

Aging & Disability Resource Center Board Meeting  
April 26, 2017  
Conference Room 125

The Committee was called to order at 9:30 a.m. on April 26, 2017, in Room 125 of the Crawford County Administration Building by Kersten Rocksvold. Present were members of the Aging Committee: Kersten Rocksvold, Don Stirling and Wayne Jerrett Jr. and members of the Advisory Committee: Rodney Boardman, Sandra Kirchner, June Leirimo, Karla Troester, Nicky Penfield and Eunice Key; Director Jeanne Christie; and Jeanne Palmer Administrative Assistant.

Kersten Rocksvold verified the posting of the agenda.

Motion made by Rodney Boardman to approve the minutes of the February 23, 2017 meeting (no meeting held in March 2017 due to not having a quorum). Motion second by Sandra Kirchner. Motion carried.

**Secretary/Bookkeeper Report:**

Jeanne Palmer gave the report on the home delivered meals, congregate dining, and transportation programs for the month of February.

**Advocacy:** Jeanne Christie shared Wisconsin Aging Network's support for funding of the Dementia Care Specialists statewide in Wisconsin for the 2017-2019 Biennium Budget, and a letter in support of this having been signed by our Regional ADRC Board Members. A similar letter was drafted and signed by our local ADRC Board as well.

Aging Advocacy Day is in Madison on May 17, 2017, and the agenda and registration were presented to County Board Supervisors or Advisory Council members who would like to attend.

**Director's Report:**

- A new managed care organization, My Choice Family Care, Inc., has submitted an RFP to DHS to become another MCO in our region to deliver long term care services.
- The new phone system has been installed in the county buildings and employee trainings were held on April 24 to 26, 2017.
- ADRC partnered with AARP this spring; 124 tax returns were prepared for 2016 tax year.
- Home Delivered Meal drivers met on Friday, April 27, 2017 to review the Home Delivered Meal policy and procedures.

**Aging Programs/Nutrition/Transportation**

**Transportation Policy Issues:** Jeanne Christie contacted the Federal Motor Carrier Safety Administration (FMCSA)—Wisconsin Division, (608) 662-2010, and inquired about applying for a DOT number for our ADRC buses to travel across State line into Iowa. According to Jeff Kwilinski at this office we are exempt from obtaining DOT#'s because of 49 CFR 390.3(f)(2) stating we are exempt as a government entity. He then looked into the 390.3(f)(2) interpretations that are offered along with the regulations, and found "charging a fee to defer governmental costs does not affect this exemption." The regulation and interpretation will be printed off and kept with bus driver information aboard busses.

This information was forwarded to Katie Patterson, Transit Section Lead Worker, Bureau of Transit, Local Roads, Railroads and Harbors, Wisconsin Department of Transportation.

Previously, all transportation requests in the northern part of the county were handled by the driver fielding the calls themselves. Effective April 17, 2017 all transportation request will be called directly into the ADRC who will do the scheduling and notifying drivers.

Motion made by Rodney Boardman to approve the change the transportation policy to include:

1. No transportation will provided when the ADRC closed.
2. No transportation will be provided for persons in a skilled nursing facility, and in some cases from hospitals depending on health condition and in cases leaving against medical advice.

**New Evidence Based Programming – Powerful Tools for Caregivers:** Dawn Adams attended the Powerful Tools for Caregivers training. Ruth Rotramel from the ADRC – Grant County and Dawn Adams will co-lead the program. This program is a six-week program held at the Polodna Center at Crossing Rivers Health. This program was offered to Crawford County and Grant County residents.

**Aging & Disability Resource Center:**

**Gays Mills Satellite Office:** The ADRC staff began office hours at Gays Mills Community Center on April 6, 2017. Staff will be available at that location every Thursdays from 1-4 pm. One or two staff will be available for both appointments and walk-ins.

**2016 ADRC Annual Report:** Copies of the ADRC 2016 Annual Report were distributed to the committee. Three copies of the report will be taken to the County Clerk's office to be kept on file.

**ADRC Board Members Expiration/New Board Member Nominees:** Jeanne Christie thanked June Leirimo and Sandy Kirchner for their years services to the ADRC Advisory Board. New Advisory Board members are Diane Koth and Nancy Ostrander. They will join us at the May 31, 2017 meeting.

**Approval Payment of Bills:** Motion made by Wayne Jerrett Jr to approve the payment of the bills as submitted, seconded by Don Stirling motion carried.

**Public Comment according to Wis. Stats. 19.83(2) and 19.84(2):** No comment

**Set date for next meeting and adjourn:** The date of the next meeting is scheduled for Wednesday, May 31, 2017 at 9:30 a.m. in the County Administration Building, Room 130 with the County Board of Supervisors meeting at 9:15 am to approve the bills. Motion made by Wayne Jerrett to adjourn the meeting, second by Rodney Boardman. Motion carried.

Respectfully submitted,  
Jeanne Palmer, Administrative Assistant