

The Crawford County Highway Committee held their regular meeting on Thursday, April 21, 2016 at the Crawford County Highway Department in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:30 a.m. Proof of Publication was verified by Tom Cornford.

Henry Esser made a motion to approve the agenda, seconded by David Olson. Motion was carried by a voice vote.

Members present were: Tom Cornford, Henry Esser, David Olson, Gerry Krachey and new board member Derek Flansburgh. Also present were Commissioner Dennis Pelock and Superintendent Todd Myers. Julie Check was present to take minutes.

Committee Elections:

Henry Esser made a motion to nominate Tom Cornford for Chairman, seconded by David Olson, no other nominations were presented, nominations were closed by Henry Esser. Motion carried by voice vote.

Gerry Krachey made a motion to nominate David Olson for Vice-Chairman, seconded by Henry Esser, no other nominations were presented, nominations were closed by Gerry Krachey. Motion carried by voice vote.

Gerry Krachey made a motion to nominate Derek Flansburgh as Secretary, seconded by Henry Esser, no other nominations were presented, nominations were closed. Motion carried by a voice vote.

Gerry Krachey made a motion to approve the meeting minutes from Thursday, March 17, 2016 and Special Meeting on Thursday, March 24, 2106, seconded by David Olson. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment for invoice vouchers: Vo#159-171 & Vo#174-229 and Payroll Vouchers: #157&158, #172&173 & #230&231, seconded by David Olson. Motion carried by a roll call vote.

Guest Recognition: Jim Rosenberg from SEH Inc. gave a presentation on their firms qualifications for design services on future local road and bridge projects.

Fund Balances: The committee reviewed fund balances thru 3/26/16. Gerry Krachey said to call Martin Sprosty and have him transfer the \$160,000 into the Highway Department's Machinery Fund account. The money is there waiting to be transferred into the Highway Department's account.

State Trunk Highways:

- WisDOT PdC Salt Building progress was discussed.
- PBM Contract & LFA Contracts were discussed.

County Trunk Highways:

- ATV/UTV Routes – The committee discussed the routes that had previously been approved and the routes the club would like approved. David Olson made a motion to approve the 5 routes as follows: CTH E (STH 35 – Benhardt Ridge Rd.), CTH E (Crowley Hill Road – Citron Road), CTH N (Dutch Ridge Road – Mill Road), CTH N (Plum Creek Road – STH 60), CTH B (Pine Knob Road – Johnstown Road), seconded by Derek Flansburgh. Motion carried by a voice vote.

Town/Village/City Projects & Issues:

- Sugar Creek Bridge & Approaches, Project ID: 5327-00-02/72 – Bid letting in May.
- Pre-Construction Meetings and Bid Letting as follows:
 - CTH E, Project ID: 5002-01-73: Pre-Construction Meeting will be Tuesday, May 10, 2016
 - Tuesday, May 17 – Bid letting for Town of Bridgeport
 - Thursday, May 19 @ 11:00 a.m. – Bid Letting for: Town of Marietta Meadowbrook Bridge and Approaches Project ID: 14305 TRIP; and Town of Wauzeka Little Kickapoo Creek Bridge B-12-0186.

Local Projects & Bridges:

- CTH D – Project ID: 12510 CHIP
 - The highway crew is widening shoulders and cutting brush.
- CTH C Bridge – The commissioner can start getting proposals and work on acquisitions for the bridge project. The committee also gave the commissioner the approval to call any board member with proposals and then to go with the best engineer for price and availability, etc.
- CTH S – Bridge P-12-0109, Project ID: B-12-0190 – Henry Esser made a motion to approve the CTH S Structure, Construction Management and Inspection Professional Services Agreement from Jewell Associates Engineers, seconded by David Olson. Motion carried by a roll call vote.

Highway Buildings and Facilities:

- Fuel Sites – Get 2 bids for cost of closing fuel sites, removing tanks etc.
- Video Camera System – Possibility of installing in May at BP South in Prairie du Chien.
- Gays Mills Shop – Discussion on trading of lots with Village of Gays Mills, abandon and vacate streets by shop, moving sand from where it is presently piled, and discussion on selling swamp land. Gerry Krachey made a motion to authorize Commissioner Pelock to request Village of Gays Mills to do a land trade and vacate some streets, and to negotiate the sale of a parcel of swamp area, seconded by David Olson. Motion carried by a roll call vote.

County Parks, Public Boat Landing, Communication Towers & Equipment:

- Gordon's Bay will be open next week.
- Discussion on TV Lane Tower.

Personnel and Personnel Issues:

- The committee authorized the Commissioner and Superintendents to hire four summer employees for flagging and one for the shop internship as they see best. The committee also suggested hiring an adult (not summer employees) with prior mowing experience to do the roadside mowing, etc.
- After discussion with the employees they did want to go to straight 10 hour days. Which means either two 15 minute paid breaks or one ½ hour paid break at lunch. New summer hours are: Shop/Crew 6:30 a.m. - 4:30 p.m., Office 6:38 a.m. - 4:00 p.m.
- During summer hours the crew can work from the shop closest to their home, for a period controlled by the Commissioner.

Bids, Proposals or Sales:

- Gerry Krachey made a motion to accept the Asphalt bid from Scott Construction and to purchase asphalt for the construction season from the firm that will be most advantageous to Crawford County, seconded by Henry Esser. Motion carried by a roll call vote. (See attachment)
- Henry Esser made a motion to approve additional charge of approximately \$300 for larger fuel tank on 2016 Ford F150, (this is over and above bid price), seconded by Derek Flansburgh. Motion carried by a roll call vote.

Variance Requests:

- Gerry Krachey made a motion to approve a variance request for 13' from Right of Way for Roger Shatek on County Road K, seconded by Derek Flansburgh. Motion carried by a voice vote.

Sales, Road Supplies, Junk, etc.:

- Junk – Misc. tractors still here, old roller sold.

Old Business:

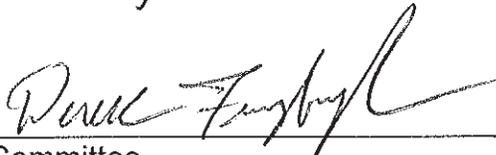
- Discussion on widening driveway on STH 35 – Duplex.
- Superintendent Todd Myers presented the committee with information and pictures on a used sweeper he found in Menominee. The committee authorized Todd permission to go and look at it. If it is in as good a shape as it looks then he can lock it in.

The next regular meeting will be held Thursday, May 19, 2016 at 9:00 a.m. at the Crawford County Highway Department in Seneca, WI. Gerry Krachey made a motion to adjourn at 11:04 a.m. with no further business, seconded by Henry Esser. Motion carried by a voice vote.









Committee



Commissioner



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 560 MUNROE AVE., P.O. BOX 340 LAKE DELTON, WI 53640
 Member of the Wisconsin Asphalt Pavement Association and the National Asphalt Pavement Association



SUBMITTED TO		PHONE	DATE
Crawford County Hwy Dept.		608 734 9500	3/24/16
CONTACT NAME		FAX	
Mr. Dennis Pelock			
STREET		JOB NAME	
PO Box 39		2015 FOB Materials	
CITY AND STATE	ZIP CODE		
Seneca, WI	54654		

Type E-1 12.5 mm PG 58-28 Hot Mix Asphalt, FOB Jackson Quarry Plant	\$ 43.85 / TON
3/8" Minus Hot Mix Asphalt , FOB Jackson Quarry Plant	\$ 61.85 / TON
3/8" Minus Cold Mix Asphalt 1,000 Tons more or less to be mixed in one mobilization at one time, one set using 100% virgin aggregates with a 3 week notice prior to availability, FOB Reynolds Quarry near Boscobel	\$ 54.95 / TON
Cold Mix Patch, FOB Jackson Quarry Plant	\$ 62.95 / TON
BST 380 High Performance Patch, FOB Lake Delton Yard (thru July 31, 2016)	\$ 96.00 / TON

Payment Terms: NET 30	Acceptance Terms: 15 days
Date of Acceptance: _____	Respectfully submitted, by <i>Jeff Jacobson</i>
Signature _____	Signature <i>[Signature]</i>

Initials: _____