

Aging & Disability Resource Center Board Meeting
November 25, 2015
Conference Room 130

The Committee was called to order at 9:30 a.m. on November, 2015 in Room 130 in the Crawford County Administration Building by Marge Sheckler. Present were members of the Aging Committee: Elling Jones, Marge Sheckler, and Kersten Rocksvold, members of the Advisory Committee: June Leirmo, Karla Troester and Sandra Kirchner; Director Jeanne Christie and Jeanne Palmer, Administrative Assistant. Nicki Penfield and Eunice Key were excused.

Marge Sheckler verified the posting of the agenda.

Motion made by Kersten Rocksvold to approve the minutes of the October 28, 2015 meeting. Motion seconded by Sandra Kirchner. Motion carried.

Secretary/Bookkeeper Report on nutrition and transportation programs: The Home delivered meals program served 1665 meals in September 2015 and 23,689 meals year-to-date (October 2014 to September 2015). Year-to-date contributions are \$76,529.37.

The Congregate Meal Program served 1,253 meals during the month of October and 15,000 meals year-to-date. (October 2014 to October 2015) Year-to-date contributions are \$42,202.60.

The Transportation Program provided a total of 5,453 one way trips year-to-date (October 2014 to October 2015). Transportation contributions year-to-date are \$7,379.63.61.

Advocacy:

- Jeanne Christie distributed copies of the Assembly Public Hearing – Speaker’s Task Force on Alzheimer’s and Dementia. This hearing will be held on December 3, 2015 at 12:30 pm at the Iowa County Health and Human Services Building in Dodgeville.
- Jeanne Christie also distributed a template with sample messages that committee members and others can use to contact federal legislators about FY 2016 funding for OAA and aging programs. She stressed the importance of calling our federal legislators about why increasing investments in aging programs is important to you and your community. Also given to the committee members was a contact sheet for each of our federal and state legislators.

Director’s Report:

- The Three Year Aging Plan for 2016, 2017 & 2018 is finished and has been sent to the State.
- A presentation was done by Scenic Bluffs Community Health Center from Cashton. The Healthy Neighbor Plan provides services on a sliding fee scale for services based on your household size and income. Residents from Crawford County are welcome to apply for these services. Vernon Memorial Hospital has provided space for the Scenic Bluffs to provide dental services.

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Dementia Friendly Communities Initiative Update: On December 17 the Dementia Friendly Community Coalition met for the third time. Becky Debuhr, from the Alzheimer’s Alliance, conducted a “Train the Trainer” event, and 24 people participated in the training. Those participating are now able to go back and train their respective business staff or train other businesses/organizations about being dementia friendly

Public Property issues in 2016 DHS Scope of Services Contract: Jeanne Christie and Becky Dahl, ADRC Regional Manager attended the Public Property Meeting on November 11, 2015. Issues addressed in the 2016 DHS – ADRC Scope of Services Contract were:

1. Signage – all locations shall have outside signage clearly visible indicating the presence of the ADRC both inside and outside the building. The regional ADRC has \$1,700 in funding to help with the cost of signage

- outside, and will provide the window cling with logo. Other sign issues will be considered and will be placed on future agendas of the Public Property Committee.
2. Bathrooms should be fully accessible and automatic door openers are being discussed and looked into. John Poots will check on the automatic door openers.
 4. ADRC hours of operations should be held at times that are convenient for its customers, and may be after normal working hours on given days.
 5. The telephone system must have the capacity to track and report hold times and abandoned calls. Jeanne Christie checked with the county's Centurytel repair person, who said the current system is outdated. He said the county's phone system is 10 years old and it is not feasible to provide the requested requirements. The cost to install something like this is extremely expensive.
 6. Another requirement is to have the ADRC logo, phone number, and website listed on the homepage of the County's website.

Aging Programs/Nutrition/Transportation

Vehicle Disposal: Jeanne Christie contacted the DOT regarding the disposal of the 2002 ADRC bus. Since the vehicle is titled under the ARC, they would have to carry-out the disposal process. The 20% the County contributed would be discussed between the ADRC and ARC.

2016 Transportation Grant – Public Hearing: The 2016 Transportation Grant is due December 31, 2015. The Public Hearing is set for Friday, December 18, 2015 at 2:00 pm in Conference Room 130.

Nutrition Contracts for 2016: The following bids were accepted to provide

Home Delivered Meals:

- Bright Spot - Ferryville, Lynxville and Eastman
- Prairie Maison – City of Pdc, and Southern Crawford County
- Sannes Skogdalen – Northern Crawford County

Congregate Meals:

- TazZee's (Soldiers Grove Site)
- Prairie Maison (Prairie du Chien site)
- Bright Spot (Eastman site)

Nutrition Assessment – November 18, 2015: The ADRC's Nutrition Assessment was done on November 18. Pam VanKampen was here to do the 2013-2015 on-site of the Crawford County Elderly Nutrition Program review. Jeanne Christie received our assessment results back. Pam did not find any areas out of compliance.

Vernon County Care Transition Coalition – Nutrition Grants: Jeanne Christie attended a meeting at the Vernon County Aging Unit. Walmart (Viroqua & PdC) have grants available to reduce hunger and address nutrition. Discussion ensued about the importance of good nutrition for folks with chronic health conditions. Two \$2500 grants are available in 2016 and staff from Sannes Skogdalen, as part of the Vernon County Care Transition Coalition, has offered to submit the grants. One idea of the committee was to offer hospital and nursing home discharged patients who have chronic health diagnosis complementary home delivered meals for a short period of time after discharge. Committee will discuss further at their January 2016 meeting.

Meal Site Updates: A free meal was offered to Veterans on Veteran's Day at the meal sites. Annual fire drills were conducted at the Eastman and Soldiers Grove meal sites by Emergency Govt. Director, Jim Hackett. TazZee's Wonder Bar would like to have the meal site closed on Monday rather than Tuesday. Jeanne Christie talked about exploring other meal options, such as a breakfast site. Other meal site concerns were also discussed.

Approval Payment of Bills: Motion made by Kersten Rocksvold to approve the payment of the bills as submitted, seconded by Elling Jones; motion carried.

Public Comment according to Wis. Stats. 19.832(2) and 19.84(2): An advisory board member complimented the ADRC staff on an issue they had worked on with the ADRC staff.

Set date for next meeting and adjourn: The date of the next meeting is scheduled for Wednesday, December 30, 2015 at 9:30 a.m. the County Administration Building, **Room 130** with the County Board of Supervisors meeting at 9:00 a.m. to approve the bills. Motion made by Rodney Boardman to adjourn the meeting, second by Elling Jones. Motion carried.

Respectfully submitted,
Jeanne Palmer, Administrative Assistance