

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT  
BOARD MEETING MINUTES  
June 08, 2015**

The regular meeting of the Crawford County Human Services Board was held on Monday, June 08, 2015 in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Ellen Brooks, Wade Dull, Mary Jane Faas, Elling Jones, Joyce Roth and Marjory Sheckler

Board Members Excused: Tom Cornford and Kay Garvey

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Sheckler to approve the May 11, 2015 minutes as mailed. Motion carried unanimously.

Motion by Faas, second by Dull to approve the bills and vouchers in the amount of \$12,858.62. Motion carried unanimously.

## **DIRECTOR'S REPORT**

### CCS Start Date

After working on starting up the CCS Program for over a year with frequent meetings with the State and DQA, Polly Wong did a site visit in June. We have a couple things to get to her yet but we have been certified in CCS with a start date of 07/01/15. This week we are interviewing for a Support Service Coordinator with a master's degree. They will have a case load and will be billing. We are continuing to work on the rate schedule. We will need to do orientation/provider training for those who are providing services for CCS programs. There are 18 providers who have committed to doing some of the work. A supervisor needs to be designated yet for CCS supervising and one of the doctors at Center Point will be able to fill that position.

### CCS Coordinating Committee Appointment

Dan was looking for a volunteer(s) for the CCS Coordinating Committee as Marge Sheckler has removed herself from the committee. Meetings will be held four times each year at locations in Crawford and Vernon Counties. This will be put on the agenda again next month.

### Mental Health Supervisor Hiring Update

This Friday, 06/12/15, Dan will go to Personnel with a position description for a Mental Health Supervisor (MHS) due to agency changes. Dr. Ivey's last day will be 06/17/15, Karen Wagner has resigned as a mental health therapist, and Sandy Drobnick, Children & Family Supervisor, will likely be retiring in January 2016.

Psychiatrist Katie Fassbinder, MD will start on Tuesday, 06/16/15 doing initial CSP evaluations along with Christine Dressler, APNP, PMHNP-BC. Beginning 07/02/15, Christine will be here five

days per month following our clients. Judy Powell, BSN, RN of Crawford County Public Health will first see each client for vitals and then Christine will do a one-hour evaluation with every new client to her and follow-up appointments every three months for 45 minutes. We currently serve approximately 173 mental health clients. Dan is continuing to work on a contract with Crossing Rivers Health as part of a federal grant for a psychiatrist/prescriber, with no travel time.

Our hope is to hire a MHS by 8/1/15 that would be doing some psychotherapy, would be the CSP Clinical Coordinator and would supervise the Mental Health Unit. Dan gave everyone a flowchart showing what the agency would look like with a MHS, and a chart showing the fiscal changes for mental health services in 2015, which shows a net gain of \$2,956.77.

#### Human Services Committee Member to Replace Kay Garvey

Dan reported that Kay Garvey is moving out of the county and will need to be replaced on our committee. Four names were given to Dan and he will contact the parties and then give the names to Pete Flesch for appointment.

#### **NEXT MEETING**

Monday, July 13, 2015 at 10:00 a.m.

#### **ADJOURNMENT**

Motion by Jones, second by Faas to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg