

PUBLIC PROPERTY
FEBRUARY 11, 2015

- Call to order** The meeting was called to order by Chairman Duane Rogers at 10:00 a.m. Committee member Derek Flansburgh was present. Ron Leys was excused. Board Chairman Pete Flesch and Clerk Janet Geisler were also present.
- Verify posting** The meeting notice was verified as being properly posted.
- App of Minutes** Flansburgh moved, Rogers second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Ceiling Paint
At Courthouse** Brian Stoddard of Avenue Architects appeared and presented an Amendment to the Professional Services Agreement for the Courthouse remodeling project which pertains to the Courtroom ceiling problem. The Scope of Services document describes the project description as removal of the existing tiles and replacement with new ceiling tiles. The scope of services is for the architectural coordination and preparation of bid documents and construction administration. The three phases of the project are:
- Phase 1 – Pre-Bid Coordination
 - Phase 2 – Bid Documents
 - Phase 3 – Construction Administration
- The architectural fee is \$4,800. The fee from EMC Abatement Design Management Services is \$1,450 for a total of \$6,250.
- Donna Steiner, Clerk of Court, addressed the committee regarding the moisture problem with the ceiling where water was dripping down which would need to be taken care of before a new ceiling is installed. Brian will look into the matter further to see if there is a problem that needs to be addressed.
- Flesch moved, Flansburgh seconded to approve forwarding the proposal on to the Finance Committee for their approval. The motion carried with no negative votes cast.
- Body Cooler** Joe Morovits, Coroner, appeared regarding a mortuary cooler that he is able to receive at no cost. The cooler holds three bodies. The cooler would be used to store bodies that could not be transported immediately. The committee felt that the Sheriff's garage would be the best place to store the unit since it is secure and this would also be away from the public. Joe will discuss this matter with the Sheriff.

Computers

Joe Ruskey and BJ Birkholz of Dependable Solutions appeared to give an update on computer purchases per the five year replacement plan. In 2015 there would be 13 new desktops at a cost of \$1,200 each for a total cost of \$15,600. Three new toughbooks would be purchased for the Sheriff's department at a cost of \$5,000 each. The estimated labor for installation is \$2,880 which would bring the total cost for 2015 at \$33,480. The committee gave Joe permission to proceed with obtaining computer quotes and to report back to the committee at the next meeting.

App of Bills

Rogers moved, Flansburgh seconded to approve the bill presented. The motion carried with no negative votes cast.

Bldg Maintenance

John Poots reported on a request from Workforce Connections for additional electrical plugins and a door with a window. The cost will be paid entirely by Workforce Connections.

John also reported that there may be need for additional help while Steve Lessard is off of work.

Next Meeting

March 11, 2015 at 10:00 a.m.

Adjournment

Flansburgh moved, Flesch second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 11:19 a.m.

Janet Geisler, County Clerk