

PERSONNEL
June 28, 2017

- Call to order** The meeting was called to order at 10:00 a.m. by Chairman Gerry Krachey. Committee members present were Larry Kelley, Carl Orr, and Brad Steiner. Wade Dull was absent. Board Chairman Tom Cornford, Sheriff Dale McCullick, Chief Deputy Sheriff Orrin Olson, Jail Administrator Russ Wittrig and Chief Deputy Clerk Roberta Fisher were also present.
- Verify posting** The Chairman verified that the meeting notice was properly posted.
- App of minutes** Supervisor Kelley requested that the minutes of the Personnel meeting on May 24, 2017 be corrected by removing the word “will” in the motion pertaining to the part-time position in Human Services.
- Kelley moved, Steiner seconded to approve the minutes of the previous meeting as amended. The motion carried with no negative votes cast.
- Vice-Chairman Appointment** Krachey informed the committee that they need to appoint a Vice-Chairman to perform duties of Chairman in their absence.
- Steiner made a motion to nominate Larry Kelley as Vice-Chairman, seconded by Carl Orr. The motion carried with no negative votes cast.
- Krachey moved, Steiner seconded to appoint Larry Kelley as Vice-Chairman of the Personnel Committee. The motion carried with no negative votes cast.
- Closed session** Steiner moved, Kelley seconded to move into closed session pursuant to Section 19.85(1)(c) to conduct interviews for the position of Jailer. The motion carried unanimously upon call of the roll.
- Open session** Steiner moved, Orr seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion to hire** Kelley moved, Orr seconded to hire for the position of Jailer in the following order contingent upon passing a physical examination:
1. Emily Pedley-Fecht
 2. Chelsy Wagner
 3. Karen Walls

The motion carried with no negative votes cast.

Orr moved, Steiner seconded to start the hiring process to replace a full time Dispatcher, which will be vacated. The motion carried with no negative votes cast.

**SW II position
Update**

Dan McWilliams appeared to update the committee on the recent Social Worker II position. The individual who was originally hired has rescinded their acceptance.

Dan informed the committee that the offer was extended and ultimately accepted by the person ranked number two from the interviews who is Derek Johnson. Derek will have a start date of July 19th, 2017.

Dan also informed the committee that they are interviewing candidates for the Permanent Part Time Clerical position today and tomorrow. He is asking if Personnel could meet next week to conduct final interviews.

Closed Session

Kelley moved, Orr seconded to move into closed session pursuant to Section 19.85(1)(c) to review response statement and discuss Highway Personnel issue. The motion carried with no negative votes cast.

Open Session

Kelley moved, Orr seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.

Motion

Motion by Kelley, Orr seconded that the employee action will stand as is and the employee's comments will be added to the employee's personnel file. The motion carried with no negative votes cast.

Next meeting

July 5th, 2017 at 9:00 a.m. to conduct interviews.

Adjourn

Orr moved, Steiner seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 11:35 a.m.

Robert A. Fisher, Chief Deputy County Clerk