The meeting was called to order by Chairman Esser at 9:04 a.m. Esser verified the posting of the agenda. Members present for roll call were Henry Esser, David Olson, Wade Dull and Don Dudenbostel. Harriet Behar was excused.

A motion was made by Olson to approve the minutes as mailed. Second by Dull. Motion carried.

**GIGI COLLINS, Property Lister**

Collins stated the department has been working on land records and working with Dee in the Treasures Office with the delinquent tax properties. The Treasures Office will be taking over the handling the delinquent properties. The department has been working on the plat book project, a lot of little corrections were made. Still missing a couple of assessment rolls, no CSM’s.

Discussion of the changes and the rewrite of the Subdivision Ordinance.

Motion by Dull to approve to remove a real property description and require a CSM for 20 acres, second by Olson. Motion carried unanimously.

Will revisit at next meeting in August.

No bills.

**Jake Shedivy, Land Conservation, Planning & Zoning Department**

Shedivy stated he has been working with Transcendent on migrating information from excel spreadsheet into the software program. There is now a database in Transcendent. There is still some manual clean-up to do on parcels and septic systems. Summer Intern is continuing to work on identifying parcels. Discussion regarding non-compliant septic systems.

Motion by Dull to approve Floodplain Zoning Ordinance to include the “Windward Farms Dam Failure Analysis, WDNR File No. 12.04, dated March 12, 2018” second by Olson. Motion carried unanimously.

**RICH MARKS/DAN MARKS - Surveyor**

Rich Marks stated a lot of surveys came into the office this month and has been working on filing those. Continuing to work on the mapping for Eastman and finishing up on Bridgeport.

Motion by Olson, second by Dudenbostel to pay Valley Land Survey, LLC, the monthly bills as presented. Motion carried unanimously by roll call vote.

**NO Public Comments**

Next meeting will be August 14, 2018.

Dull made a motion to adjourn at 10:10 a.m., second by Olson. Motion carried unanimously.

Respectively submitted,

Becky Nagel
LCD Secretary