

Aging and Disability Resource Center Board Meeting
July 28th 2020
Veterans Conference Room #130

The Committee called to order on July 28, 2020, in Suite 130 Veteran's Conference Room. Present were members of the Aging Committee: Don Stirling and Wayne Jerrett Jr.; and members of the Advisory Committee: Diane Koth, Deb Martin, Nancy Ostrander, Karla Troester. Director Roby Fuller and Administrative Assistances Jeanne Palmer and Jacob Schneider. Rodney Boardman was excused. Edward Hayes-Hall and Rodney Mezera were absent.

Jacob Schneider verified the posting of the agenda.

Motion to approve minutes of previous meeting June 30, 2020 made by Deb Martin. Motion seconded by Nancy Ostrander. Motion carried unanimously.

Introduction of new administrative assistant Jacob Schneider.

ADRC Operations Report- Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:

Jeanne Palmer reported on the home delivered meals, congregate dining, and transportation programs for the month of June.

Reviewed the carryout program and explained 10% increase with 100 new people. Possible starting another site in Wauzeka. Potential to continue carryouts after COVID if Federally lift the ruling. Participants socializing at congregate sites is reason for no carryouts previously. Prairie Maison raised their meal costs due to container costs increasing.

NFCSP Report – no report given.

Director and Staff Report

Roby Fuller reported new part time employees: Dave Fishler, Deb Fishler, Craig Kaber, Michael Stephens Joseph Egemo, and Amber Theis. Amber is site manager at Leisure Time. She completes the paperwork for the carryout participants. Masks are highly recommended for transportation clients, but masks cannot be required if they have a health issue. County building reopening will be revisited at the July 29th Personnel meeting. INA's, DBS, and EBS still working with clients over phone and zoom calls. Jeanne will be retiring August 3rd, 2020.

Advocacy Issues

Roby Fuller reported EVV, which is to launch in November. With COVID not a good time for training. ADRC supported as a region to move back the start date.

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Regional ADRC Board Meeting Highlights

Don mentions the struggle for some disable and aging populations access to vote. Outreach needed to provide info and knowledge on how to vote to these individuals (info going out with HDM and newsletter). The bus to go vote will most likely be cancelled due to COVID. Absentee ballots can be requested to vote. The census responses are at 54% return rate. This time last census we were at 70%. Money received is based off census numbers.

Congregate Meal Sites

Roby Fuller reported all congregate funds will be transferred to HDM. The congregate meal sites will be closed through December 2020. Will post a press release in regards to the closed sites. When congregate sites can open back up, the numbers are expected to be low. We plan it will take some time to get them back to where we were.

2021 Preliminary Budget Discussion

Roby Fuller met with Duane Rodgers. They talked about needing to reduce the levy request as a county. Tax revenue looks the same as last year. Levy request for 2021 can possibly be lower due to the federal funding we received, but will expect to need to be back to where we were at for 2020. The ADRC issue is we need to reduce the budget by 2%, and currently cannot use county levy. Will potentially need to request the ability for the ADRC to receive levy. Wayne mentioned to bring this up to the finance board. Wages expected to increase 2.5% and insurance 10%.

2010 Bus Disposition

Roby Fuller explained the two options. To keep using the bus, or to try to sell the bus. Don approved we try to sell the bus by listing with the DOT as they can have other departments purchase.

Approval of Monthly Invoices

Motion to approve the monthly invoices by Wayne and seconded by Don

Public Comment

Karla will be gone next month's meeting. Outreach will be done with the paper and radio weekly. National Caregiver month is November. Stay tuned for what we have planned. Hard to find caregivers.

Set next meeting date and adjourn

The date for the next meeting will be Tuesday, August 25, 2020 at 9:30 a.m in the County Administration Building, Room 130 (Veteran's Conference Room) with the County Board of Supervisors meeting at 9:15 a.m to approve the bills. Motion made by Diane to adjourn the meeting, second by Karla Troester . Motion carried unanimously.

Respectfully submitted,
Roby Fuller