

Aging & Disability Resource Center Board Meeting
February 24, 2016
Conference Room 130

The Committee was called to order at 9:30 a.m. on February 24, 2016 in Room 130 in the Crawford County Administration Building by Marge Sheckler. Present were members of the Aging Committee: Elling Jones, Marge Sheckler, and Kersten Rocksvold, members of the Advisory Committee: Eunice Key, Karla Troester, Nicki Penfield, Sandra Kirchner and Rodney Boardman; Director Jeanne Christie and Jeanne Palmer, Administrative Assistant. June Leirimo was excused.

Marge Sheckler verified the posting of the agenda.

Motion made by Rodney Boardman to approve the minutes of the December 30, 2015 meeting. Motion seconded by Karla Troester. Motion carried.

Secretary/Bookkeeper Report on nutrition and transportation programs: The Home delivered meals program served 1,505 meals during the month of January and 1,505 year-to-date. Year-to-date contributions as of January 23, 2016 are \$4,837.00.

The Congregate Meal Program served 1,149 meals during the month of January 2016 and 1,149 meals year-to-date. Year-to-date contributions are \$3,259.60.

The Transportation Program provided a total of 358 one way trips during the month of January. Transportation contributions year-to-date are \$363.50.

Advocacy: Jeanne Christie shared the 10 “Wisconsin Cares” bills introduced by the Speaker’s Task Force on Alzheimer’s and Dementia, which were all passed by the Assembly and now advance to the Senate. The bills include additional funding for Alzheimer’s and Dementia research; dementia certification program; covering four DCS Specialists to serve in rural counties; Alzheimer’s family and caregiver support programs; dementia training grants for mobile crisis teams.

Director’s Report:

- This year the ADRC was not able to provide AARP Tax Aide to the residents of Crawford County because of a lack of AARP Tax volunteers. Residents were referred to adjacent county’s AARP Tax volunteers for assistance, and a local volunteer did assist with Homestead Tax Credit at Rivercrest Village and Blackhawk Apartments in Prairie du Chien.
- TazZee’s Wonder Bar in Soldiers Grove is now serving senior dining meals five days a week.
- Powerful Tools for Caregiver’s (PTC) is a six week program for Caregiver’s. Two leaders will attend the training required to host the class and we will co-host a class with Grant County in late summer/early fall in Prairie du Chien.
- Vernon County Care Transition team wrote two funding requests to the Walmart Stores in Prairie du Chien and Viroqua. The Prairie du Chien Walmart approved the request for \$2,000, and the funding will be used to provide meals to persons from Crawford County being discharged from a hospital or nursing homes to ensure good nutrition, regain health, and prevent re-admissions. Hospitals and nursing homes in both Vernon County and Crawford County will make referrals for those meeting the criteria upon discharge and will make referrals to the ADRC. Funds will be held at Sannes Skogdalen.
- An ad was placed in the Courier Press looking for substitute home delivered meal drivers.
- A transportation ad was placed in the Crawford County Independent advertising shopping trips to Gays Mills and Seneca.

Aging & Disability Resource Center

Contract with Care Wisconsin First, Inc.: Care Wisconsin First, Inc. is a new managed care provider that will start providing services to persons on Long Term Care Programs in Crawford County. The ADRC would contract for home home delivered meals to their clients.

ADRC Contract with DHS – Physical Requirements – Update:

Jeanne Christie report the

- The new ADRC window cling was installed; looking at inside signage as well.
- Access to the bathrooms has been discussed with the maintenance department.
- Reception area privacy is being addressed.
- A survey is being conducted about convenient hours of operation.
- The telephone system has been discussed at the Finance Committee Meetings. The phone system needs to track and report the call hold times and drop calls.

The Regional Director needs to report back to the state regarding contract requirements and compliance dates.

Dementia Friendly Communities Update:

- A Silver Alert Program presentation was done by Carrie Orn, Department of Criminal Justice.
- The Public Health Intern will be assisting in training businesses/staff on Dementia Friendly Communities.
- Becky DeBuhr will do a presentation at the County Administration Building on April 13, 2016 from 3 to 4 p.m. on “Alzheimer’s and Dementia First Step for Families.”

Aging Programs/Nutrition/Transportation

2016-2018 Aging Plan & Budget Approval: Jeanne Christie shared the ADRC 2016-2018 Aging Unit Plan and Budget was approved.

Approval 2015 Aging Plan Self-Assessment: Motion by Sandra Kirchner to approve the 2015 Aging Plan Self-Assessment as proposed, seconded by Rodney Boardman. Motion carried unanimously.

Food Service Contract Addendum – Update: The addendum was signed by the meal provider. Action was taken on a missed food item. Since that time no other items have been missed.

Vehicle Disposal: Jeanne Christie shared the 2002 vehicle was picked up by the OPDC. No other action was taken since it was a leased vehicle and the OPDC’s name was on the title.

2016 DOT Grand Approval: The 2016 DOT grant application was approved. This year we allocated \$1,000 for a volunteer to provide transportation escort services.

After hour transportation request by PdC City Parks & Rec Department: Mike Ulrich, from PdC City Parks & Rec Department, met with Jeanne Christie about transportation services to City Park and Rec events. The events would occur for eight weeks during the summer on Monday and Thursday evenings, and they would have staff available to assist at these outings. The board all agreed this would be alright if we can find drivers for these events.

Approval Payment of Bills: Motion made by Kersten Rocksvold to approve the payment of the bills as submitted, seconded by Elling Jones; motion carried.

Public Comment according to Wis. Stats. 19.832(2) and 19.84(2): No public comment.

Set date for next meeting and adjourn: The date of the next meeting is scheduled for Wednesday, March 30, 2016 at 9:30 a.m. the County Administration Building, **Room 130** with the County Board of Supervisors meeting at 9:00 a.m. to approve the bills. Motion made by Rodney Boardman to adjourn the meeting, second by Kersten Rocksvold. Motion carried.

Respectfully submitted,
Jeanne Palmer, Administrative Assistant