

The Crawford County Highway Committee held their regular meeting on November 17, 2011 at the Highway Office Conference Room in Seneca, WI.

The meeting was called to order by Chairman John Karnopp at 9:33 a.m. Proof of Publication was verified by John Karnopp. Members present were: John Karnopp, Joe Hartley, Henry Esser, Ray Martin, Gerry Krachey, Patrol Superintendent Todd Myers, and Commissioner Dennis Pelock. Sherry Jazdzewski was present to take the minutes.

The agenda for the meeting was approved with a motion made by Ray Martin and seconded by Henry Esser. Motion was carried by a voice vote.

Minutes from the October 20, 2011 regular meeting were reviewed. Motion by Gerry Krachey was made and seconded by Joe Hartley to approve the minutes as presented. Motion was carried by voice vote.

Invoice voucher numbers 864 – 888 & 891 - 954 and payroll voucher numbers 862, 863, 889, & 890 were approved with a motion made by Henry Esser and seconded by Ray Martin to authorize payment. Motion was carried by a roll call vote.

Guest Greg Jewell from Jewell Associates gave a presentation of their company's qualifications for design services for future local road and bridge projects. He also discussed with the committee six bridges in Crawford County that would be eligible for bridge aid through the STP Program.

Guests Jamie Brandt and Ron Grainer from TEAM Engineering gave a presentation of their company's qualifications for design services for future local road and bridge projects.

Commissioner Pelock informed the committee of a claim of side mirror damage from a citizen. The committee agreed to have the claim submitted to our insurance company if the party so wishes to file an official claim.

Fund balances through October 29, 2011 as prepared by Office Manager, Deanna Smith, were reviewed and discussed by the committee. Henry Esser made a motion to transfer funds in the amount of \$100,000.00 from CTH Maintenance to the Building Account to cover expenses from the Prairie du Chien shop addition and work done on the Wauzeka salt shed.

Gary Kovars, Shop Foreman, joined the meeting to go over skid steer bids with the committee. The committee reviewed the bids. Bids were as follows:

**Finney Implement**

SV250 - 82 HP	\$12,350.00		
Demolition Door	\$700.00		
Steel Tracks - Bar Style	\$3,050.00		
Steel Tracks - Pad Style	\$3,250.00		
Total (w/Bar Style Tracks):	\$15,400.00	(w/Pad Style):	\$15,600.00
(w/door too):	\$16,100.00	(w/door too):	\$16,300.00

**Titan Machinery**

SV250 - 82 HP	\$18,999.00		
Demolition Door	\$715.00		
Steel Tracks	\$2,900.00		
Total (w/tracks only):	\$21,899.00	(w/door too):	\$22,614.00

**Fabco Cat**

262C - 84HP	\$26,000.00		
Steel Tracks - New	\$2,900.00		
Steel Tracks - Used	\$500.00		
Total (New Tracks):	\$28,900.00	(Used Tracks):	\$26,500.00

**Sloan Implement**

328D - 85HP	\$28,950.00	
Steel Tracks	\$3,300.00	
Total:	\$32,250.00	

**Brooks Tractor**

326D - 74 HP	\$22,950.00	
Steel Tracks	\$2,350.00	
Total:	\$25,300.00	

**Brooks Tractor**

328D - 85 HP	\$24,750.00	
Steel Tracks	\$2,350.00	
Total:	\$27,100.00	

**Simpson's**

V270 - 84 HP	\$13,834.00	
Steel Tracks	\$2,894.00	
Total:	\$16,728.00	

Gerry Krachey made a motion to purchase the SV250 Skid Steer from Finney Implement with the pad style tracks and demolition door in the amount of \$16,300.00. Ray Martin seconded the motion. Motion was carried by a roll call vote.

Bids for a planer were reviewed and are as follows:

**Finney Implement**

24" Planer	
Outright - No Trade	\$14,500.00

**Titan Machinery**

24" Planer	
After Trade	\$9,500.00

**Fabco Cat**

24" Planer	
After Trade	\$17,500.00

**Sloan Implement**

24" Planer	
After Trade	\$13,400.00

**Brooks Tractor**

24" Planer	
After Trade	\$15,250.00

Ray Martin made a motion to purchase the planer from Titan Machinery in the amount of \$9,500.00 after our trade-in of our smaller planer. Joe Hartley seconded the motion. Motion was carried by a roll call vote.

Commissioner Pelock updated the committee on the status of the waste oil tank. Henry Esser made a motion to have the Commissioner negotiate a contract with Metco to install a 500 gallon tank and bring the system up to code. Ray Martin seconded the motion. Motion was carried by a roll call vote.

The committee discussed the progress with the Prairie du Chien shop addition. Gerry Krachey made a motion to contract L&L Metals to line the inside of the shop with tin for a cost of \$1,294.20. Joe Hartley seconded the motion. Motion was carried by a roll call vote.

Commissioner Pelock discussed with the committee the need to update our sign inventory system and need for maintaining a tracking system for signs.

Henry Esser made a motion to purchase the system software in the amount of \$1,500.00 and an additional \$500 for the mapping, as well as, a laptop and handheld GPS system. Gerry Krachey seconded the motion. Motion was carried by a roll call vote.

A resolution to amend bridge aid was reviewed by the committee. Bridge aid for the Town of Wauzeka was misstated as \$10.74 instead of \$107.49. Ray Martin made a motion to approve the amendment. Henry Esser seconded the motion. Motion was carried by a roll call vote.

A design contract with Mead & Hunt for CHIP-D Project ID: 11285 was reviewed. Gerry Krachey made a motion to approve the contract in the amount of \$48,700.00. Joe Hartley seconded the motion. Motion was carried by a roll call vote.

The committee discussed purchasing a speaker phone for the conference room. A quote from CDW-G for \$689.46 was reviewed. Gerry Krachey made a motion to purchase the speaker phone. Henry Esser seconded the motion. Motion was carried by a roll call vote.

Commissioner Pelock advised the committee that winter sand costs were up from \$20.63/yard last year to \$21.84/yard for this year.

The committee reviewed information of CTH Functional Classification Changes.

A quote from H&N Plumbing & Heating for the exhaust system for the Eastman/Steuben shop was reviewed. Ray Martin made a motion to accept the quote in the amount of \$9,850.00. Henry Esser seconded the motion. Motion was carried by a roll call vote.

Commissioner Pelock updated the committee on the results from all the internal postings and the ending maintenance positions left to be filled.

Travis Kramer from Kramer Consulting joined the meeting to reveal the results from the bid letting held on Tuesday, November 15<sup>th</sup> for CHIP Project ID: 31-80, for CTH N, Plum Creek Intersection. Bids were as follows:

H James & Sons  
4624 Ideal Road  
Fennimore, WI 53809

Bid: \$935,852.33

C. J. Moyna & Sons, Inc.  
24412 Hwy 13  
Elkader, IA 52043

Bid: \$986,899.30

Pustina Construction, Inc.  
405 Division Street  
Cobb, WI 53526

Bid: \$797,525.60

Gerry Krachey made a motion to award the bid to Pustina Construction in the amount of \$797,525.60. Henry Esser seconded the motion. Motion was carried by a roll call vote.

An amendment to the right-of-way plat for this project to correct the listing of a property ownership was approved with a motion made by Joe Hartley. Ray Martin seconded the motion. Motion was carried by a roll call vote.

The next regular meeting will be held Thursday, December 15, 2011 at 9:30 a.m. in the conference room at the Highway Department in Seneca, Wisconsin.

At 11:47 a.m. with no further business, Gerry Krachey made a motion and was seconded by Henry Esser to adjourn. Motion was carried by a voice vote and the meeting was adjourned.

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Committee

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Commissioner