

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
January 09, 2012**

The regular meeting of the Crawford County Human Services Board was held on Monday, January 09, 2012, in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Chairperson Hartley.

Board Members Present: Ellen Brooks, Tom Cornford, Mary Jane Faas, Kay Garvey, Joe Hartley, Joyce Roth and Marjory Sheckler

Board Members Excused: Wade Dull and Elling Jones

Non-Board Members Present: Dan McWilliams, Director and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Joe Hartley

Motion by Marjory Sheckler to approve the December 12, 2011, minutes as mailed. Second by Joyce Roth. Motion carried.

Motion by Tom Cornford to approve the 2011 bills and vouchers in the amount of \$7,299.15. Second by Mary Jane Faas. Motion carried. Motion by Tom Cornford to approve the 2012 bills and vouchers in the amount of \$3,204.86. Second by Mary Jane Faas. Motion carried.

DIRECTOR'S REPORT

Income Maintenance Update

-- The State/County IM contract for Rock County to become the Lead County for the consortium was signed on December 29, 2011. All the financials are still being worked on. Our consortium's Change Center started on 01/03/12. We plan to have one person from Crawford County manning the Change Center next week.

-- Dan gave everyone a handout comparing our Change Center to three others. We were very successful the first week, answering 1368 calls which amounted to 85.18% answer rate. Average speed of answer was 2.96 minutes and average talk time was 5.54 minutes.

-- The WCHSA sub-committee was told to stop talking about the redesign of Human Services as they had been presenting. All counties have not agreed to this plan.

Proposed Change in Personnel Policy for Human Services

Dan went through the proposed changes to the Personnel Policy section 4.08 regarding Compensatory Time, On Call Time and Overtime for social worker staff. He also stated that the Labor Attorney was looking at these changes and would be getting back to Dan today. Motion by Tom Cornford to proceed to Personnel Committee pending Labor Attorney approval on changes to Personnel Policy. Second by Joyce Roth. Motion carried.

Change Center Tour

Everyone proceeded to the new Change Center to view it. The three employees who will be manning the Change Center, Teresa Beers, Kirby Crubel and Allison McCullick, were introduced to the Board.

NEXT MEETING

Monday, February 13, 2012 at 10:00 a.m.

ADJOURNMENT

Motion by Tom Cornford to adjourn the meeting. Second by Mary Jane Faas. Motion carried.

Respectfully submitted,

Joyce Roth, Secretary
JR:DM:mpg