

Aging & Disability Resource Center Board Meeting
November 29, 2017
Conference Room 125

The Committee was called to order on November 29, 2017, in Room 125 of the Crawford County Administration Building by Kersten Rocksvold. Present were members of the Aging Committee: Kersten Rocksvold and Wayne Jerrett, Jr, and members of the Advisory Committee: Eunice Key, Nicky Penfield, Karla Troester, and Rodney Boardman; Director Jeanne Christie and Jeanne Palmer Administrative Assistant. Diane Koth and Nancy Ostrander were excused. Don Stirling was absent

Kersten Rocksvold verified the posting of the agenda.

Motion to approve minutes of previous meeting October 25, 2017 made by Rodney Boardman. Motion second by Nicky Penfield. Motion carried.

ADRC Operations Report – Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:

Jeanne Palmer reported on the home delivered meals, congregate dining, and transportation programs for the month of September.

Jeanne Christie reported:

- **NFCSP:** The ADRC requested and received an additional \$2,500 in funding from the Greater Wisconsin Agency on Aging Resources for the National Family Caregiver Program.
- **I & A Specialists, Elder and Disability Benefit Specialist:** The Elderly and Disability Benefit Specialist have been busy with the Medicare Part D Open Enrollment period.
- **Advocacy Issues:** Attorney Jeff Clark, Poynette, WI did a presentation on Legal and Financial Planning Seminar. The presentation was a free workshop for families that provides an overview of key legal and financial planning issues for older adults. Twenty people were in attendance.
- An informational presentation was done at the Prairie du Chien Meal Site sharing information on the Tax Proposal.
- **Regional ADRC Board Meeting Highlights:** Becky Dahl wants to come to our next board meeting to explain the new ADRC Regional Organizational Model.

Regional ADRC Fiscal Agent Discussion/Status: Juneau County will become the ADRC Regional Fiscal Agent effective January 1, 2018.

Retirement of ADRC I & A Position: Cris Glawe, Information and Assistant, will be retiring from the ADRC on January 16, 2018. Jeanne Christie is going to the Personnel Meeting for approval to start the process of advertising job position. At the earliest, it will be February before position is filled.

Home Delivered Meal Contract – North Shore Health Community (Formerly Sannes Skogdalen)

Mark Peterson, Office Corporation Counsel Crawford County, prepared an Agreement Relating to Assignment and Extension of Food Service Contract from Sannes Skogdalen to North Shore Health Community. The signed document has not been received in the ADRC as of this meeting date.

Home Delivered Meal Suggested Donation Increase: Will address the home delivered meal price increase with new meal pattern in 2019.

Consider Approval of 2018 DOT 85.21 Grant: Motion to approve 2018 DOT 85.21 as presented made by Karla Troester. Seconded by Rodney Boardman. Motion carried unanimously.

Consider Approval of 2018 GWAAR Older Americans Act Budget: Motion to approve 2018 GWAAR Older Americans Act Budget as presented made by Kersten Rocksvold. Seconded by Wayne Jerrett Jr. Motion carried unanimously.

Consider Approval of Regional ADRC Budget: Motion to approve the 2018 Regional ADRC Budget as presented made by Kersten Rocksvold. Seconded by Wayne Jerrett Jr. Motion carried unanimously.

Consider Approval of Monthly Invoices: Motion made by Wayne Jerrett to approve the payment of the bills as submitted, seconded by Kersten Rocksvold motion carried.

Public Comment according to Wis. Stats. 19.83(2) and 19.84(2): No comment

Set date for next meeting and adjourn: The date of the next meeting is Wednesday, January 31, 2017 at 9:30 a.m. in the County Administration Building, Room 125 with the County Board of Supervisors meeting at 9:15 am to approve the bills. At the next meeting, the board will discuss changing the dates for future ADRC meetings. Motion made by Nicky Penfield to adjourn the meeting, second by Karla Troester. Motion carried.

Respectfully submitted,
Jeanne Palmer, Administrative Assistant