

Aging and Disability August Resource Center Board Meeting
March 22, 2022
Veterans Conference Room #130

The Committee called to order on March 22, 2022, in Suite 130 Veterans Conference Room. Present were members of the Aging Committee: Don Stirling and Gary Koch. Members of the Advisory Committee: Pat Dearth, Deb Martin, Nancy Ostrander, Wanda Everson, Diane Koth, and Jill Doll. Excused was Alan Morovits. Director Roby Fuller, Administrative Assistant Jacob Schneider, and John Grothjan were present. Absent was Rodney Mezera.

Don Stirling called to order at 9:30 AM.

Jacob Schneider verified the posting of the agenda.

Motion to approve minutes of previous meeting January 25, 2022 motion made by Diane Koth motion seconded by Pat Dearth. Motion carried unanimously.

New Advisory Board Member Approval – Jill Doll was in attendance, and Roby passed out Jill’s application. Jill and members in attendance introduced themselves. Rodney Mezera had missed multiple meetings in a row and was okay if we could find his replacement.

ADRC Operations Report- Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:

Jacob reported on the home delivered meals, congregate dining, and transportation programs for the 2021 year end and 2022 February.

Director and Staff Report

Roby reported it has been a busy month. PALS had 13 participants show up to the first class, which is a full class. Kelli and Sonya are teaching a chronic conditions class every Wednesday for 6 weeks. This class has 3 participants and will look to market differently for future classes to capture more participants. There have been 3 nutrition education classes that Roby has held and have had good participation. It appears more people are wanting to get back out in the community for classes and socialization. Pam is working on a work plan with the state. Also, Pam is working with education with local banks. Community First Bank will have a training on April 19th and our part-time staff will also have training with Pam. There are dementia care kits at the libraries. Our office also has a “Comfort Closet” now that has items to loan out and will be displayed at our next board meeting.

Advocacy Issues – There is an Advocacy Workshop 101 on April 28th at the Administrative building in Suite 236. Put your name down if plan on coming. Also, Roby passed out an Advocacy Day in Madison.

Regional ADRC Board Meeting Highlights – Trainings at the last meeting.

Review Final 2021 Budget – Jacob handed out a material and reviewed the final budget.

Review 2021 Dashboard Report - Roby reviewed the 2021 Dashboard on the TV screen.

John Grothjan Review Return on Investment- John reviewed the return on investment on the TV screen. Discussion after ROI review on how ADRC’s are becoming more known in the public.

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Discussion on ADRC Nutrition Program- Roby went over the possibility of changing to a centralized kitchen. All meals would be made in PDC with a full time cook and part time. This would be at the Opportunity Center's kitchen that we would rent from them. We would be able to utilize local suppliers, and there is a website that breaks down all vendors and pricing for Crawford County. There is also freezer and shelf space for bulk donations of in season items that can be prepped to be preserved for use throughout the year. ADRC's do have a contract with Reinhart for better pricing. There is the possibility we would supply the meals for a daycare that is potentially coming to the area, that a grant is available. We also looked at supplying meals for the Jail, but they are receiving meals well below where we would be at for the full cost of meals. With ADRC's HDM, Congregate, and the daycare with the use of a meal calculator, we would be using less levy than currently. Roby talked with the state and there is a grant (buy in of \$1,000) available for an expert to come in and meet with all staff/cook and help set up the kitchen and give a lot of knowledge on savings and processes for a centralized kitchen. The goal would be to start January 1, 2023.

Approval of Monthly Invoices

Motion to approve the monthly invoices by Gary Koch and seconded by Don Sterling.

Public Comment- N/A

Next meeting agenda items – 1. Annual Report Review. 2. Comfort Closet Demo.

Set next meeting date and adjourn

The date for the next meeting will be Tuesday, April 26, 2022 at 9:30 a.m in the County Administration Building, Room 130 with the County Board of Supervisors meeting at 9:15 a.m to approve the bills.

Motion made by Gary Koch to adjourn the meeting, second by Nancy Ostrander. Motion carried unanimously.

Respectfully submitted,
Roby Fuller