

The Crawford County Highway Committee held their regular meeting on January 20, 2012 at the Highway Office Conference Room in Seneca, WI.

The meeting was called to order by Vice-Chairman Ray Martin at 9:38 a.m. Proof of Publication was verified by Ray Martin. Members present were: Joe Hartley, Henry Esser, Ray Martin, Gerry Krachey, and Commissioner Dennis Pelock. John Karnopp was excused. Sherry Jazdzewski was present to take the minutes.

The agenda for the meeting was approved with a motion made by Henry Esser and seconded by Joe Hartley. Motion was carried by a voice vote.

Minutes from the December 15, 2011 regular meeting were reviewed. Motion by Gerry Krachey was made and seconded by Henry Esser to approve the minutes as presented. Motion was carried by voice vote.

Invoice voucher numbers 1039 – 1063, 1066 – 1139VP, 1141 – 1150VP, 1 – 5, & 8 – 10, along with payroll voucher numbers 1037, 1038, 1064, 1065, 1140VP, 6, & 7, were approved with a motion made by Henry Esser and seconded by Joe Hartley to authorize payment. Note that invoice voucher number 1041 was missed and not used. Motion was carried by a roll call vote.

The Highway Committee would like to thank employee Rob Olson for making a new table for the conference room for their meetings.

A Relocation Order for CTH N, Project ID: 5496-00-02, STH 35 – STH 27, Teter Lane Intersection, to acquire additional property was reviewed. Henry Esser made a motion to approve the Relocation Order. Joe Hartley seconded the motion. Motion was carried by a roll call vote.

Commissioner Pelock discussed with committee members the need for upcoming bridge inspections and epoxy work. The committee directed Commissioner Pelock to have Jewel and Associates to prepare a bid package for their review at a later date.

Commissioner Pelock updated the committee on the status of the Mt. Sterling salt shed as the re-roofing work has been completed. The roof needed to have plywood sheeting installed before the steel roofing was placed on the building.

The committee discussed the County Superintendent Position. Gerry Krachey advised to have the item forwarded to the Personnel Committee for a future meeting.

Office Manager, Deanna Smith joined the meeting to discuss with the committee the need for new copiers for the office and shop. Deanna provided the committee with information and pricing on new copier options. Pricing options are as follows:

### Copier Comparison

January 20, 2012

<b>Office</b>					48 mo lease	60 mo lease	Scanning/ Faxing
	<u>Service/yr</u>	<u># copies/yr</u>	<u>verage</u>	<u>Purchase</u>	<u>per year</u>	<u>per year</u>	
Lanier	\$ 300.00	36,000	0.007	\$ 5,190.00	\$ 1,506.00	\$ 1,308.00	no charge
	<i>*10% increase after 2 yrs</i>						
Canon color kit	\$ 300.00	12,000 for 36,000/yr adds 6,000.00	0.25 \$	\$ 4,057.00	\$ 1,314.36	\$ 1,066.08	.0033/per scan
	<i>unknown if there are any increases</i>						
<b>Shop</b>					48 mo lease	60 mo lease	Scanning/ Faxing
	<u>Service</u>	<u># copies/yr</u>	<u>verage</u>	<u>Purchase</u>	<u>per year</u>	<u>per year</u>	
Lanier	\$ 240.00	24,000	0.01	\$ 1,566.25	\$ 456.00	\$ 396.00	no charge
	<i>*10% increase after 2 yrs</i>						
Canon	3 year kit or 15,000 copies for \$495 5% coverage for parts, labor & toner <i>unknown if there are any increases</i>			\$ 1,705.00	xx	\$ 695.64 <b>36 mo lease per year</b>	.0033/per scan

After much discussion, Gerry Krachey made a motion to approve the purchase of the Lanier copier in the amount of \$5,190.00 for the office and the Lanier copier in the amount of \$1,566.25 for the shop. Henry Esser seconded the motion. Motion was carried by a roll call vote.

Deanna also informed the committee about the IRS Commuter Rate with respect to employer provided vehicles. According to the IRS Commuter Rate, county owned vehicles that are assigned to foremen and used for transportation to and from work are considered a benefit and should be reflected as so with an added value of \$3.00 per day (\$1.50 each one-way commute) to employee's yearly income. Gerry Krachey made a motion to add and adopt a new policy to implement the added value to employee's yearly earnings. Henry Esser seconded the motion. Motion was carried by a voice vote.

Commissioner Pelock discussed with the committee the need for a new brine machine. Gerry Krachey made a motion to replace the brine machine at a cost not to exceed \$20,000.00. Joe Hartley seconded the motion. Motion was carried by a roll call vote.

The next regular meeting will be held Thursday, February 16, 2012 at 9:30 a.m. in the conference room at the Highway Department in Seneca, Wisconsin.

At 10:42 a.m. with no further business, Henry Esser made a motion and was seconded by Ray Martin to adjourn. Motion was carried by a voice vote and the meeting was adjourned.

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Committee

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Commissioner