

PUBLIC PROPERTY
MAY 13, 2015

Call to order The meeting was called to order by Board Chairman Pete Flesch at 10:05 a.m. in the absence of Chairman Duane Rogers. Committee members Derek Flansburgh and Ron Leys were present. Clerk Janet Geisler was also present.

Verify posting The meeting notice was verified as being properly posted.

App of Minutes Flansburgh moved, Leys second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.

**Ceiling Paint
At Courthouse**

Brian Stoddard of Avenue Architects opened the two bids that were received. The bids were as follows:

Olympic Builders-63,789 ceiling replication;61,589 alternate bid
Three weeks to complete project.

Rock Church Construction-160,000 ceiling replication; 130,000
alternate bid. Twelve weeks to complete project.

Brian will evaluate the bids to make sure they were completed properly. The bids are good for 60 days.

Leys moved, Flansburgh seconded to defer any action until the bids were reviewed by Brian Stoddard. The motion carried with no negative votes cast.

There was much discussion on the amount of the bids considering there were not any funds allocated for the project. The committee discussed meeting jointly with the Finance Committee.

Leys moved, Flansburgh seconded that Public Property will have a joint meeting with the Finance Committee to discuss the funding of the ceiling project. The motion carried with no negative votes cast.

Econ Dev lease David Connolly appeared before the committee regarding the lease for office space in the Administration Building. The Economic Development Committee is requesting that the annual rent of \$1,920 be waived.

Leys moved, Flansburgh seconded to waive the rent payment for the Economic Development office space at the Administration Building. The motion carried with no negative votes cast.

Quilt Project

Gayle Patraw appeared regarding the quilts that are hung in the Administration Building. There has been some difficulty finding quilts to display that meet the residency requirement. However there doesn't seem to be any formal policy in place regarding residency. Supervisor Leys stated that while he was County Board Chairman there was discussion that indicated that the displays would showcase artists from Crawford County. The Art Committee will put together a policy regarding residency for displays at the Administration Building and bring it to the next Public Property meeting for approval.

Meeting room policy The current meeting room policy was distributed for Rooms 130 and 236. Room 236 has a seating capacity of 138 according to the policy. However there aren't even that many chairs available to seat 138 people. At a recent meeting held in Room 236, the room was completely filled and County personnel had to set up and take down the meeting room. The policy should be changed so that those using the room would be responsible for leaving the room the same way that they found it. The Clerk will revise the policy for approval at the next meeting.

HVAC

Belts/sheaves

John Poots presented costs for replacing belts and sheaves on the three main air handlers at the Administration Building. Instead of using v-belts, poly chains would be installed which would last between 10-15 years. The costs for all three air handlers would be \$3,033. Information was also presented for the yearly maintenance on the boiler and chiller at the Administration Building in the amount of \$2,100. This annual maintenance cost is included in the budget.

Leys moved, Flansburgh seconded to approve the annual HVAC maintenance in the amount of \$2,100. The motion carried with no negative votes cast.

Leys moved, Flansburgh seconded to authorize spending \$4,033 to replace the belts and pulleys on the air handlers at the Administration Building. The motion carried with no negative votes cast.

Lighting proposal

John Poots reported on costs to replace existing lighting both inside and outside at the Administration Building with LED lights. John gave a rough total of \$10,000. The focus inside would be on the inside lights for stairwells, entry ways and fire escapes.

Leys moved, Flansburgh seconded to recommend to the Finance Committee spending up to \$10,000 to replace. The motion carried with no negative votes cast.

Next Meeting

June 10, 2015 at 10:00 a.m.

Adjournment

Flansburgh moved, Leys second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 11:33 a.m.

Janet Geisler, County Clerk