

COMPREHENSIVE PLAN TIMELINE AND RESPONSIBILITIES

This timeline is a guide as included in the contract with the Mississippi River Regional Planning Commission and is subject to change This timeline will be accomplished by the Mississippi River Regional Planning Commission and the County Comprehensive Planning Sub-Committee in partnership with Crawford County UW Extension

- a. **May 1 – August 31, 2008** the MRRPC prepares an Existing Conditions Report on the County using town level data to the extent practical. This report will contain the base data and projections for the required elements as specified in Wisconsin Statute 66.1001. To assist with developing this report the County will undertake the activities or provide information to the MRRPC as specified in b., c., d., e. and f. below.
- b. **On or prior to July 1, 2008** the County adopts a Public Participation Plan in accordance with Wisconsin Statute 66.1001.
- c. **On or prior to July 1, 2008** the County conducts a countywide survey and prepares a written report on the survey results and provides copy of survey report to the MRRPC.
- d. **On or prior to July 1, 2008** the County develops building permit information report by town for all new permitted housing units, commercial buildings, and industrial-manufacturing buildings from 1998 – through June 2008 for the unincorporated areas in the County and provides copy of report to the MRRPC.
- e. **On or prior to August 1, 2008** the County prepares: (1) A color-coded digital land use map that utilizes the most recent “Wiscland” data set and (2) A land use inventory list by acreage that corresponds to using the most recent “Wiscland” color coded map. This land use map and inventory list shall be broken down by town, so the sum of the total acreage of land uses in each town shall equal the total area of all towns or the unincorporated area of the County. The County shall also calculate the total acreage for each of the cities and villages in the County so a total county acreage figure can be determined and can be tied to the respective land use acreages in each of the respective towns.
- f. **On or prior to August 15, 2008** the County provides to the MRRPC a list by address of all buildings, facilities, parks and utilities the County has jurisdiction over to assist the MRRPC in the required inventorying and mapping of this information.
- g. **On or prior to September 30, 2008** the County will review the Existing Conditions Report described in 5a. above and MRRPC shall make any changes recommended by the County.
- h. **On or prior to November 30, 2008** the County will host the first public information meeting on the County Comprehensive Plan Existing Condition’s Report and receive input on future goals, policies and objectives for each of the nine elements. During this meeting the results of the countywide survey will also be distributed and reported on. The County will preside over this meeting and appropriate County staff will attend to help take meeting minutes, coordinate meeting activities and answer questions. The MRRPC will also attend this meeting to help present the information, answer questions and help develop goals, policies and objectives.
- i. **On or prior to January 31, 2009** the County will provide an initial list of goals, policies or objectives they would like to undertake over the next 20 years pertaining to the required plan elements including transportation, utilities, community facilities & parks, economic development, housing, land use, agricultural, natural and cultural resources, housing and intergovernmental goals, policies or objectives.
- j. **On or prior to March 18, 2009** the MRRPC prepares first complete draft of County Comprehensive plan based on the County survey, the first public information meeting results and the County list of goals policies and actions.

- k. **On or prior to May 1, 2009** the County meets and reviews the first draft of the County Comprehensive Plan and MRRPC makes any requested changes
- l. **On or prior to June 1, 2009** the County will host the second public information meeting on the County Comprehensive Plan. The County will preside over this meeting and appropriate County staff will attend to help take meeting minutes, coordinate meeting activities and answer questions. The MRRPC will also attend this meeting to help present information, answer questions and develop goals, policies and objectives.
- m. **On or prior to July 17, 2009** the MRRPC will prepare the second draft of County Comprehensive plan based on the input from the second public information meeting and guidance provided to them provided by the County.
- n. **On or prior to August 14, 2009** the County reviews draft of Comprehensive Plan and MRRPC makes any changes as requested.
- o. **On or prior to September 18, 2009** the County holds a Public Hearing on the County Comprehensive Plan. The County will preside over this meeting and appropriate County staff will attend to help take meeting minutes, coordinate meeting activities and answer questions. The MRRPC will also attend this meeting to help present information, answer questions and develop goals, policies and objectives.
- p. **On or prior to October 2, 2009** the MRRPC will prepare the third draft of County Comprehensive plan based on the input from the Public Hearing meeting and guidance provided to them provided by the County.
- q. **On or prior to the October 2009** County Board Meeting the appropriate County Committee shall consider and take action on a resolution regarding recommendation of the County Comprehensive Plan to the County Board. If requested the MRRPC will provide a draft resolution for the County to use.
- r. **On or prior to November 30 2009** the County Board considers and takes action on a resolution to adopt the County Comprehensive Plan. The MRRPC will attend this meeting to help present information, answer questions and develop goals, policies and objectives.
- s. **On or prior to December 31, 2009** The MRRPC will make final changes to the plan based on recommendations from the County Board meeting and provide 20 bound copies of the Comprehensive plan and compact disks of the plan for use by the county for publication.