

Crawford County Fair Board
Crawford County Administration Building Room 236
Prairie du Chien, WI 53821
Thursday, October 5, 2017

Chairman, Wade Dull, called the meeting to order at 10:02 AM.

Members present: David Olson, Wayne Jerrett, Wade Dull, Donald Stirling. Absent, Mary Kuhn. Others present: Amanda Griswold, Fair Coordinator; Amanda Smiley, Maintenance; Amy Mitchell, 4-H Youth Development Educator; Chris Mara, Tricor; Karen Snitker.

Posting verified by Dull.

Motion by Jerrett, second by Olson, to approve minutes as presented.

Tricor – Chris Mara

- Amanda reports Crawford County Corporate Council encourages vendors not having insurance to get liability insurance. Chris encourages sending letters to all vendors to have them provide proof of liability insurance.
 - Amanda will be sending vendors letters with this information.
 - Vendors at the fair to sell/make money need to add Crawford County as additional insured.
 - For those holding “events”, Crawford County needs to be listed as an additional insured on their proof of liability insurance.

Fair Coordinator Report – Griswold presented a hardcopy to members, hardcopy will be placed on file.

- Motion by Olson, second by Stirling to approve Royal Bank statements of deposits and daily breakdown of finances for the fair and transfer of funds from Royal Bank to Peoples State bank. Motion carried; no negative votes cast.
- Amanda presented State Report – Motion by Olson, second by Jerrett to approve the report. Motion carried; no negative votes cast.
- Approval of fair award premium payout of \$8854.50 – Motion by Olson, second by Jerrett; motion carried unanimously by call of the roll.

Contracts

- Winter Storage Use Agreement – None presented
- Fairgrounds Use – motion by Jerrett, second by Stirling to approve changes to fairgrounds use contract, including adding statements Griswold suggested regarding renters questions about the contract and payment delivery. Motion carried with no negative votes cast.
 - Tuesday, September 19, 4:27 p.m., Celeste Wahl delivered to the Ag/Extension office a \$3450 check written to Crawford County Fair. The check was \$395 less than the \$3845 fairgrounds rental payment that was to be paid, in full, according to the Fairgrounds Agreement signed by Celeste and stipulated at the August 3, 2017, Fair Board meeting, “...the entire payment and certificate of insurance must be paid before this 2017 Applefest – flea market is held...”
 - By committee consensus, Amanda will talk to legal counsel regarding Applefest.
- Booths/Vendors – Nothing presented.
- Other - Nothing presented.

Maintenance – Amanda Smiley reported: after Applefest, Smileys completed the standard checking out process – buildings and cleanup not satisfactory; Wahl's will be notified.

- 2018 maintenance ideas: 1) 50 amp to plug into breaker boxes for carnival grounds, 2) yard light, perhaps two in the parking lot. Will get a bid on the lights. 3) Upper bathrooms – replace privacy panels and doors (frames are disintegrating), 4) Building 3, replace photography desk, cultural arts shelves.
- Get a bid on replacing lights around the demo derby pit and bid on lighting east end of track.

Public comments/Correspondence – None presented.

Date of next meeting – District meeting Oct. 12. Monthly meeting, November 2, 2017.

Approve payment of bills – Motion by Olson, second by Stirling. Bills approved by call of the roll.

Motion to adjourn by Olson, second by Jerrett. Motion carried. Meeting adjourned 11:35 AM.

Karen Snitker, Program Assistant