



Crawford County Land Conservation, Planning & Zoning

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Private Onsite Wastewater Treatment System (POWTS) Maintenance & Servicing Report

The Crawford County Private Onsite Wastewater Treatment Systems (POWTS) Ordinance (Chapter 15) and Wisconsin Administrative Code (SPS 383.50-SPS 383.55) require that all POWTS be inspected **every three years** to certify that all systems are functioning properly to protect the safety and health of the public. Please contact a local **WI licensed service provider** (Master plumber or Pumper) to schedule an inspection. For a list of local providers, please visit the Crawford County Sanitation webpage.

- **Note:** Pumping of a POWTS is not required unless the tank volume is greater than or equal to 1/3 of solids and scum or the wastewater reaches 12" below the tank inlet. This is determined by a WI licensed service provider and not a homeowner. All Information below is required for county acceptance. **Report must be submitted within 30 days of inspection/maintenance (SPS 383.55 Wis Admin. Code)**

Property Address

Owner Name

Phone Number

Parcel Number: _____ - _____ - _____

↩ A LISENCED SERVICE PROVIDER MUST COMPLETE THIS FORM ↩

Signature of WI Licensed Service Provider

Printed Name & Credential Number

Date of Service

Tank(s) and Drainfield Information

Note: Tank evaluation must include a visual inspection identifying any missing or broken components, cracks, and leaks

1: Tank Material:	<input type="checkbox"/> Concrete	<input type="checkbox"/> Metal	<input type="checkbox"/> Plastic or Fiberglass	
2: What is the system type? Make note if a pump is present	<input type="checkbox"/> Mound	<input type="checkbox"/> At-Grade	<input type="checkbox"/> Conventional In-Ground	<input type="checkbox"/> Holding Tank

Please Answer the Questions Below Regarding the Tanks

Notes

3: Was the tank(s) pumped?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
4: Gallons Pumped...	Tank 1:	Tank 2:	Tank 3:	
5: All wastewater from structure enters the tank?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
6: All tanks appear to be watertight and functional?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
7: All tank covers and risers are watertight and good condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
8: All tank covers secured and chained/locked?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
9: All tank baffle(s) are in place and functional?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
10: Is the tank effluent filter functioning and cleaned?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> No Filter Present	
11: All tank components functioning and operational (pumps & alarms)?	<input type="checkbox"/> Yes <input type="checkbox"/> Pump <input type="checkbox"/> Alarm	<input type="checkbox"/> No <input type="checkbox"/> Pump <input type="checkbox"/> Alarm	<input type="checkbox"/> N/A	

Please Answer the Questions Below Regarding the Drainfield

12: Is there ponding, surface discharge, or signs of drainfield failure (spongy/soft ground)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
13: Observation pipes & vent operational and intact?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
14: Is the distribution box functioning correctly?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	

Note: The sole intent of this document is to satisfy the Crawford County POWTS Maintenance program and does not contain sufficient data for a real-estate transaction.