollment in October and this is a very busy time for her. This year will be a different look with COVID. We will try to serve as many people as possible using Jill and Jacob to help schedule. Open enrolment can be done over the phone, Zoom video call, or in person if scheduled with Ashley ahead of time.

Powerful tools will be on September 22nd and will be done virtually via zoom. We will be doing this with Richland County and already have 5 people signed up. There will be a practice on September 15th for any issues getting logged into the zoom call.

Staff in the office are still on a rotating schedule and will be through September. Going well and can make office vs home accommodations when needed. Will wait to hear on what the county will do in regards to unlocking the doors. There is a drop box outdoors which has been a great tool.

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Resignation of Disability Benefit Specialist

Dawn Adams gave her resignation to Roby and her last day will be September 1st. Her resignation is due to family and other personal issues not related to any issues with the ADRC. The job has been posted and will also be in the paper this week. We already have 3 applicants. Facebook had 500 shares of the job posting. Accepting applications until September 2nd, and Roby asked Don to sit in on interviews and he said yes.

Advocacy Issues- None

Regional ADRC Board Meeting Highlights

Looking into using zoom calls to conduct meeting in future to cut down on travel costs across all departments.

3rd Option for Carryout Meals in Crawford County

Roby reported we are opening another carryout location at Boondocks in Wauzeka. This will provide meals to an area that is being missed right now. This opening is in the newsletter with the menu. We have worked with the cook in the past when she worked at the nursing home and should be an easy transition. Their cost per meal is \$6.00 which is comparable to the other carryout locations.

Review of Dashboard reports and Workflow of ADRC

Roby reviewed the Dashboard report that she handed out. Noted Kelli will have additional training and time reporting plays a big role in what funding ADRC receives.

2020 and 2021 Budget Discussion

Roby reported after reviewing current budget the ADRC will be overspent by roughly \$6,000. ADRC does not include any Levy money. The Aging side we are looking at roughly \$90,000 underspent. With there being no ordinance of putting money into the ADRC, Roby asked what they thought of using part of the \$90,000 to cover the ADRC and potentially using Levy money in the 2021 budget as wages alone will be more funds than the ADRC is receiving. ADRC budget is being cut by 2% while the wage increase of 2.5% and insurance increase of 10% will take place. In 2021 we can ask for less County money if we use carryover (Contingency Fund). Reason we can do this is we received extra funding through Cares and Family First during the pandemic. If less money is requested in 2021 we need to note that in 2022 we will need to ask for more money as the extra funding we received in 2020 will not be available. One other item Roby looked at was cutting the new DBS position to part-time, but in doing so the position already covers 30-40 people more than an average full-time employee and would cut in have the monetary value of \$1.2 Million dollars to the county. Don recommended the monetary value is noted at the county board meeting.

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Outreach Efforts During the Pandemic

Roby reported pre-COVID we were seeing a good response to the outreach we were doing. Will be doing Living Well event through the radio, Courier Press, and Crossing Rivers. There will be a page in the paper on September 9th. With remaining NFCSP funds we will be doing a coupon book for unpaid caregivers. With the lack of paid caregivers available we want to recognize there are many unpaid caregivers. There will also be yard signs that say "I am a caregiver" or "I support Caregivers" and the hope is to have this advertised all over the county. In addition, we will have 4 billboards advertising. Roby also was able to get \$500 from the Salvation Army and will be doing a Christmas tree where customers at a business can give a gift to an elderly member of the county. Rodney made note that he saw this done in another location with the kids and the program grew greatly in only three years.

Approval of Monthly Invoices

Motion to approve the monthly invoices by Edward and seconded by Don

Public Comment- None

Set next meeting date and adjourn

The date for the next meeting will be Tuesday, September 22, 2020 at 9:30 a.m in the County Administration Building, Room 130 (Veteran's Conference Room) with the County Board of Supervisors meeting at 9:15 a.m to approve the bills. Motion made by Deb Martin to adjourn the meeting, second by Edward Hayes-Hall. Motion carried unanimously.

Respectfully submitted,
Roby Fuller