

**PERSONNEL**  
**January 9, 2019**

**Call to order** The meeting was called to order at 10:00 a.m. by Chairman Brad Steiner. Committee members present were Larry Kelley, Carl Orr, and Gerald Krachey. Duane Rogers was excused. Also present was Clerk Janet Geisler; Human Services Director Dan McWilliams; Cindy Riniker, Public Health Officer; County Board Chairman Tom Cornford and Supervisor Derek Flansburgh.

**Verify posting** The Chairman verified that the meeting notice was properly posted.

**App of minutes** Krachey moved, Kelley seconded to approve the minutes from the previous meeting. The motion carried with no negative votes cast.

**Closed Session** Krachey moved, Orr seconded to move into closed session pursuant to Section 19.85(1)(c) to interview candidates for the position of Public Health Educator. The motion carried unanimously upon call of the roll.

**Open Session** Krachey moved, Orr seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.

**Motion to hire** Orr moved, Krachey seconded to hire for the position of Public Health Educator in the following order:

1. Sonya Lenzendorf
2. Briana Heuston
3. Jessica Goltz

The motion carried with no negative votes cast.

**AODA therapist** Dan McWilliams addressed the committee. He advised that he plans on maxing out the number of hours for the current part-time Substance Abuse Therapist, Jessica Leinberger, but not enough so that she is given benefits. He has tried to recruit another part-time Substance Abuse Counselor but has not had any applications. He would like to re-advertise this position as a full time position that will include benefits. The department will realize a savings because the current contract for the Clinical Supervisor for the AODA will be ending at the end of February in the amount of \$21,000 which would help fund the full-time position.

Orr moved, Krachey seconded to authorize hiring a full-time AODA Substance Abuse Mental Health Counselor. The motion carried with no negative votes cast.

- Closed Session** Krachey moved, Kelley seconded to move into closed session pursuant to Section 19.85(1)(c) to discuss an employee issue. The motion carried unanimously upon call of the roll.
- Open Session** Kelley moved, Krachey seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion** Kelley moved, Orr seconded to accept the agreement regarding an employee performance action. The motion carried with no negative votes cast.
- Closed Session** Orr moved, Kelley seconded to move into closed session pursuant to Section 19.85(1)(c) to discuss an employee issue. The motion carried unanimously upon call of the roll.
- Open Session** Krachey moved, Kelley seconded to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Next meeting** January 23, 2019 at 10:00 am.
- Adjourn** Orr moved, Krachey second to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 12:45 p.m.

Janet L. Geisler, County Clerk