

CRAWFORD COUNTY BOARD OF SUPERVISORS

NOTICE OF COMMITTEE MEETING

COMMITTEE: Crawford County Comprehensive Planning Committee
PLACE: Crawford County Highway Department Conference Room, Seneca
DATE: Wednesday, October 24, 2007
TIME: 7:30 p.m.

- I. Call to order**
- II. Roll call**
- III. Review comprehensive planning requirements in statues**
- IV. Create goals and timeline**
- V. Discuss resources needed**
- VI. Next steps**
- VII. Correspondence**
- VIII. Date of next meeting**
- IX. Adjourn**

PRESENT: Pete Flesch; Phil Mueller; Don Daentl; Harriet Behar; Laura Brown

The October 24, 2007 meeting of the County Comprehensive Planning sub-committee was called to order by Laura Brown, at 7:30 pm. Tom Cornford was absent for roll. Laura verified the posting of the agenda.

Review comprehensive planning requirements in statues

This committee is responsible for the development a comprehensive plan, including establishing a planning framework, developing a timeline, determining cost and assistance options, soliciting necessary assistance, and creating a public participation plan for Crawford County by January 2010 to meet the requirement of Wisconsin State Statutes. Laura reviewed key elements of the state statute, consistency requirements, and public participation plan requirement. See appendix attached. Elements may be approached on a piecemeal basis but the plan must be approved as a whole by the board. Laura also reviewed several of the existing plans that the county plan will need to be consistent with including the Prairie du Chien Comprehensive plan (the only municipality that has completed a plan in the county), Kickapoo valley Visions 2020, the 2006 County Land and Water Management Plan, and the Mississippi River Regional Plan Commission 2207-1012 Economic Development Strategy. Laura also reviewed a number of resources that were passed out to the committee including a sample contract with a town issues by the MRRPC, online resource pages, frequently asked questions, and text from the state statute.

Create goals and timeline

The committee started by discussing key elements that might be easiest to compile, and gain community buy in to the process before approaching more difficult concerns. Issues and opportunities, housing and transport might be elements to start with. A possible structure for the elements might be: 1) Where have we been 2) what is the current situation 3) Where do we want to be.

The group considered:

Who will write the plan? What will each persons role be in compiling the plan? There was some agreement that the county may need to approach the MRRPC for assistance. Initially the committee wanted to invite the MRRPC to the next meeting but this was tabled to allow the committee to attend the Seneca Comprehensive planning kickoff meeting.

Questions for the MRRPC include:

What suggestions do you have for counties starting the process?

How have they served other counties? What are some examples of community participation?

How much will it cost? Ballpark figure

What mapping services could you provide?

Laura will also look into other options for mapping.

The committee created a rough 2 year timeline for public participation and completion of elements:

Oct 07:	First meeting
Nov 07:	Letter goes out to all towns/villages re: participation with draft survey to be distributed in Dec tax bill
Dec 07:	Public participation plan completed- review of existing surveys completed
Dec 07-April 08	Committee explores and writes 3 elements:
April 08:	Public meeting/forum
April - July 08	Committee writes next 3 elements: Agriculture / Economic Dev / Intergov coop
July 08	Elements sent to residents in tax bill
July 08- July 09:	Committee finalizes & writes last three: Issues and Opps / Land Use/ Implementation Note Issues and Opps will be compiled element by element and compiled at this stage
Aug/Sept 2009:	Public hearing on plan- committee makes necessary changes
December 2009:	Final plan approved by County board

The committee would prefer to communicate by email between meetings for running conversations but Don does not have email yet.

Public participation plan

Committee decided to take a look at where each municipality is in the planning process and what surveys have already been done in order to address consistency and be sure each community has an opportunity to provide input. Laura will create this inventory. Gathering examples of plans from other counties will help the committee decide how to pursue next steps – style/layout etc. Laura will obtain these and send them to the committee. The committee will offer a stock survey to each of the municipalities that they may use to gather input. These will be created and sent with the suggestion that they go out in the December tax bill.

Letters should go out to the clerk and town bard indicating towns should send the survey or initiate some other form of public participation to gather input from their communities, Pete will draft this letter indicating that the committee has started the planning process, the plan of action, that the committee wants to hear from every one in the county and that they should get results back to the committee.

Next steps

At the next meeting:

Wed Nov 14 7:00 pm, attend Seneca comprehensive planning kickoff meeting at Town Hall. Review inventory of surveys, finalize public participation plan and letters to townships.

Date of next meeting

Wednesday Nov 14 7:00 pm

Adjourn Motion to adjourn by Harriet Behar, second by Pete Flesch.

Respectfully submitted, Laura Brown Chairman