

PUBLIC PROPERTY

April 12, 2017

- Call to order** The meeting was called to order by Chairman Duane Rogers at 10:06 a.m. Committee members Derek Flansburgh and Geri Kozelka were present. Also present was John Poots, Maintenance and Chief Deputy Clerk, Roberta Fisher
- Verify posting** Chairman Duane Rogers verified that the meeting notice was properly posted.
- Approval of Minutes** Flansburgh moved, Kozelka second to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- Approval of Bills** There were two bills presented for approval. Bernie Buchner for Boiler repairs and Blackhawk Motors for truck maintenance and repairs.
- Kozelka moved, Flansburgh second to approve payment of these bills. The motion carried with no negative votes cast.
- Telephone/
Speaker System
Update** Julie Cipra joined the meeting to update the committee on the new telephone and speaker system progress. The Highway Department will be getting their phones and training next week. The rest of the county is scheduled for training and set up on their new phones on Monday and Tuesday. The system cutover will take place Tuesday evening, and Wednesday will be live. An email will be sent out to all Department Heads ahead of time.
- Old Computers** Julie Cipra asked if she could have two of the computers that are being replaced this year for her department. She would like one to use for training purposes for new employees, and also one to use in the Emergency Management office for webinars and other job duties that cannot be performed upstairs in dispatch.
- Rogers moved, Flansburgh second to approve Julie's request to keep two of the replaced computers for her department use. The motion carried with no negative votes cast.
- Community
Service Van** There was only one bid to purchase the old Community Service Van.

Rogers moved, Flansburgh second to accept the bid of \$1501.00 for the van. The motion carried with no negative votes cast.

Lighting Grant Proposal

John Poots explained the E3 Coalition grant proposal and project. This project will include changing from florescent to LED lighting in all hallways, bathrooms, 2nd floor offices, both emergency staircases and the 3rd floor Health Department and Child Services in the Administration Building. E3 will submit a grant for this project, resulting in a 70% savings for the county. The proposed cost of this project to the county would be approximately \$11,422.50 depending on whether or not the Highway Department would pursue as well.

Rogers moved, Kozelka second to forward this proposal on to the Finance Committee, since the monies will most likely come from the Contingency Fund. The motion carried with no negative votes cast. This item will be placed on the next Finance Agenda.

PdC Main Street Tour

Marlene Dyer, PdC Main Street Project coordinator previously contacted the Clerk's office to ask permission to include the County Administration Building and the old jail dungeon in an event they are hosting on May 13th, 2017. The event is basically a historical tour through Prairie du Chien to several different locations. The committee approved her request, having Gayle Patraw on site at the Administration Building all day, and someone giving tours in the old dungeon. This event would take place from 10 a.m. to 4 p.m.

Building Maintenance

John Poots handed out the calendars for his department for approval. There was nothing new to report as far as building maintenance.

Next Meeting

May 17th, 2017 at 10:00 a.m.

Adjournment

Flansburgh moved; Kozelka second to adjourn the meeting. The motion carried with no negative votes cast and the meeting adjourned at 10:44 a.m.

Roberta A. Fisher, Deputy Clerk