

The Crawford County Highway Committee held their regular meeting on Thursday, November 19, 2015 at the Crawford County Highway Department in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:35 a.m. Proof of Publication was verified by Tom Cornford. Members present were: Tom Cornford, Wade Dull, Henry Esser, and David Olson. Gerry Krachey was absent. Also present were Commissioner Dennis Pelock and State Superintendent Todd Myers. Julie Check was present to take minutes.

The agenda was approved with a motion made by Henry Esser and seconded by David Olson. Motion was carried by a voice vote.

A motion to approve the meeting minutes from Thursday, October 15, 2015 and special meeting minutes from Monday, November 9, 2015 was made by David Olson, seconded by Wade Dull. Motion was carried by a voice vote.

Invoice voucher numbers: 839-872, 875-928 & 931-944 and payroll voucher numbers 837&838, 873&874 and 929&930 were authorized for payment with a motion made by Henry Esser, seconded by David Olson. Motion was carried by a roll call vote.

**Citizen Concerns:** Discussion on the stoplights changing too fast at the intersection by BP South and Culver's. Deputy Mezera contacted the county about a John Deere combine being driven down CTH N, just up from Plum Creek, where the driver hit a concrete inlet at the end of a culvert.

**Fund Balances** through 11/7/15 were reviewed. Discussion on eventually reallocating funds from the CTH account to the bridge account. Henry Esser made a motion to forgive the invoice for the clean sweep in the amount of \$789.21 and transfer funds from the CTH account, seconded by Wade Dull. Motion was carried by a roll call vote.

**State Trunk Highways:**

- LFA Variance – Project ID: 1661-05-73. David Olson made a motion to approved the agreement for construction on Project ID: 1611-05-73 on Blackhawk Ave, Railroad crossings and sidewalks in the amount of \$3626.00, seconded by Henry Esser. Motion carried by a voice vote.

**County Trunk Highways:**

**ATV-UTV Routes** – Commissioner Pelock met with the John Udelhoven and Jon Shimpach from the club and Patrick Murphy on Friday, November 13, 2015. They discussed the county roads they would like to have approved. The committee discussed these routes. **Henry Esser made a motion to approve all the connecting links on county roads: CTH C: V. of Soldiers Grove to River Rd.; CTH X: Orchard View Rd. to Halverson Ridge Rd.; CTH B: River Rd. to**

**County Trunk Highways:** (continued)

- West Point Rd.; CTH S: Sleepy Hollow Rd. to Remington Hill Rd.; CTH W: West Ridge Rd. to North Irish. And a motion to not approve: CTH E: Hwy 27 to Lynxville; CTH N: Hwy. 27 to Hwy. 60; CTH W: Barnum to county line; CTH S: Hall Branch to county line, seconded by David Olson. Motion carried by a voice vote.
  - Winter Sand Proposal(s) – Prairie Sand and Gravel was the only bid received. Henry Esser made a motion to approve the winter sand bid from Prairie Sand and Gravel for 2015-2016 season, \$6.10 per ton picked up, \$8.54 per yd. picked up, and after 1-1-16 if PS&G loads there will be an additional \$.75 per ton added to price, seconded by Wade Dull. Motion carried by a voice vote.
  - STP/Rural Bridge Program – The following bridge projects have received federal funding approval for construction:
    - CTH C - Bridge #P-12-0931, Project ID: 5001-00-71, between CTH B & STH 35
    - CTH S – Bridge #B-12-0018, Project ID: 5057-00-70, Kickapoo River Bridge
    - CTH U – Bridge #P-12-0903, Project ID: 5257-00-70, Plum Run Creek Bridge
- The committee approved starting the process for design on these bridges. No town, village or city bridges were approved. The CTH N – STP Rural Project was not approved, but committee decided to continue with designs and Right of Way acquisitions to be prepared for future funding.
- Implementation of Husbandry Changes – Discussed the changes with the state.

**Town/Villages/City Projects & Issues:**

- Town of Wauzeka – Renee Randall's concerns about Coyote Lane were discussed. Concerns were addressed and should be resolved.
- Sugar Creek Bridge & Approaches, Project ID: 5327-00-02/72 – Contract Amendment was discussed. Wade Dull made a motion to approve the contract amendment from Ayres Associates, Inc. in the amount of \$2,667.00 for title searches and Section 4F Environmental & General Environmental documentation, seconded by Henry Esser. Motion carried by a roll call vote.

**Local Projects & Bridges:**

- CTH D, Project ID: 12510 CHIP – There is still approximately \$80,000 in a bi-ennium project, Commissioner Pelock would like to have this amount transferred to CTH S bridge project. Commissioner Pelock will apply for a Road Improvement Program-Discretionary for funding for the CTH D, Project ID: 12510 CHIP. Wade Dull made a motion to approve the transfer of funds from the CTH

**Local Projects & Bridges:** (continued)

- D, Project ID: 12510 CHIP to the CTH S bridge project, seconded by David Olson. Motion carried by a voice vote. Commissioner will make the request to WisDOT.
- CTH C Bridge B-0192 – David Olson made a motion to approve invoice for \$23,150.00 to Mattison Contractors, Inc. for beam guard on the CTH C Bridge, Project ID: C54380, seconded by Wade Dull. Motion carried by a roll call vote.
- CTH S, Bridge P-12-0109, Project ID: B-12-0190 – David Olson made a motion to approve relocation study, property acquisitions and sales study, seconded by Henry Esser. Motion carried by a roll call vote.

**Highway Buildings and Facilities:**

- The committee compared the bids from Digital Security System and Comelec. Comelec's system will tie into what is already at the County Highway Department in Seneca. Henry Esser made a motion to approve the purchase of security camera equipment and services from Comelec: cost for Seneca \$2,210.00, with 1 extra camera at Soldiers Grove shop \$3,130.00, Pronto in DeSoto, WI, seconded by Wade Dull. Motion carried by a roll call vote.

**County Parks, Public Boat Landing and Communication Towers & Equipment:**

- Service Agreement with WisDOT WisCore for GPS system located at Seneca office was approved. They did agree to give the Crawford County Highway Department two license.

**Personnel and Personnel Issues:**

- David Olson made a motion to approve the highway department furnishing the employees with a meal on safety training day, seconded by Wade Dull. Motion carried by a roll call vote.

**Bids, Proposals or Sales:**

- Henry Esser made a motion to approve the purchase of a Helic Kwik Coupler for the CAT, priced at \$16,700.00, seconded by David Olson. Motion carried by a roll call vote.
- Discussed sales of equipment thru Feyen Machinery.

**Variance Requests:**

- John Dunnum was present to ask for a variance request. Wade Dull made a motion to approve a permit for setback variance for John Dunnum at 60915 CTH C for 4 ft. from right of way, to build a pole building/garage, seconded by Henry Esser. Motion was carried with a voice vote.

Variance Requests: (continued)

- Wade Dull made a motion to approve a setback variance for 79.5 ft. back from center of road for Stephen and Sherry Finch on CTH S, west of 61, seconded by David Olson. Motion carried by a voice vote.
- Tom Cornford discussed the setback variance for Roger & Lori Shatek, Parcel #014 0729-0000, 32191 CTH K. Henry Esser made a motion to approve keeping the existing setback variance and removing property, fill and replace with new structure, seconded by David Olson. Motion carried by a voice vote.

The next regular meeting will be held Thursday, December 17, 2015 at 9:30 a.m. at the Crawford County Highway Department in Seneca, WI. At 11:35 a.m. with no further business, Henry Esser made a motion to adjourn, seconded by David Olson. Motion was carried by a voice vote.

Tom Cornford

David Olson

Sherah Kears

Wade P. Dull

Henry Esser

Committee

Wade Dull

Commissioner