

Aging & Disability Resource Center Board Meeting  
June 29, 2016  
Conference Room 130

The Committee was called to order at 9:30 a.m. on June 29, 2016 in Room 130 in the Crawford County Administration Building by Kersten Rocksvold. Present were members of the Aging Committee: Kersten Rocksvold, Don Stirling and Wayne Jerrett Jr., and members of the Advisory Committee: Rodney Boardman, Eunice Key, Sandra Kirchner, June Leirmo and Nicky Penfield; Director Jeanne Christie and Jeanne Palmer, Administrative Assistant. Karla Troester was excused.

Kersten Rocksvold verified the posting of the agenda.

Motion made by Rodney Boardman to approve the minutes of the May 17<sup>th</sup> meeting. Motion seconded by June Leirmo. Motion carried.

**Secretary/Bookkeeper Report on nutrition and transportation programs:** The Home Delivered meals program served 1,509 meals during the month of April. Contributions for the month of April 2016 were \$5,189.75. Compared to April 2015, it was reported 2,990 meals were served **but it was only 2,435** meals were served and contributions reported were 6,635.75 **but should be \$6,799.78**. This is a decrease of **926** meals served and a decrease in contributions of **\$1,610**.

The Congregate Meal Program served 1,286 meals during the month of May 2016 and 5,705 meals were served January through May. Contributions for the month of May 2016 were \$3,460.25. Compared to May 2015, 1114 meals were served and contributions of \$3,013.00. This is an increase of 172 meals for the month of May.

The Transportation Program provided a total of 1726 one way trips year-to-date January through May 2016. Transportation contributions year-to-date are \$2,165.25. Compared to January through May 2015 there were 1,974 one way trips and contributions of \$2,529.49. This is a decrease of 308 one way trips and \$364.24 in contributions.

**Advocacy:** Jeanne Christie shared a Legislative Alert from the U.S. Senate Appropriations Committee introducing the proposed budget for the federal fiscal year 2017 cutting all funding for the State Health Insurance Assistance Program (SHIP). The Elder Benefit Specialist is also a SHIP counselor. SHIP Counselors assist Medicare Beneficiaries and conduct public outreach events.

**Director's Report:**

- Listened to a Specialized Transportation Q & A webinar regarding applying for new vehicles grants.
- The Concerts in the Park/Fishing event through Hoffman Hall are going good.
- Don Stirling, County Board of Supervisors, was appointed to the Regional ADRC board.
- A bus drivers meeting on Fleet Safety was held on June 15.
- The DOT will be doing our yearly bus inspection on July 13, 2016.

**Aging Programs/Nutrition/Transportation**

**Policy PDC Congregate Meal Site Participants:** Jeanne Christie distributed copies from the Policies, Procedures and Technical Assistance for Wisconsin Aging Network, Chapter 8, Section 8.4.7.1.1, Nutrition Program Operations regarding Senior Dining Meals for Residents of Group Living Homes, Assisted Living Facilities, and Other Residential Facilities. Jeanne will follow-up with LaVerne Bird, Administration of Prairie Maison.

**EBS Applicants:** Approximately 12 applications have been received. Preliminary interviews will be done during the week July 4.

**AARP Tax Volunteers:** Volunteers are needed for the AARP Tax preparation. Last year Crawford County was not able to provide this services to the residents because we had no volunteers. Let the ADRC know if anyone is interested.

**Transportation Resolution:** Motion made by Rodney Boardman approve drafting a Resolution authorizing the Aging & Disability Resource Center of Eagle Country to prepare and submit to the Wisconsin Department of Transportation a grant application for assistance under Section 5310/s.85.22 to serve elderly persons and persons with disabilities. Seconded by Don Stirling; motion carried.

**BADR Reorganization:** The Bureau of Aging & Disability Resources (BADR) did some reorganizing of agencies. The Aging & Disability Resource Center was under the direction of Division of Long Term Care and now will be under the Division of Public Health.

**Door Openers on First Floor Bathrooms:** Jeanne Christie explained the state requirements for the ADRC's such as signage inside/outside and handicapped access to bathrooms. A copy of the estimate of \$2,965 from NABCO was distributed for 2 Series GT710 Single Swing Door Operator with push/out arm assembly. The Regional ADRC asked if the ADRC Prairie du Chien Office would be able to pay 20% of the cost \$593.00 and the Regional ADRC will pay the remaining amount. **Motion by Sandra Kirchner to approve the installation of the handicapped access to the bathroom on the lower level bathroom and the ADRC will pay the 20% of the cost, seconded by Rodney Boardman, Motion carried unanimously.**

#### **Aging & Disability Resource Center**

**Introduction of Hearing Loop System:** The ADRC now has two Hearing Loop Systems available for clients use in the while visiting the ADRC Office.

**Withdrawal of DHS Family Care/IRIS 2.0 Concept Paper:** After the culmination of public hearings, meetings, thousands of hours of work with the goal of providing better care for consumers at a lower cost to taxpayers the DHS Family Care/IRIS 2.0 Concept Paper was withdrawn on June 9, 2016.

**Approval Payment of Bills:** Motion made by Wayne Jerrett Jr. to approve the payment of the bills as submitted, seconded by Don Stirling; motion carried.

Public Comment according to Wis. Stats. 19.832(2) and 19.84(2): No public comment.

**Set date for next meeting and adjourn:** The date of the next meeting is scheduled for Wednesday, July 27, 2016 at 9:30 a.m. the County Administration Building, **Room 130** with the County Board of Supervisors meeting at 9:00 a.m. to approve the bills. Motion made by Rodney Boardman to adjourn the meeting, second by ~~Karla Troester~~ Rodney Boardman. Motion carried.

Respectfully submitted,  
Jeanne Palmer, Administrative Assistant