

Aging & Disability Resource Center Board Meeting
March 27, 2018
Conference Room 125

The Committee was called to order on March 27, 2018, in Room 125 of the Crawford County Administration Building by Kersten Rocksvold. Present were members of the Aging Committee: Kersten Rocksvold, Don Stirling and Wayne Jerrett, Jr, and members of the Advisory Committee: Diane Koth, Nancy Ostrander, Eunice Key and Rodney Boardman; Director Jeanne Christie and Jeanne Palmer Administrative Assistant. Karla Troester was excused. Nicky Penfield was absent.

Kersten Rocksvold verified the posting of the agenda.

Motion to approve minutes of previous meeting February 27, 2018 made by Rodney Boardman. Motion second by Eunice Key. Motion carried.

ADRC Operations Report – Nutrition, Transportation, NFCSP, Information & Assistance, Elder and Disability Benefit Specialists, Outreach, Budget, Regional Board:

Jeanne Palmer reported on the home delivered meals, congregate dining, and transportation programs for the month of February.

Jeanne Christie has been in contact with Todd Myers from Crawford County Highway Department. Road closures go in effect on April 2, 2018 for Hwy 35 (south side of Prairie du Chien) and Hwy 27 from the top of the Mondell Hill to Hwy 171 on the north side of Eastman. The finish date will be sometime in November 2018.

I & A Specialists, Elder and Disability Benefit Specialist: Director's Report:

Jeanne Christie reported:

- The first three initial interviews are scheduled for today March 27, 2018 and one interview will be March 29, 2018. Second interviews with the applicants and ADRC staff are scheduled for April 3. Becky Dahl, ADRC Regional Manager will take the final candidates before the Personnel Committee tentatively scheduled for April 11, 2018.
- During the interim, Kersten Rocksvold will sign the weekly vouchers.
- AARP Tax Volunteers: The AARP Volunteers prepared 161 2017 tax returns this year.
- Jeanne Christie shared with the Committee the Governor's Proclamation proclaiming May Aging & Disability Center Month.
- AARP Smart Driver Course is scheduled for Friday, April 20th from 9 am to 1 pm.
- Ashley Greene will be at the Prairie du Chien meal site today discussing the new Medicare Cards.
- An Ombudsman representative will be at the Prairie du Chien meal site on March 28, 2018.
- Jeanne Christie reported our new I & A Specialist Melissa Heisz' schedule is already at full demand with eight function screens scheduled in the next two weeks.
- Kelli Brooks and Dawn Adams attended the first of two Preparing for Life After High School at the Opportunity Center. The first session was held on Saturday, March 17 and the second session is scheduled for Saturday, April 7. This program is to provide parents and youth (ages 14-21) with disabilities detailed information about transition planning.
- **Advocacy Issues:** Aging Advocacy Days is Wednesday, May 16, 2018 at Bethel Lutheran Church in Madison.

- **Regional ADRC Board Meeting Highlights:** The Regional Meeting was held on March 23, 2018. In the interim Becky Dahl, Regional Manager, will be at the Prairie du Chien office on the following days until the new Director is in place.
 - April 3rd Date of Second Interviews with Staff
 - Wednesday, April 4th
 - Wednesday April 11th (Tentative date for Personnel Committee interviews with Candidates)
 - Monday, April 19th
 - Tuesday, April 24th
- The April Regional ADRC Governing Board meeting might be held at the ADRC Office in Mauston.
- Dementia Care Specialist Grant deadline for applying is April 30th.
- The ADRC is still waiting for 2 new vehicles which were awarded by DOT Grant applications submitted in 2016 (Cycle 41), an 8 passenger bus, which should be arriving any day, and 2017 (Cycle 42, a minivan, which should be arriving late summer/fall.

ADRC Mission Statement: Motion made by Rodney Boardman, seconded by Nancy Ostrander to approve changing the wording ADRC Mission Statement to....To provide older adults and people with physical or intellectual/developmental disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life. The goal of the ADRC is to empower individuals to make informed choices and to streamline access to the right and appropriate services and supports. Motion carried unanimously.

ADRC Advisory Board Applicants: Two applications were submitted to the ADRC for positions on the ADRC Advisory Board. The applications will be forward to the April County Board Chairman meeting for approval.

Crawford County Conflict of Interest Policy: Jeanne Christie contact with Ed Corcoran, Labor Attorney, about the issues with the Crawford County Conflict of Interest Policy. After discussion with the board, Jeanne Christie will relay the information back to Ed.

County Board Annual Report for 2017: The Annual Report for 2017 was shared with the board. Three copies will be sent to the County Clerk's Office.

Consider Approval of Monthly Invoices: Motion made by Wayne Jerrett, seconded by Don Stirling to approve the payment of the bills as submitted. Motion carried.

Public Comment according to Wis. Stats. 19.83(2) and 19.84(2): No comment

Next meeting agenda item: Nothing to report

Set date for next meeting and adjourn: The date of the next meeting will be either Tuesday, April 24, 2018 at 9:30 a.m. or Tuesday, May 29, 2018 in the County Administration Building, Room 125 with the County Board of Supervisors meeting at 9:15 am to approve the bills. Motion made by Eunice Key to adjourn the meeting, second by Rodney Boardman. Motion carried.

Respectfully submitted,
Jeanne Palmer, Administrative Assistant