

**PUBLIC PROPERTY**  
**December 13, 2017**

- Call to order**           The meeting was called to order by Supervisor Derek Flansburgh at 10:08 a.m in the absence of Chairman Duane Rogers. Committee member Geri Kozelka was present. Also present were John Poots, Maintenance and Clerk Janet Geisler.
- Verify posting**        The meeting notice was verified as being properly posted.
- Approval of min.**     Kozelka moved, Flansburgh seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Recording System**    Dan McWilliams, Human Services Director, appeared before the committee to give an update on the cost for a recording system in the interview room in Human Services which is used for child protection needs. Dan had previously received permission from the Finance Committee for the purchase. Dan has received a quote for an I-Record system which is the same system that the Sheriff's department uses. The cost for two cameras is \$10,185 and for one camera the cost is \$8,103. An additional cost of \$2,000 is for a Q System. The cameras are fixed in one position. A movable camera would be an additional \$2,500. Any wiring to be done is not included in the cost. Dan is requesting one camera that pans and zooms along with the Q System for around \$9,500.
- Flansburgh moved, Kozelka seconded to approve the costs for the camera up to \$10,000. The motion carried with no negative votes cast.
- Security cameras**    Costs for security cameras at the Administration Building and Law Center have not been received yet. The Clerk has spoken with the Jail Administrator who advised that vendors are currently working on compiling a quote. Those quotes will be given to Dependable Solutions to make sure that the quotes are comparable. It is estimated that the costs could be between \$120,000 and \$125,000 which is twice as much as had been anticipated. There is not enough money remaining in the Capital Fund Account however there are funds that could be taken from the Contingency Fund to help cover the costs. This would cut short the amount to be transferred to the Technology Account for the computer replacement program. This information will be provided to the Finance Committee for a decision.

- Technology Acct** The technology account currently has a balance of \$43,917.12. The amount needed for the 2018 computer replacements is \$45,900 for 15 computers. The Finance Committee will need to decide how much from the remaining Contingency Fund will be transferred to the Technology Account.
- Housekeeping List** John Poots presented a list for 2017 for the Law Center, Administration Building and Courthouse which included items that need to be repaired in 2018. The housekeeping lists will continue to be submitted on a quarterly basis.
- Maintenance** John Poots reported that the work continues on the lighting project at the Administration Building. All offices on the main floor are completed.
- Next Meeting** January 11, 2018 at 10:00 a.m.
- Adjournment** Kozelka moved, Flansburgh second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 10:47 a.m.

**Janet Geisler, County Clerk**