

PUBLIC PROPERTY
AUGUST 12, 2015

- Call to order** The meeting was called to order by Chairman Duane Rogers at 10:00 a.m. Committee member Derek Flansburgh was present. Ron Leys was excused. Clerk Janet Geisler was also present.
- Verify posting** The meeting notice was verified as being properly posted.
- App of Minutes** Rogers moved, Flansburgh seconded to approve the one bill presented. The motion carried with no negative votes cast.
- Secure door** Dan McWilliams, Human Services Director, appeared before the committee regarding the half door that he had removed which leads back to the offices. The door would make a loud slamming noise every time it was closed. However there still needs to be a barrier to keep the public from going into the private office area. Dan is requesting some type of a secure electronic door that is staff controlled. He is also looking into a more secure greeting area with a security window. John Poots will look into prices for a secure door.
- Tele/voice mail** The Clerk advised of a recent problem with the telephone system and voice mail system both going down. The system is ten years old and in need of replacement. Telephones would also need to be replaced. The costs associated to upgrade the system aren't worth it. The committee discussed various options they would like to see with a new system.
- County website** The Clerk advised that the new website is up and running and agendas and minutes are being posted. Departments with a webpage were sent an e-mail to review their page for any updates and to contact the designer with changes they would like made.
- AC in server room** The air conditioner in the server room needs to be updated. More equipment has been added to the room making it warmer. The room needs to be maintained at 68 degrees.
- Chiller repair** The chiller at the Administration Building needs to have repairs. The proposal from Bernie Buchner to perform the work is \$2,594.10.
- Rogers moved, Flansburgh seconded to approve the bill from Bernie Buchner in the amount of \$2,594.10. The motion carried with no negative votes cast.

Next Meeting September 9, 2015 at 10:00 a.m.

Adjournment Rogers moved, Flansburgh second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 11:10 a.m.

Janet Geisler, County Clerk