

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT  
BOARD MEETING MINUTES  
August 15, 2016**

The regular meeting of the Crawford County Human Services Board was held on Monday, August 15, 2016 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Ellen Brooks, Wade Dull, Mary Jane Faas, Elling Jones, Mary Kuhn, Joyce Roth and Brad Steiner

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Steiner to approve the July 11, 2016 minutes as mailed. Motion carried unanimously.

Motion by Faas, second by Kuhn to approve bills and vouchers in the amount of \$12,994.70 and \$202.08. Motion carried unanimously.

**DIRECTOR'S REPORT**

County Ordinance to Change Composition of HSD Board and Action

All members had received a copy of the proposed Ordinance to change the composition of the HSD Board to what is presently in place. Motion by Jones, second by Steiner to change the county ordinance regarding the Composition of the HSD Board as presented. Motion carried unanimously. All members then signed the ordinance and it will be presented at the next County Board meeting.

Agency Fee Charging Discussion

Very little is charged for services not directly related to our Mental Health Clinic. Dan has checked with a few other counties to ask about their fee charging procedures and as budgets get tighter each year it is becoming more common place to charge for services. The Department of Health Services is in the process of rewriting the rules to collect fees. Dan recommended researching this with additional counties. As research is done, if a fee could be assessed for a service and it makes sense to begin collecting a fee, this will be brought back to the committee.

AODA Residential Services

Residential treatment funding for AODA clients is at \$34,280 so far in 2016 compared to \$31,052 for all of 2015. Mayo Clinic Health System is struggling to keep a full-time AODA counselor in Prairie du Chien. Dan has contacted many counties regarding their process for AODA funding. Many options were discussed on how to continue funding for residential services in the future. It was decided there would be limited access to residential treatment based on criteria developed per individual case. Dan will bring a policy and budget amount to the next meeting.

- Our Telehealth site visit is scheduled for 09/16/16. After that we can schedule our clients to begin seeing Dr. Ivey for medication management.
- A door has been installed at the front entrance to Human Services, but is not yet operational.

### **NEXT MEETING**

Monday, September 12, 2016 at 10:00 a.m.

### **ADJOURNMENT**

Motion by Roth, second by Kuhn to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg