

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
November 09, 2015

The regular meeting of the Crawford County Human Services Board was held on Monday, November 09, 2015 in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Donna Bell, Ellen Brooks, Tom Cornford, Wade Dull, Mary Jane Faas, Elling Jones, Joyce Roth and Marjory Sheckler

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Sheckler to approve the October 12, 2015 minutes as mailed. Motion carried unanimously.

Motion by Cornford, second by Faas to approve the bills and vouchers in the amount of \$13,059.72. Motion carried unanimously.

DIRECTOR'S REPORT

IM Funding Change

We will likely receive FoodShare bonus dollars from the federal government, which may be used for staff time.

We will receive reimbursement from FMAP with approximately \$13 million dollars distributed across the state of which we should be given our typical portion based on caseload.

We also may be able to carryover unspent dollars for the PPACA position. We might have until March 2016 to use them if we were not able to spend them in 2015.

CCS Update

Since the CCS program started on 08/01/15, we are now serving 20 people between Crawford and Vernon counties and have 10 others being assessed for services. This is helping people who have substance abuse and mental health issues, which could help avoid future hospitalizations from happening. The case managers are doing billable work, which we will be getting total reimbursement on; however, the electronic health care record at Center Point is only set up to bill for Center Point. So at this point a person may have to manually bill those services, which is a complicated process. We will explore using our electronic health care record in the future for gathering information if necessary.

Hiring Updates

- Heather McLimans started on 11/02/15 as our Mental Health Supervisor and has already begun doing therapy. She has over 3000 supervised post graduate hours which should qualify her as our CSP Clinic Coordinator.
- We have completed one interview for the Social Worker IV position and have more this week. If needed, Dan will ask if the Personnel Committee meeting can be moved up to 11/18/15 from 11/25/15 for the interview/hiring process.
- Lisa Cummins was hired as a Public Health Nurse and will start on 12/07/15. She will take over the duties in our mental health clinic that were previously completed by Judy Powell.

- The Mental Health Technician part-time position went into the paper last Friday for two weeks. We are also working with Homeward Bound for medication distribution as a possible contact to provide services to CSP and CCS clients.

Agency Updates

- ECHO startup has been moved back one week. ECHO trainers will be here for two days starting 12/02/15 and we will go live the following Monday with outpatient mental health, targeted case management and CSP. Not sure if there will be dictation capability directly into the system at that point.
- Only half of the agency will be using the ECHO dictation system and our current 11-year-old Dictaphone system that uses Windows 95 has one bad drive, out of two. We will lease to own, versus buy new, over five years for a new system with the difference being \$1094.00, including monthly maintenance fees.
- We are working with three grants --
 1. There is money in the Governor's budget to add money to our crisis program if clients have been emergency detained. There are no stabilization beds available in our community and then the client must be detained to a hospital. We will be writing to get a portion of a \$1.5 million grant with other counties to expand a stabilization home in a central location. This could cover start up expenses for one year. If we come up with a creative idea, we could get a regional facility for stabilization services for the crisis program.
 2. We are looking into a grant that may help pay for some of the follow up and linkage crisis position.
 3. We have a three-year, \$600,000 grant with Crossing Rivers Health and Richland County for recruiting a psychiatrist, but are not getting candidates. It was asked if that position could be changed to an APNP in order to get prescribing needs met and continue to work towards a psychiatrist. The Federal government said we could go ahead and change our grant to a "quality prescribing person". This would also be much more cost effective.
- There could be a couple high cost placements occurring in the near future. One is currently in a group home. He has lost his placement and they will not take him back.

Another special needs child who needs an evaluation. Looking at Chileda but there is a 3-month wait list. Central Center/Mendota has a 6-month wait list.
- Discussed Board Meeting on Budget coming up.

NEXT MEETING

Monday, December 14, 2015 at 10:00 a.m.

ADJOURNMENT

Motion by Jones, second by Faas to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary
JR:DM:mpg