



CRAWFORD COUNTY SANITATION & ZONING

225 N Beaumont Rd Rm 233, Prairie du Chien, WI 53821

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Private Onsite Wastewater Treatment System (POWTS) Maintenance & Servicing Report

RETURN TO ADDRESS ABOVE OR EMAIL

Report must be submitted **within 30 calendar days** of evaluation, inspection, maintenance, or service. (SPS 383.55, Wis. Admin. Code)

SPS 383.52 requires owners to ensure proper operation & maintenance of POWTS (septic systems).
POWTS not maintained in accordance with SPS 383.54 shall be considered a human health hazard.

ALL POWTS must be evaluated at least once every 3 years by a **WI licensed** service provider with one of the following credentials:

- DNR certified septage servicing operator (**PUMPER**)
- journeyman/master plumber
- POWTS inspector/maintainer

LIST OF LOCAL SERVICE PROVIDERS available on website in letterhead or by request

Servicing (pumping) must be performed, by a DNR certified septage servicing operator (pumper), **at least when:**

- Combined sludge & scum occupies 1/3 of the volume of a **SEPTIC tank** (anaerobic treatment tank)
- Wastewater reaches one foot below the inlet of a **HOLDING tank**

A primary cause of POWTS failure is inadequate servicing (pumping) of tanks, leading to solids clogging the drainfield and eventual sewage backup into the structure and/or discharge to the ground surface. Over 95% of such failures require replacement of the drainfield.

TO BE COMPLETED BY SERVICE PROVIDER ONLY – Form **will not be accepted** if ANY PART incomplete
Undersigned certify POWTS SERVING PROPERTY BELOW was evaluated & report is fully accurate:

Property Address _____ Owner Name _____ Phone # (incl. area code if not 608) _____

Signature of **WI Licensed** Service Provider _____ Credential Type & # _____ Date (mm/dd/yyyy) _____

Septic System or Holding Tank
(CIRCLE ONE)

(COUNTY USE ONLY) Received (yyyy.mm.dd), SP# & year _____

		#1 gal -	#2 gal -	#3 gal -	CIRCLE ONE			NOTES (see below)
		ALL wastewater (gray & black) discharges to tank - no fallout			YES	NO		
T A N K (S)	1	Cover(s)/riser(s) - good condition	Y	N	n/a			
	2	Above grade - locked	Y	N	n/a			
	3	Below grade - 4-6" soil cover	Y	N	n/a			
	4	NOT Overfull/flowing	Y	N				
	5	Watertight - no crack/scale/rot, water level AT septic outlet	Y	N				
	6	Baffles - good condition	Y	N				
	7	Solids - less than 1/3 full	Y	N				
	8	Serviced ("pumped", including pump chamber if present)	Y	N				
	9	Good condition AND cleaned	Y	N	n/a			
	10	Pump/siphon - properly operating (on/off)	Y	N	n/a			
11	Alarm - properly operating (also for HOLDING TANK)	Y	N	n/a		inaccessible?		
D R A I N F I E L D	12	NO ponding, surface discharge, soft/spongy ground	Y	N	n/a			
	13	Observation pipes - good condition (note # of)	Y	N	n/a			
	14	Observation pipes - standing water depth (worst)			inches			
15	Drainfield - approximate depth (grade to bottom)			feet				

NOTES - Use back of sheet if necessary & reference notes to #1-17 from chart above. Be descriptive (N/S, E/W, #, ft, in, etc.)

**SOLE INTENT TO SATISFY REQUIREMENTS OF CRAWFORD COUNTY POWTS MAINTENANCE PROGRAM
DOES NOT CONTAIN SUFFICIENT INFORMATION FOR A REAL ESTATE INSPECTION**