

CRAWFORD COUNTY BOARD OF SUPERVISORS

NOTICE OF COMMITTEE MEETING

COMMITTEE: Crawford County Comprehensive Planning Committee
PLACE: Crawford County Highway Building, Seneca, Wisconsin
DATE: Wednesday, March 26, 2008
TIME: 7:30 p.m.

MINUTES

In Attendance: Pete Flesch, Harriet Behar, John Kramer, Mike Kilburg, Tom Cornford, Don Deantl, Greg Flogstad (MRRPC), Laura Brown, (UW Extension).

Motion to approve minutes from pervious meeting by Pete Flesch. Second by Don Deantl. Motion passed.

Update from finance committee. Pete and Laura met with finance committee with copies of the contract proposal and financial split and budget miscellaneous costs. They had a few questions and made a motion to pay this year's portion of the bill from the contingency fund and budget for the remainder the following.

Greg Flogstad reviewed the contract with the Mississippi River Regional Planning Commission including responsibilities of the county. Greg mentioned that John Rybarzyk should be able to pull building permits for unincorporated areas.

Mapping staff at the county will help to prepare a map from the Wiscland dataset. Acreage needs to be broken down by township and totaled. Laura emailed these files to the regional plan commission today. Laura has been working with Adam Achenbach on mapping. Greg will have Dave be in touch with Adam to make sure this is complete.

Greg then addressed a number of specific points in the contract:

f. Greg needs a list of all properties and facilities to assist in inventorying. Pete mentioned that Janet has this (he has seen this spreadsheet before).

h. The first public information meeting is really to let people know what is going on, not so much about recommendations for land uses. Letting people know that there will be opportunities to make written comments and the timeline for the process.

i. Anything that we can think of that absolutely has to be addressed quickly. This could be pulled out of the all hazards mitigation plan.

j. First complete draft is prepared and changes are made, public information meeting is held. Some land use recommendations could be made at this point.

Following this a second draft will be prepared and a public hearing will be held. The committee will then need to pass a resolution recommendation to either approve or reject the comprehensive plan. MRRPC is willing to go to the county board to help out at that time.

Every school district will receive a copy of the plan. Adjoining municipalities must be informed.

Will funds be available at the specific dates that are in the new contract (from the contingency fund?) That needs to be presented to the finance committee. Committee felt this didn't need to be officially approved by the finance committee before it is signed. Pete will stop in and talk with Janet about this.

Motion by Phil Mueller to sign the contract as presented – Don second. Pete asked for clarification regarding approval of the contract by the Land Conservation committee. Pete asked at finance committee and they said Land Conservation Planning and Zoning should approve this. Phil rescinds his motion. Harriet moves to send the proposal to the land Conservation Planning and Zoning Committee. Phil second. Role call vote was taken on this motion. Unanimously supported: motion passes.

What will townships have to do if they want their own subdivision ordinance over and above the county? They will have to have a separate plan with their own cover. Greg mentioned that they will have their own issues and opps element, and that they could borrow heavily from the housing element unless they have some special need for housing somewhere in the town. Transportation might have to have more detail than what the county plan has, utilities and community facilities will need “use and capacity of facilities that serve the local governmental unit” including a timetable fro creating new facilitating, assessing future needs. Townships will need to do this from their own perspective.

What actions must the townships and villages take on this plan? They don't need to do anything. If they do have their own plan this will supercede the county plan. Townships don't necessarily have to adopt the county's plan. County ordinances will apply once it is adopted. The plan that is more restrictive will win.

What should towns be doing? Townships will need to make some action. It would make sense for townships to be running a process concurrent so it is integrated with the county. How will townships get that information? Greg will provide land uses info etc but cannot do the issues and opportunities for the townships.

If a township does not have a plan but they have a driveway ordinance will they need to go to the county? This just covers zoning, subdivision ordinances, floodplain, official mapping.

Did the state require townships to have a building permit? This is a building inspection –not a permit. When this first came out almost everything that impacted land use was included. This should be clarified to the townships.

MRRPC will make the data available to villages also. They won't have land use projections or building permits. They will have population etc.

Towns would also have their own public participation plan. This could be relatively simple.

Laura will also make survey data available to townships.

Will the committee ask the townships to pay money? How to restrict access to townships that are doing their own thing? Some townships are paying to do their own plan. If townships decide sometime down the road to do their own plan there was consensus on this.

Discussion of Public participation Plan - Must be approved by the county board. This should be on the agenda for LCC planning and zoning. Does public participation plan need to be approved by the town board? Yes at township level.

All townships now have annual meetings . This may be a good time to gather input for the comprehensive plan. Laura will make changes to public part plan and this will be discussed at next meeting.

Laura discussed possibility of making the survey available to renters in the county. This can be sent using the 911 rolls. Laura will post a release to make survey available to renters.

Next meeting will either be April 23rd or 30th – Laura will confirm.

Meeting adjourned.