

## **PUBLIC PROPERTY**

**February 14, 2018**

- Call to order** The meeting was called to order by Chairman Duane Rogers at 9:00 a.m. Committee members Derek Flansburgh and Geri Kozelka were present. Also present were John Poots, Maintenance, Clerk Janet Geisler and Chairman Tom Cornford.
- Verify posting** The meeting notice was verified as being properly posted.
- Approval of min.** Flansburgh moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of bills** Donna Steiner and Nancy Dowling appeared regarding the bill for the humidifier which was purchased by Donna Steiner. This bill has not been paid since the committee stated at their last meeting that the County would not be purchasing humidifiers.
- Nancy addressed the committee regarding the dry air in the Courthouse. John Poots stated that he had tested the humidity level in various sections of the Administration Building and Courthouse and that it is pretty consistent throughout. Further research needs to be done on the options to get more humidity in the air at the Courthouse.
- Rogers moved, Flansburgh seconded to approve the bills. The motion carried with no negative votes cast.
- Art work** Dan McWilliams, Human Services director, appeared before the committee. He would like to place art work from nursing homes and schools in Human Services to make it look more family and child friendly. Various options were discussed on how the art work should be hung without causing damage to the walls. John Poots will looking into the costs of a tracking system similar to what is on the second floor of the Administration Building. John also advised that he was contacted by the Health department regarding the need for an additional shelving unit.
- Rogers moved, Kozelka seconded to allow up to \$2,000 for hanging the art work in Human Services and a shelving unit for the secured store room in the Health department. The motion carried with no negative votes cast.

**Waxing floors**

John Poots reported that the entry way on the first floor of the Administration Building had been waxed. He contacted Highway to see what they were using which was a residential spray and wax from Wal-Mart. The cost was approximately \$40 to wax the entry way. A commercial grade of wax should be used. John will check with his suppliers on a cost. The second floor entry way will be waxed as a test coat.

**Maintenance**

John Poots advised the committee of a problem at the jail with breakers and a security meeting held at the Courthouse.

**Next Meeting**

March 14, 2018 at 10:00 a.m.

**Adjournment**

Flansburgh moved, Rogers second to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 9:52 a.m.

**Janet Geisler, County Clerk**