

# Crawford County Board of Health Committee Meeting Minutes Wednesday, August 19, 2015

Roll Call: Chairman Marjory Sheckler, Gari Lorenz, Katie McGovern, Rose Bauer, Jim Hackett, Gloria Wall, Deanna Wallin-Sander, Sharon Steele

Meeting called to order at 10:35 a.m. by Sheckler. Posting of meeting notice verified. Agenda and minutes approved. Motion by McGovern, second by Lorenz. Motion carried.

## Guest Speaker –

- Jim Hackett introduced himself as the new Emergency Management Director. He started his duties when the recent storms hit our area. Jim presented a picture slide show on the recent storms. Our area did not qualify for FEMA, but we do qualify for state funding. There is a million dollar allotment per year in state funding available. We are waiting to see if our county will receive any of that money.
- Currently if there is an emergency at the dispatch center, it would be relocated to Seneca Highway Department which has limited communication ability. He is working Grant County Emergency Management to get hooked into their system for better communication accessibility
- Gloria presented a CPR fireman down clip from a training which Jim will send out to fire department. CCPH is able to teach CPR to them.
- Country on the River went good this year. There were more porta pots which were kept clean and water was accessible to people.

## Old Business –

- Ebola - continues in Liberia. Crawford County resident will be going back to Africa in September to help with MMR immunizations. CCPH will provide communicable disease observation for 21 days when resident returns. We expect it to go smoothly as it did last time.
- Fit testing will need to be completed for emergency personnel.

## Public Health Preparedness –

- Fatality management is the focus right now. CCPH staff toured Hoffman Hall. This site will be used as a family assistance center, a central location where families can get information on their loved ones in an emergency. There is a private room for talking with families and plenty of room for cots to be set up and well a group room that cots could be set up in.
- Grant County Director is acting as interim Iowa County director until position is filled. A nurse from Lafayette County has applied for the position
- The Western Region 4 Consortia or preparedness which includes Crawford, Vernon, LaCrosse, Monroe, Jackson, Trempealeau, and Buffalo counties is currently working on fatality management, community preparedness and volunteer management
- Heroin use has increased in Crawford County.
- We are in the process of putting our assessments into the PCA portal again as the state preparedness site got corrupted.

## New Business -

- Gloria presented the 2016 flat line budget for the health department. Lorenz made motion to approve the flat line budget, McGovern seconded, motion approved.
- Deanna explained CCPH's role in the Seal-a-Smile program which is coordinated by Hygienist Devan Martin. Corp Counsel reviewed and approved the contract with Martin. CCPH is the fiscal agent as grant money must go through a non-profit organization. Martin wrote a grant for \$11,000 and was approved for \$5,000. She is required to do dental screenings in over 1000 children along with record keeping for the grant money. CCPH helps advocate for the program and can help with sealants if needed.
- Deanna Wallin-Sander presented the Resource Directory at the June County Board meeting. Sheckler shared how the County Board felt it was a well done and valuable document and approved putting it on the front page of the Crawford County website. CCPH showed committee that it is currently difficult to find as the county website is

in transition of a new website developer. This is in the process of being corrected. CCPH staff will update the document quarterly continue to meet with partners annually. When Crawford County residents use 211 our local information does not always come up. This document will be sent to them so they can update this information.

- Tobacco Report- Rick Peterson completed the tobacco checks. A letter is sent to businesses explaining the checks will be happening. If a business sells to a minor they get an opportunity to come to a training to be educated in lieu of the fine.
- E-cigarettes continue to be an issue. The liquid nicotine that is used to resupply the e-cigarettes can cause death in children. We continue to work hard so it is not easily accessible to youth.

Home Health – No report

#### Director's Report

- Gloria presented the self-assessment CCPH completed. We were to address three gaps and fix them. No gaps were found with the capacity of governing entity, received perfect score. Listed below are the three gaps we addressed.
  - Gap 1. Maintain a surveillance system for receiving reports 24/7 in order to identify health problems, public threats, and environmental public health hazards.
    - Addressed - Set up Code Red Group for PH - completed 2/3/15.
  - Gap 2 -Demonstrate capacity to conduct an investigation of an infectious or communicable disease. Addressed Ebola protocol; put on SharePoint – completed 5/28/2015.
  - Gap 3 Establish a quality improvement program based on organizational policies and direction. Addressed - Immunization quality improvement, patient records reviewed quarterly.
  - Ongoing: Policies are being revised (Michelle is taking the lead on policy revision and is currently working on blood borne pathogens) and a more efficient calendar for staffing is in process. Monthly staffing meetings continue to work on QI issues as found in the internal assessment.
- Things are always new and different in public health. We have been dealing with head lice, tapeworm, flooding, state jail inspection, possible measles, possible mumps, and chickenpox (all negative), bed bugs at camp dealt with and much more.
- Public Health funding continues to be cut at the federal and state levels, which affects local public health departments.

County Board Update – none.

#### Approval of Bills -

Motion by Sheckler to approve bills, second by Lorenz, motion carried.

Next Meeting scheduled for Wednesday, December 16 at 10:30 a.m.

Motion to adjourn meeting by Lorenz, second by McGovern, motion carried. Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Sharon Steele  
Administrative Assistant